

CITY OF GRANTS PASS
MEETING AGENDA
May 18, 2016
6 p.m. City Council Meeting
Council Chambers - 101 N.W. "A" Street



MAYOR: Darin Fowler

CITY COUNCIL MEMBERS:

<i>Ward 1</i>	<i>Ward 2</i>	<i>Ward 3</i>	<i>Ward 4</i>
<i>Northwest Area</i>	<i>Northeast Area</i>	<i>Southeast Area</i>	<i>Southwest Area</i>
Dan DeYoung Roy Lindsay	Valerie Lovelace Rick Riker	Ken Hannum Dennis Roler	Shonna Bouteller Jim Goodwin

Invocation

Flag Salute

Roll Call

Proclamation: Poppy Days

1. PUBLIC COMMENT: This is a courtesy the Chair provides for citizens to address the Council regarding any item or issue that is not on tonight's agenda. The intent is to provide information that is pertinent to the City's jurisdiction. Each speaker will be given three minutes to address the Council as one body, not to individuals. Council may consider items brought up during this time later in our agenda during Matters from Mayor, Council and Staff.

This meeting will proceed in an effective and courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free from slander, threats, or other personal attacks. Signs or placards, outbursts of applause, campaigning for public office, or other disruptive behavior will not be tolerated.

If you have a question regarding any government provided service or a current City policy, please contact the City Manager's office in an attempt to resolve the matter.

2. PUBLIC HEARING

Quasi-judicial

- a. Ordinance vacating the common property line between tax lots 312 & 313 of map number 36-05-19-BC. **Pgs. 1-6**
- b. Ordinance vacating the common property lines between tax lots 200, 300 & 401 of map number 36-05-21-BA and tax lot 302 of map number 36-05-16-CD. **Pgs. 7-12**

3. CONSENT AGENDA (Items included are of such routine nature or without controversy so that they may be approved with a single action).
****Indicates short Staff presentation and Council comment.***
- a. Resolution allowing for the street closure for the Grants Pass High School graduation ceremony. **Pgs. 13-16**
 - b. Resolution extending Workers' Compensation to Public Safety volunteers. **Pgs. 17-20**
 - c. Resolution authorizing the City Manager to enter into a contract for the Redwood Avenue Street Improvements Phase 3, a local government improvement project; Project No. TR6203. **Pgs. 21-28**
 - d. Resolution authorizing the City Manager to enter into a three-year renewal of the existing water Master Services Agreement with Murray, Smith & Associates, Inc. **Pgs. 29-32**
 - e. Resolution authorizing the City Manager to enter into a cooperative purchasing agreement with the Houston-Galveston Area Council. **Pgs. 33-38**
 - f. Motion acknowledging the receipt of the monthly and quarterly financial reports for quarter ended March 2016. **Pgs. 39-96**
 - g. Motion approving the minutes of the City Council meeting of May 4, 2016. **Pgs. 97-100**
 - h. Motion acknowledging the minutes of the Committee on Public Art meeting of February 9, 2016. **Pgs. 101-106**
 - i. Motion acknowledging the minutes of the Committee on Public Art meeting of March 8, 2016. **Pgs. 107-108**
 - j. Motion acknowledging the minutes of the Tourism Advisory Committee meeting of February 9, 2016. **Pgs. 109-112**
 - k. Motion acknowledging the minutes of the Historical Buildings and Sites Commission meeting of February 18, 2016. **Pgs. 113-118**
 - l. Motion acknowledging the minutes of the Historical Buildings and Sites Commission meeting of March 17, 2016. **Pgs. 119-122**
 - m. Motion acknowledging the minutes of the Historical Buildings and Sites Commission meeting of March 29, 2016. **Pgs. 123-124**
 - n. Motion acknowledging the minutes of the Urban Tree Advisory Committee meeting of April 11, 2016. **Pgs. 125-126**

4. MATTERS FROM MAYOR, COUNCIL AND STAFF

- a. Appoint a member to the Historical Buildings and Sites Commission. **Pgs. 127-129**
- b. Committee Liaison reports.

5. EXECUTIVE SESSION 192.660 (2) (Executive session is held to discuss one of the following subjects: (a) Employment of Public Officers, (b) Dismissal or discipline of Public Officers/Employees, (c) Public Medical Staff, (d) Labor negotiations (news media not allowed without specific permission), (e) Real property transactions-negotiations, (f) To consider information or records that are exempt by law from public inspection, (h) With city attorney re: rights/duties, current-likely litigation, (i) Performance Evaluations of Public Officers, (j) Public Investments...)

None anticipated

6. ADJOURN

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate person with physical impairments, please notify the City Recorder's Office of any special physical or language accommodations at least 48 business hours prior to the meeting. To request these arrangements, please contact Karen Frerk, City Recorder at (541) 450.6000.

Ordinance vacating the common property line
between tax lots 312 & 313 of map number 36-
Item: 05-19-BC.

Date: May 18, 2016

SUBJECT AND SUMMARY:

This request is to vacate the common property line between the two parcels to create a single parcel.

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goal to **FACILITATE SUSTAINABLE, MANAGEABLE GROWTH** by providing owners with the ability to better manage their property for development.

CALL TO ACTION SCHEDULE:

Final action on the application shall be taken within 120 days of the date the application is deemed complete. Call to action schedule: August 12, 2016.

BACKGROUND:

The application is to vacate the common property line between the two tax lots creating a single parcel. The tax lots are located at 1301 & 1309 SW Spruce Street in the R-1-6 zoning district. The proposed property line vacation would eliminate the existing property line (see Exhibit 'A'), allowing the property to be developed as planned by the owners. The new property configuration will be in compliance with the criteria contained in Section 17.112 of the *Grants Pass Development Code*. Notice of the proposal and hearing was mailed to surrounding property owners on April 27, 2016.

COST IMPLICATION:

None.

ALTERNATIVES:

- Approve the property line vacation;
- Deny the property line vacation; or
- Deny the request and require the owner submit a property line adjustment application which involves conducting a survey and recording a final plat.

ITEM: 2.a. ORDINANCE VACATING THE COMMON PROPERTY LINE BETWEEN
TAX LOTS 312 & 313 OF MAP NUMBER 36-05-19-BC.

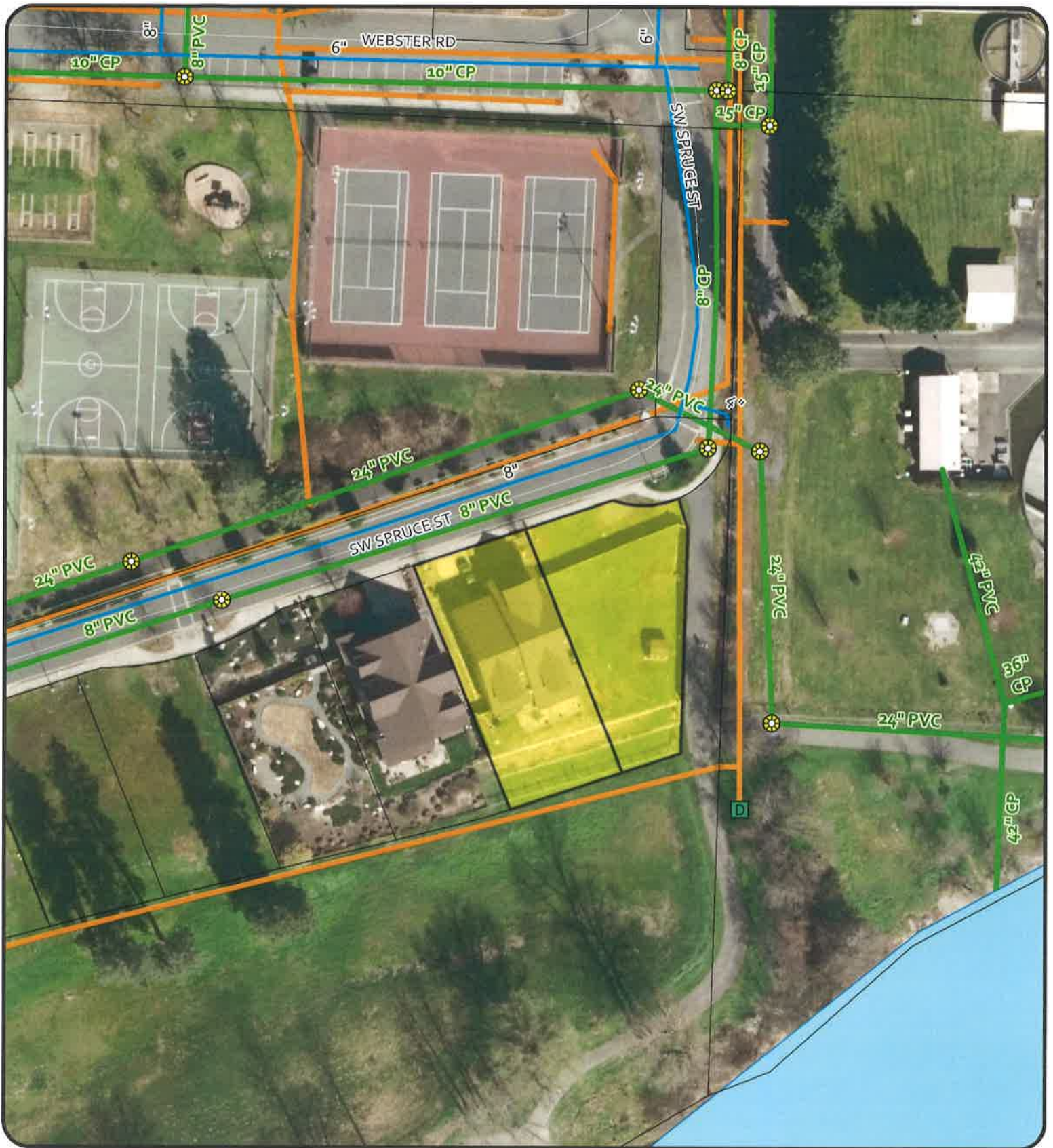
Staff Report (continued):

RECOMMENDED ACTION:

It is recommended the Council approve the property line vacation.

POTENTIAL MOTION:

I move to adopt the ordinance vacating the common property line between tax lots 312 & 313 of map number 36-05-19-BC.







CITY OF GRANTS PASS

1301 & 1309 SW Spruce St
36-05-19-BC, TLs 312 & 313



Legend

-  Subject Parcel
-  Water Mains
-  Sewer Gravity Mains
-  Storm Water Gravity Main



CITY OF GRANTS PASS
Parks & Community Development Dept.
101 Northwest "A" Street
Grants Pass, OR 97526
Phone: (541) 450-6060
Fax: (541) 476-9218
Web: www.grantspassoregon.gov



EXHIBIT

ORDINANCE NO.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS VACATING THE COMMON PROPERTY LINE BETWEEN TAX LOTS 312 AND 313 OF MAP NUMBER 36-05-19-BC.

WHEREAS:

1. ORS 92.017 and Section 17.100 of the City of Grants Pass Development Code provides for the City Council to vacate the property lines separating abutting properties when the property owner requests the Council to do so; and
2. The owners of the properties contained in this ordinance have submitted an application to vacate the common property line separating these properties; and
3. The vacation of the property line will not result in a substandard condition relative to the requirements of the City of Grants Pass; and
4. The vacation of the property line is not contrary to the public health, safety, welfare and convenience or any other purpose of Article 17.

NOW, THEREFORE, THE CITY OF GRANTS PASS HEREBY ORDAINS:

Section 1. The property line separating the above referenced parcels located at 1301 and 1309 SW Spruce Street, City of Grants Pass, Oregon, also known as Assessor's Map 36-05-19-BC, tax lots 312 & 313 is hereby vacated thirty (30) days from today's date pursuant to the Grants Pass Development Code. See Exhibit '1'.

Section 2. The City Recorder shall cause this ordinance to be recorded with the Josephine County Clerk within thirty (30) days of its effective date.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 18th day of May, 2016.

AYES:

NAYS:

ABSTAIN:

ABSENT:

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of May, 2016.

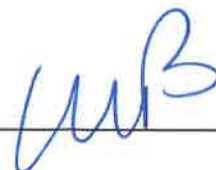
Darin Fowler, Mayor

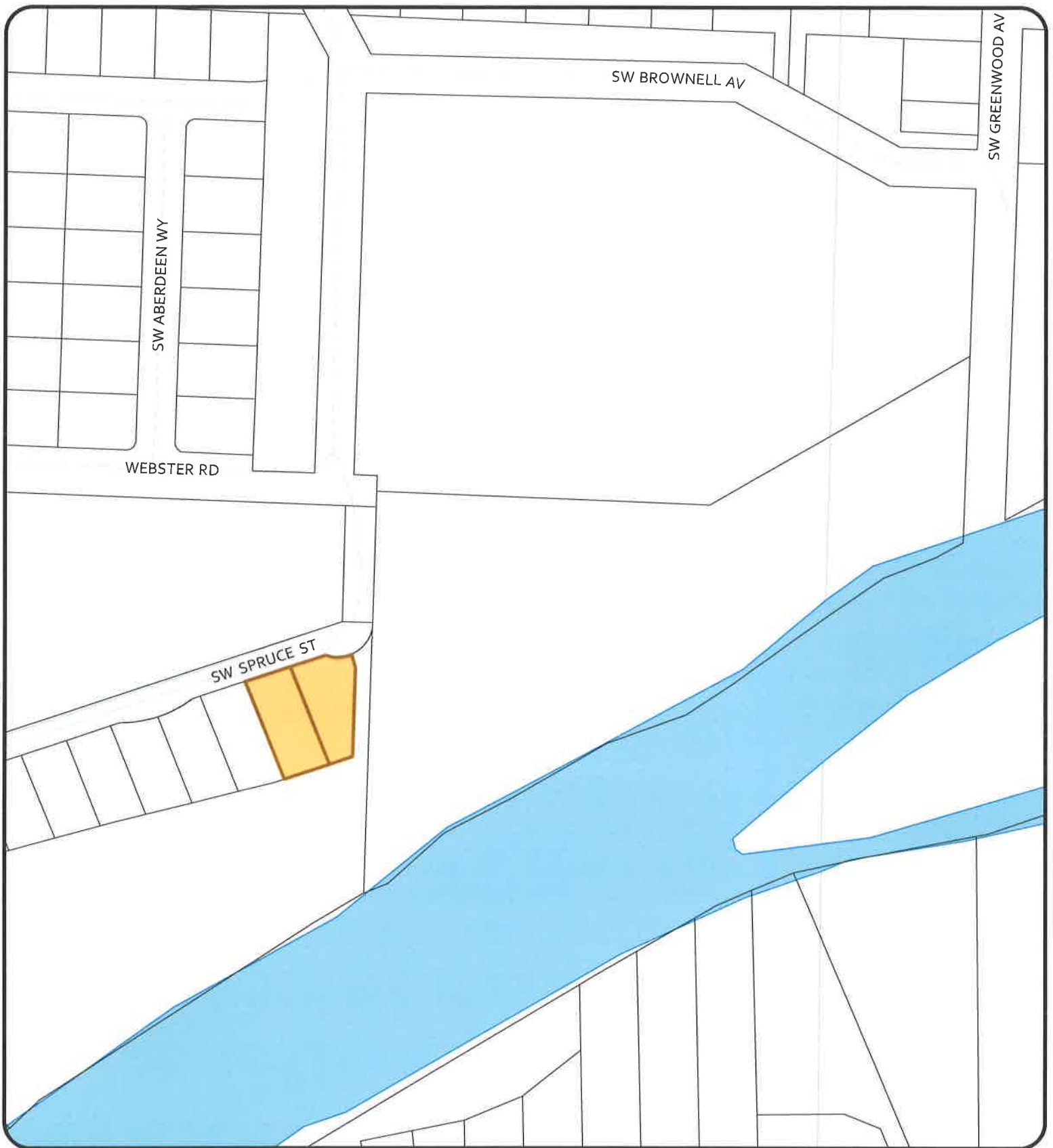
ATTEST:

Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney





CITY OF GRANTS PASS

1301 & 1309 SW Spruce St
36-05-19-BC, TLs 312 & 313

0 30 60 120 180 240
Feet

Legend

 Subject Parcel

EXHIBIT 1



CITY OF GRANTS PASS

Parks & Community Development Dept.
101 Northwest "A" Street
Grants Pass, OR 97526
Phone: (541) 450-6060
Fax: (541) 476-9218
Web: www.grantspassoregon.gov



Ordinance vacating the common property lines
between tax lots 200, 300 & 401 of map
number 36-05-21-BA and tax lot 302 of map
Item: number 36-05-16-CD.

Date: May 18, 2016

SUBJECT AND SUMMARY:

This request is to vacate the common property lines between the four (4) parcels to create a single parcel.

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goal to **FACILITATE SUSTAINABLE, MANAGEABLE GROWTH** by providing owners with the ability to better manage their property for development.

CALL TO ACTION SCHEDULE:

Final action on the application shall be taken within 120 days of the date the application is deemed complete. Call to action schedule: August 12, 2016.

BACKGROUND:

The application is to vacate the common property lines between the four (4) tax lots creating a single parcel. The tax lots are located at 2001 NE F Street, 550 and 610 NE Agness Avenue in the "I" (Industrial) zoning district. The proposed vacation of property lines would eliminate the existing property lines (see Exhibit 'A'), allowing the property to be developed as planned by the owners. The new property configuration will be in compliance with the criteria contained in Section 17.112 of the *Grants Pass Development Code*. Notice of the proposal and hearing was mailed to surrounding property owners on April 27, 2016.

COST IMPLICATION:

None.

ALTERNATIVES:

- Approve the property lines vacation;
- Deny the property lines vacation; or
- Deny the request and require the owner submit a property lines adjustment application which involves conducting a survey and recording a final plat.

ITEM: 2.b. ORDINANCE VACATING THE COMMON PROPERTY LINES BETWEEN
TAX LOTS 200, 300 & 401 OF MAP NUMBER 36-05-21-BA AND TAX
LOT 302 OF MAP NUMBER 36-05-16-CD.

Staff Report (continued):

RECOMMENDED ACTION:

It is recommended the Council approve the property lines vacation.

POTENTIAL MOTION:

I move to adopt the ordinance vacating the common property lines between tax lots 200, 300 & 401 of map number 36-05-21-BA and tax lot 302 of map number 36-05-16-CD.



CITY OF GRANTS PASS

2001 NE F ST
36-05-16-CD, TL 302
36-05-21-BA, Tls 200,300,401

0 35 70 140 210 280
Feet

Legend

-  Subject Parcels
-  Water Mains
-  Sewer Gravity Mains
-  Storm Water Gravity Main
-  Storm Water Detention Areas



CITY OF GRANTS PASS
Parks & Community Development Dept.
101 Northwest "A" Street
Grants Pass, OR 97526
Phone: (541) 450-6060
Fax: (541) 476-9218
Web: www.grantspassoregon.gov

EXHIBIT

A



ORDINANCE NO.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS VACATING THE COMMON PROPERTY LINES BETWEEN TAX LOTS 200, 300 AND 401 OF MAP NUMBER 36-05-21-BA AND TAX LOT 302 OF MAP NUMBER 36-05-16-CD.

WHEREAS:

1. ORS 92.017 and Section 17.100 of the City of Grants Pass Development Code provides for the City Council to vacate the property lines separating abutting properties when the property owner requests the Council to do so; and
2. The owner of the properties contained in this ordinance have submitted an application to vacate the common property lines separating these properties; and
3. The vacation of the property lines will not result in a substandard condition relative to the requirements of the City of Grants Pass; and
4. The vacation of the property lines is not contrary to the public health, safety, welfare and convenience or any other purpose of Article 17.

NOW, THEREFORE, THE CITY OF GRANTS PASS HEREBY ORDAINS:

Section 1. The property lines separating the above referenced parcels located at 2001 NE F Street and 550 and 610 NE Agness Avenue, City of Grants Pass, Oregon, also known as Assessor's Map 36-05-21-BA, tax lots 200, 300 and 401 and Assessor's Map 36-05-16-CD, tax lot 302, are hereby vacated thirty (30) days from today's date pursuant to the Grants Pass Development Code. See Exhibit '1'.

Section 2. The City Recorder shall cause this ordinance to be recorded with the Josephine County Clerk within thirty (30) days of its effective date.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 18th day of May, 2016.

AYES:

NAYS:

ABSTAIN:

ABSENT:

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of May, 2016.

Darin Fowler, Mayor

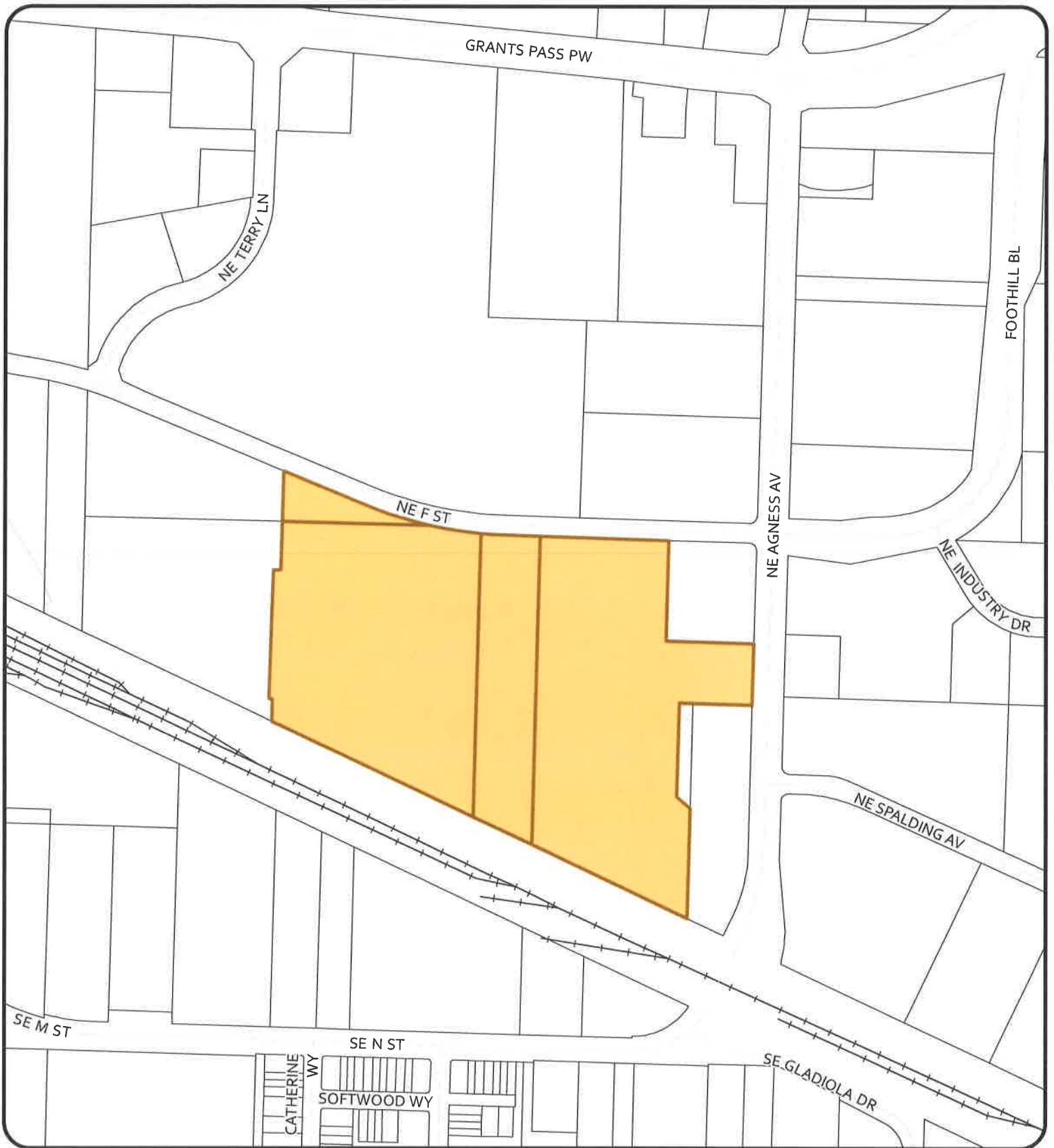
ATTEST:

Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney





CITY OF GRANTS PASS

2001 NE F ST

36-05-16-CD, TL 302

36-05-21-BA, TLs 200, 300, 401

0 70 140 280 420 560 Feet

Legend

 Subject Parcels

EXHIBIT 1



CITY OF GRANTS PASS

Parks & Community Development Dept.

101 Northwest "A" Street

Grants Pass, OR 97526

Phone: (541) 450-6060

Fax: (541) 476-9218

Web: www.grantspassoregon.gov



Item: Resolution allowing for the street closure for the Grants Pass High School graduation ceremony.

Date: May 18, 2016

SUBJECT AND SUMMARY:

Grants Pass High School annually requests a street closure for its graduation ceremony.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by keeping a sense of "hometown."

CALL TO ACTION SCHEDULE:

Call to action schedule: May 18, 2016.

BACKGROUND:

The Grants Pass High School is requesting a street closure on A Street between 9th Street and Dean Drive and Flint Street off of A Street on Friday, June 10 from 5 – 9:30 p.m. for the 2016 Graduation Ceremony which will take place on Ingram Field.

The request from the Grants Pass High School is attached (Exhibit 'A'). The high school has hired the City police to staff the street closure and we will be providing the barricades.

COST IMPLICATION:

The cost impacts will be minimal.

ALTERNATIVES:

Council can approve the street closure; or
Council can deny the street closure.

RECOMMENDED ACTION:

It is recommended Council approve the street closure.

POTENTIAL MOTION:

I move to approve the resolution authorizing the street closure.

ITEM: 3.a. RESOLUTION ALLOWING FOR THE STREET CLOSURE FOR THE GRANTS PASS HIGH SCHOOL GRADUATION CEREMONY.

RESOLUTION NO.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS
APPROVING THE STREET CLOSURE FOR THE GRANTS PASS HIGH SCHOOL
GRADUATION CEREMONY.**

WHEREAS:

1. The Grants Pass High School will be conducting its 2016 Graduation Ceremony; and
2. The adjoining property owners are supportive of the street closure.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass to approve the closure of 'A' Street between 9th Street and Dean Drive and barricade Flint Street off 'A' Street on June 10, 2016 from 5 – 9:30 p.m. with barricades placed in specific areas as identified in Grants Pass High School's February 24, 2016 correspondence to the City (Exhibit 'A').

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 18th day of May 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of May 2016 to be effective on the date indicated as adopted by the City Council.

Darin Fowler, Mayor

ATTEST:

Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to form, Mark Bartholomew, City Attorney





Grants Pass High School

830 NE Ninth Street, Grants Pass, OR 97526 · Phone: (541) 474-5710

www.grantspass.k12.or.us/GPHS · Fax: (541) 474-5717

Received

MAR 01 2016

OFFICE of the PRINCIPAL
Ryan Thompson

February 24, 2016

EXHIBIT A

City of Grants Pass
101 NW "A" Street
Grants Pass, OR 97526

RE: "A" Street Closure

Attention: Karen Frerk

Grants Pass High School will be conducting its 2016 Graduation Ceremony on Mel Ingram Field on Friday, June 10th, 2016 at 7:30 p.m.

We are asking that the city consider closing A Street between 9th Street and Dean Drive from 5:00 p.m. until 9:30 p.m. Our plan will be to barricade A Street east of Dean Drive and west of 9th Street. We would also like to barricade Flint Street off A Street. We have hired city police to staff the closure and they will also be providing the barricades etc. This would enable our graduates to enjoy a dignified ceremony without the noise of constant traffic or the occasional yellers and screamers that try to disrupt the ceremony as they drive by.

You were able to grant our request in the past and the ceremony went very well. Thank you for your cooperation and support of our graduation night ceremony.

Sincerely,

A handwritten signature in cursive script that reads "Clay Rounsaville".

Clay Rounsaville
Assistant Principal
Grants Pass High School

CR:jlh



WHERE THE ROGUE RIVER RUNS

Street Closure Petitioner Form

Friday Night June 10th
Graduation - 7:30pm
Street Closed - 5pm - 9:30pm

SIGNATURES AND ADDRESSES OF ALL PETITIONERS

The attached map shows the street(s), day and time of the street(s) we would like to close for our event. Please sign below and check either YES or NO. YES would indicate that you are willing to close the street for the day. NO would indicate that you are opposed to this idea.

One Signature per Business/Household from 75% of Business/Residents on the Street is Required for Approval.

(Use Additional Sheets if Necessary)

PLEASE REVIEW DATES ON FRONT OF APPLICATION BEFORE SIGNING THE PETITION

Number of Businesses or Houses on Street	Number of Vacant Businesses/Houses on Street	Number of Signatures
--	--	----------------------

PLEASE PRINT AND SIGN LEGIBLY ~~YES~~ COMPLETING INFORMATION BELOW

Name	Signature	Address	Yes	No
1. Foster	[Signature]	627 NE A St	✓	
2.				
3. No Answer		621 NE A St		
4.				
5. John Freeman	[Signature]	617 NE A St	✓	
6.				
7. VACANT	VACANT	611 NE A St		
8.				
9. Bartons, J & I	[Signature]	603 NE A St	✓	
10.				
11. Out of town	[Signature]	519 NE A St	✓	
12. John Ruhl				
13. VACANT	VACANT	511 NE A St		
14.				
15.				
16.				
17.				
18.				
19.				
20.				
21.				
22.				
23.				
24.				
25.				
26.				
27.				
29.				
30.				

3 Attempts

3 Attempts

Item: Resolution extending Workers' Compensation
to Public Safety volunteers.

Date: May 18, 2016

SUBJECT AND SUMMARY:

This resolution would extend Workers' Compensation to Public Safety volunteers.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by providing Workers' Compensation to Public Safety volunteers who have an increased risk of being injured while volunteering.

CALL TO ACTION SCHEDULE:

Call to action schedule: May 18, 2016.

BACKGROUND:

Volunteers play a vital role in delivering services to our City. It is important to offer volunteer experiences that benefit both the volunteer and the community. The City understands volunteering allows citizens to give back to their community in meaningful ways and is a critical resource to the organization. The City is firmly committed to the safety of our volunteers. We make every reasonable effort to provide a safe and healthful workplace that is free from recognized or known potential hazards.

ORS 656.031 allows public employers to extend Workers' Compensation to certain volunteers, but requires a Volunteer Resolution be passed by the governing body and verifiable tracking of volunteer activity using a roster or time sheet.

City County Insurance Services recommends Public Safety volunteers be covered by Workers' Compensation.

This volunteer category includes:

- Police Reserve Officer
- Volunteer Firefighters - class code 8411F (Student Firefighters)
- Auxiliary

The City recognizes there is a greater risk of injury while performing Public Safety related duties. Many of these volunteers have regular employment that could be negatively impacted if they are seriously injured.

The minimum assumed wage per Public Safety volunteer is \$800/month, per volunteer, regardless if one day or 30 days are worked, for contribution (premium) payment and calculation of benefits.

ITEM: 3.b. RESOLUTION EXTENDING WORKERS' COMPENSATION TO PUBLIC SAFETY VOLUNTEERS.

Staff Report (continued):

The City provides a separate volunteer insurance policy through CIMA for all other City volunteers. This policy provides excess accident medical insurance directly to a volunteer if they are injured while participating in volunteer activities. The annual cost of this coverage is approximately \$600. To reduce the City's liability, staff recommends maintaining a separate volunteer insurance policy and elect not to provide Workers' Compensation coverage to non-Public Safety volunteers.

COST IMPLICATION:

Revenue Source: Costs related to claims would be covered under the Workers' Compensation Fund.

ALTERNATIVES:

Council can cover Public Safety volunteers under Workers' Compensation through CIS;
or
Council can choose to not offer Workers' Compensation to the volunteers.

RECOMMENDED ACTION:

It is recommended Council approve the resolution extending Workers' Compensation to Public Safety volunteers.

POTENTIAL MOTION:

I move to approve the resolution extending Workers' Compensation to Public Safety volunteers.

RESOLUTION NO.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS
EXTENDING WORKERS' COMPENSATION TO PUBLIC SAFETY VOLUNTEERS.**

WHEREAS:

1. Pursuant to ORS 656.031, Workers' Compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule and verified at audit; and
2. The City agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available at the time of a claim or audit to verify coverage.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass that the City is extending Workers' Compensation coverage to Public Safety Volunteers including: Police Reserve, Auxiliary and Student Firefighters. An assumed monthly wage of \$800/month will be used for these volunteers.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 18th day of May, 2016

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of May 2016 to be effective on the date indicated as adopted by the City Council.

Darin Fowler, Mayor

ATTEST:

Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney



Item: Resolution authorizing the City Manager to enter into a contract for the Redwood Avenue Street Improvements Phase 3, a local government improvement project; Project No. TR6203.

Date: May 18, 2016

SUBJECT AND SUMMARY:

This project will install frontage improvements on Redwood Avenue between Pansy Lane and Redwood Circle.

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goals of **KEEP CITIZENS SAFE** and **INFRASTRUCTURE** by installing bike lanes, sidewalks, traffic signals and pedestrian crossings and improving storm drainage, extending sewer and water lines and performing irrigation system upgrades under the new road section.

CALL TO ACTION SCHEDULE:

A notice of intent to award letter was issued by the Engineering Division on May 6, 2016. City Council has 30 days to award the bid. Call to action schedule: June 1, 2016.

BACKGROUND:

This project will include storm drainage, sewer and water improvements. Approximately 3500 tons of new asphalt road surface, approximately 33,000 square feet of concrete driveway and sidewalk improvements, installation of a traffic signal and pavement markings and additional work as called for by the specifications and plans. Also included will be all work involved in the replacement or relocation of irrigation lines and boxes.

Bids for the work were advertised on the City's website, the Grants Pass Daily Courier, and the Daily Journal of Commerce. The bid opening for this project was May 5, 2016. Two bids were received, ranging from \$1,652,083.40 to 1,811,663.80.

The lowest responsible bidder is Copeland Paving, Inc. at \$1,652,083.40. This bid is slightly below the Engineers Estimate of \$1,694,478.45. Staff recommends awarding the bid to Copeland Paving, Inc.

ITEM: 3.c. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE REDWOOD AVENUE STREET IMPROVEMENTS PHASE 3, A LOCAL GOVERNMENT IMPROVEMENT PROJECT; PROJECT NO. TR6203.

Staff Report (continued):

COST IMPLICATION:

Revenue sources: The project will be funded by monies received from Transportation SDCs, Gas Tax, ODOT STP Funds, General Fund and Water Operations.

This project is budgeted and funded under Project No. TR6203 in the Transportation Capital Construction Fund.

ALTERNATIVES:

Two options are available:

- 1) The preferred alternative is to make the improvements to Redwood Avenue as proposed and award the contract to the lowest bidder; or
 - 2) Reject all bids and delay the improvements to Redwood Avenue until a future date.
-

RECOMMENDED ACTION:

It is recommended the contract for the Redwood Avenue Street Improvements Phase 3; Project No. TR6203 be awarded to the lowest responsible bidder, Copeland Paving, Inc.

POTENTIAL MOTION:

I move to adopt the resolution authorizing the award of the contract for the Redwood Avenue Street Improvements Phase 3.

RESOLUTION NO.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR
REDWOOD AVENUE STREET IMPROVEMENTS PHASE 3, A LOCAL
GOVERNMENT IMPROVEMENT PROJECT; PROJECT NO. TR6203.**

WHEREAS:

1. The City of Grants Pass advertised and received 2 bids for construction of the Redwood Avenue Street Improvements Phase 3; and
2. The bid from Copeland Paving, Inc., has been determined to be the lowest responsible bid, its bid is complete and responsive; and
3. The City of Grants Pass has sufficient funds for the project within the Transportation Capital Fund.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass that the City Manager is authorized to contract with Copeland Paving, Inc. for a local government improvement project, the work as described in the contract documents entitled, "Redwood Avenue Street Improvements Phase 3; Project No. TR6203" in the amount of \$1,652,083.40, which the bid tab is attached to and incorporated herein as Exhibit 'A'.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 18th day of May, 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this _____ day of May, 2016 to be effective on the date indicated as adopted by the City Council.

Darin Fowler, Mayor

ATTEST:

Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney





City of Grants Pass
Redwood Street Improvements Phase 3
 Project No. TR6203

BID SUMMARY

Item No.	Description of Item	Quantity	Unit	City of Grants Pass (Engineers Estimate)			Copeland Paving, Inc.			JRT Construction, LLC'		
				Address	Phone	Addenda Acknowledged (No. 1)	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	1	LS	101 NW "A" Street Grants Pass, OR 97526 (541) 450-6060	CSZ	NA	\$80,293.45	\$80,293.45	\$147,240.00	\$147,240.00	\$171,000.00	\$171,000.00
2	Temporary Signs	815	SQFT				\$10.00	\$8,150.00	\$20.00	\$16,300.00	\$18.50	\$15,077.50
3	Temporary Barricades, Type II	6	EA				\$50.00	\$300.00	\$30.00	\$180.00	\$75.00	\$450.00
4	Temporary Barricades, Type III	40	EA				\$70.00	\$2,800.00	\$120.00	\$4,800.00	\$145.00	\$5,800.00
5	Pedestrian Channelizing Devices	550	FT				\$15.00	\$8,250.00	\$0.01	\$5.50	\$22.00	\$12,100.00
6	Temporary Plastic Drums	272	EA				\$30.00	\$8,160.00	\$20.00	\$5,440.00	\$52.00	\$14,144.00
7	Temporary Delineators	85	EA				\$15.00	\$1,275.00	\$25.00	\$2,125.00	\$35.00	\$2,975.00
8	Temporary Flexible Pavement Markers	1800	EA				\$1.00	\$1,800.00	\$1.00	\$1,800.00	\$1.10	\$1,980.00
9	Temporary Striping	12160	FT				\$0.50	\$6,080.00	\$0.25	\$3,040.00	\$0.18	\$2,188.80
10	Temporary Pavement Legends	10	EA				\$100.00	\$1,000.00	\$52.00	\$520.00	\$52.00	\$520.00
11	Temporary Pavement Bars	160	SQFT				\$1.75	\$280.00	\$2.50	\$400.00	\$2.50	\$400.00
12	Stripe Removal	2800	FT				\$0.50	\$1,400.00	\$0.50	\$1,400.00	\$0.50	\$1,400.00
13	Portable Changeable Message Signs	5	EA				\$4,000.00	\$20,000.00	\$2,000.00	\$10,000.00	\$1,800.00	\$9,000.00
14	Flaggers	2000	HR				\$40.00	\$80,000.00	\$45.00	\$90,000.00	\$43.00	\$86,000.00
15	Traffic Control Supervisor	1	LS				\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$15,000.00	\$15,000.00
16	Erosion Control	1	LS				\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$8,000.00	\$8,000.00
17	Construction Survey Work	1	LS				\$27,000.00	\$27,000.00	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00
18	Removal of Structures and Obstructions	1	LS				\$50,000.00	\$50,000.00	\$8,000.00	\$8,000.00	\$13,000.00	\$13,000.00
19	Removal of Structures and Obstructions - Gooseberries ROW Frontage	1	LS				\$3,000.00	\$3,000.00	\$7,800.00	\$7,800.00	\$1,000.00	\$1,000.00
20	Removal of Structures and Obstructions - Redwood Nursery ROW Frontage	1	LS				\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00
21	Asphalt Pavement Sawcutting	6000	FT				\$1.50	\$9,000.00	\$1.00	\$6,000.00	\$1.00	\$6,000.00
22	Cleaning and Grubbing	1	LS				\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00
23	General Excavation	4000	CUYD				\$12.50	\$50,000.00	\$20.00	\$80,000.00	\$16.00	\$64,000.00
24	Subgrade Geotextile	8,300	SQFT				\$1.50	\$12,450.00	\$1.00	\$8,300.00	\$1.00	\$8,300.00



City of Grants Pass
Redwood Street Improvements Phase 3
 Project No. TR6203

BID SUMMARY

Item No.	Description of Item	Bidder		City of Grants Pass (Engineers Estimate)		Copeland Paving, Inc.		JRT Construction, LLC'	
		Address	Phone	101 NW "A" Street Grants Pass, OR 97526 (541) 450-6060	NA	PO Box 220 Murphy, OR 97533 (541) 862-2390	YES 10%	352 S. Calapooia, #B Sutherlin, OR 97479 (541) 459-4255	YES 10%
		Addenda Acknowledged (No. 1)	Bid Security	Unit	Quantity	Unit Price	Amount	Unit Price	Amount
25	Loose Riprap Class 50			TN	15	\$30.00	\$450.00	\$75.00	\$1,125.00
26	12" Culvert Pipe, 5 FT Depth			FT	85	\$50.00	\$4,250.00	\$46.00	\$3,910.00
27	4" Sanitary Sewer Pipe, 10 FT Depth			FT	40	\$35.00	\$1,400.00	\$64.00	\$2,560.00
28	8" Sanitary Sewer Pipe, 10 FT Depth			FT	62	\$45.00	\$2,790.00	\$82.00	\$5,084.00
29	12" Storm Sewer Pipe, 5 FT Depth, HDPE			FT	641	\$38.00	\$24,358.00	\$50.00	\$32,050.00
30	12" Storm Sewer Pipe, 5 FT Depth, CL V Conc.			FT	235	\$38.00	\$8,930.00	\$78.00	\$18,330.00
31	18" Storm Sewer Pipe, 5 FT Depth			FT	287	\$68.00	\$19,516.00	\$56.00	\$16,072.00
32	18" Storm Sewer Pipe, 10 FT Depth			FT	60	\$70.00	\$4,200.00	\$97.00	\$5,820.00
33	24" Storm Sewer Pipe, 10 FT Depth			FT	802	\$82.00	\$65,764.00	\$115.00	\$92,230.00
34	10" Irrigation Pipe, 5 FT Depth			FT	410	\$55.00	\$22,550.00	\$65.00	\$26,650.00
35	Sloped End Sections, 24"			EA	1	\$200.00	\$200.00	\$109.00	\$109.00
36	8" Storm Sewer Cleanout Assembly			EA	3	\$600.00	\$1,800.00	\$3,000.00	\$1,785.00
37	8" Sanitary Sewer Cleanout Assembly			EA	1	\$700.00	\$700.00	\$1,000.00	\$1,000.00
38	4" Sanitary Sewer Pipe Connection to Existing			EA	2	\$200.00	\$400.00	\$500.00	\$1,000.00
39	8" Storm Sewer Pipe Connection to Existing			EA	2	\$200.00	\$400.00	\$350.00	\$700.00
40	12" Storm Sewer Pipe Connection to Existing			EA	2	\$250.00	\$500.00	\$400.00	\$800.00
41	18" Storm Sewer Pipe Connection to Existing			EA	1	\$250.00	\$250.00	\$200.00	\$600.00
42	10" Irrigation Pipe Connection to Existing			EA	2	\$200.00	\$400.00	\$2,500.00	\$5,000.00
43	New Sewer Service Connection			EA	2	\$300.00	\$600.00	\$700.00	\$1,400.00
44	Paved Culvert End Slope			EA	1	\$1,000.00	\$1,000.00	\$850.00	\$850.00
45	Concrete Storm Sewer Manholes			EA	5	\$2,800.00	\$14,000.00	\$4,000.00	\$20,000.00
46	Concrete Inlets, Type B			EA	19	\$1,200.00	\$22,800.00	\$1,500.00	\$28,500.00
47	Catch Basin Assembly, "Gibson"			EA	5	\$1,000.00	\$5,000.00	\$1,100.00	\$5,500.00
48	Catch Basin Assembly, "Nyloplast"			EA	3	\$1,600.00	\$4,800.00	\$1,500.00	\$4,500.00
49	Minor Adjustment of Manholes			EA	4	\$500.00	\$2,000.00	\$2,000.00	\$4,000.00
50	Major Adjustment on Manholes			EA	2	\$1,700.00	\$3,400.00	\$3,000.00	\$3,600.00



City of Grants Pass
Redwood Street Improvements Phase 3
 Project No. TR6203

BID SUMMARY

Item No.	Description of Item	Quantity	Unit	City of Grants Pass (Engineers Estimate)			Copeland Paving, Inc.			JRT Construction, LLC*		
				Address	Phone	Addenda Acknowledged (No. 1) Bid Security	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
				101 NW "A" Street Grants Pass, OR 97526 (541) 450-6060	CSZ	NA					YES 10%	
51	Adjusting Boxes, Irrigation Cleanout	0	EA	\$300.00			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
52	Adjusting Boxes, Water Valve	12	EA	\$300.00			\$3,600.00	\$3,600.00	\$310.00	\$3,720.00		\$3,720.00
53	Connection to Existing Structures, New 8" Sanitary Sewer Pipe to Existing Concrete Sanitary Sewer Manhole	1	EA	\$500.00			\$500.00	\$500.00	\$1,200.00	\$970.00		\$970.00
54	Trench Resurfacing	100	SQFT	\$90.00			\$9,000.00	\$1,000.00	\$10.00	\$54.00		\$5,400.00
55	Retaining Wall, Cast in Place Concrete Cantilever, Gooseberries	1	LS	\$12,500.00			\$12,500.00	\$17,975.00	\$17,975.00	\$17,000.00		\$17,000.00
56	Retaining Wall, Cast in Place Concrete Cantilever, Redwood Nursery	1	LS	\$21,250.00			\$21,250.00	\$30,110.00	\$30,110.00	\$30,000.00		\$30,000.00
57	Cold Plane Pavement Removal 0-4" Deep	6000	SQFT	\$4.50			\$27,000.00	\$2.50	\$15,000.00	\$2.00		\$12,000.00
58	Aggregate Base	6400	TN	\$19.00			\$121,600.00	\$21.00	\$134,400.00	\$20.00		\$128,000.00
59	Level 3, 1/2" ACP Mixture	3,700	TN	\$85.00			\$314,500.00	\$80.00	\$296,000.00	\$82.00		\$303,400.00
60	Extra for Miscellaneous Asphalt Concrete Structures	14200	SQFT	\$2.50			\$35,500.00	\$1.00	\$14,200.00	\$3.00		\$42,600.00
61	Concrete Curbs, Type "C"	195	FT	\$17.00			\$3,315.00	\$19.00	\$3,705.00	\$22.00		\$4,290.00
62	Concrete Curbs, Curb and Gutter, Type "A"	3348	FT	\$11.00			\$36,828.00	\$13.25	\$44,361.00	\$14.00		\$46,872.00
63	Concrete Curbs, Curb and Gutter, Modified	16	FT	\$25.00			\$400.00	\$21.00	\$336.00	\$29.00		\$464.00
64	Concrete Islands	192	SQFT	\$6.00			\$1,152.00	\$15.70	\$3,014.40	\$5.50		\$1,056.00
65	Concrete Driveways, Commercial	3300	SQFT	\$5.50			\$18,150.00	\$5.75	\$18,975.00	\$6.30		\$20,790.00
66	Concrete Walks	17280	SQFT	\$4.50			\$77,760.00	\$4.25	\$73,440.00	\$4.30		\$74,304.00
67	6" Concrete Surfacing	300	SQFT	\$5.00			\$1,500.00	\$5.00	\$1,500.00	\$5.10		\$1,530.00
68	Sidewalk Ramps	18	EA	\$400.00			\$7,200.00	\$650.00	\$11,700.00	\$922.00		\$16,596.00
69	Mono-Directional White Type 1 Markers	40	EA	\$5.00			\$200.00	\$5.50	\$220.00	\$5.00		\$200.00
70	Bi-Directional Yellow Type 1 Markers	110	EA	\$5.50			\$605.00	\$5.00	\$550.00	\$5.00		\$550.00
71	Thermoplastic, Extruded or Sprayed, Non-Profile, 120 Mil	16000	FT	\$1.50			\$24,000.00	\$0.75	\$12,000.00	\$0.73		\$11,680.00
72	Pavement Legend, Type AB: Arrows	28	EA	\$325.00			\$9,100.00	\$175.00	\$4,900.00	\$155.00		\$4,340.00
73	Pavement Legend, Type B-HS: Bicycle Lane Symbol	8	EA	\$275.00			\$2,200.00	\$275.00	\$2,200.00	\$280.00		\$2,240.00
74	Pavement Bar, Type AB	260	SQFT	\$8.50			\$2,210.00	\$4.00	\$1,040.00	\$3.90		\$1,014.00
75	Pavement Bar, Type B-HS	560	SQFT	\$8.50			\$4,760.00	\$8.00	\$4,480.00	\$8.00		\$4,480.00
76	Pavement Legend, Type B-HS: Bike Contrast Panels Bicycle Rider, Bike Lane Green/White	3	EA	\$500.00			\$1,500.00	\$300.00	\$900.00	\$270.00		\$810.00



City of Grants Pass
Redwood Street Improvements Phase 3
 Project No. TR6203

BID SUMMARY

Item No.	Description of Item	Quantity	Unit	City of Grants Pass (Engineers Estimate)		Copeland Paving, Inc.		JRT Construction, LLC ¹	
				Address	Amount	Address	Amount	Address	Amount
77	Pavement Legend, Type B-HS: Bike Contrast Panels Bike Straight Arrow, Bike Lane Green/White	3	EA	101 NW "A" Street Grants Pass, OR 97526 (541) 450-6060	\$1,500.00	PO Box 220 Murphy, OR 97533 (541) 862-2380	\$300.00	352 S. Calapooia, #8 Sutherlin, OR 97479 (541) 459-4255	\$195.00
78	Pavement Legend, Type B-HS: Bike Lane Green	1330	SQFT		\$19,950.00		\$8.00		\$10,640.00
79	Sign Support Footings	1	LS		\$2,000.00		\$1,000.00		\$900.00
80	42" Diameter Signal Support Drilled Shaft	54	FT		\$27,000.00		\$29,160.00		\$31,320.00
81	Traffic Signal Installation	1	LS		\$211,000.00		\$180,000.00		\$200,000.00
82	Topsoil	250	CUYD		\$50.00		\$30.00		\$36.00
83	Rock Mulch	15	CUYD		\$750.00		\$375.00		\$810.00
84	Weed Control Geotextile	1230	SQFT		\$3.00		\$0.25		\$307.50
85	Type CL-6R Chain Link Fence	234	FT		\$25.00		\$33.00		\$50.00
86	11" x72" Chain Link Parallel Rolling Commercial Gates	4	EA		\$1,500.00		\$600.00		\$1,505.00
87	Single Mailbox Supports	1	EA		\$400.00		\$500.00		\$270.00
88	Multiple Mailbox Supports	4	EA		\$400.00		\$800.00		\$340.00
89	Irrigation Sleeves	400	FT		\$8.00		\$17.00		\$6.00
90	8" Potable Water Pipe, Fittings and Couplings with Class B Backfill	487	FT		\$56.00		\$23,863.00		\$24,350.00
91	8" Potable Water Pipe, Fittings and Couplings with Restrained Joints and Class B Backfill	66	FT		\$65.00		\$3,498.00		\$3,300.00
92	8" Connection to 16" Existing Main	1	EA		\$200.00		\$1,200.00		\$2,100.00
93	6" Gate Valve - Irrigation	1	EA		\$1,000.00		\$1,300.00		\$1,275.00
94	8" Gate Valve	3	EA		\$1,000.00		\$3,900.00		\$4,950.00
95	16" Tapping Sleeve and 8" Valve Assembly	1	EA		\$3,500.00		\$3,100.00		\$3,800.00
96	1" Water Service Connections	1	EA		\$500.00		\$950.00		\$950.00
97	Blowoff Assembly, 2 "	1	EA		\$1,250.00		\$1,100.00		\$2,200.00
TOTAL (BID ITEMS 1-97)					\$1,694,478.45		\$1,652,083.40		\$1,811,663.80

BIDS WERE OPENED ON 5/05/16 AT 3:05 PM IN THE CITY OF GRANTS PASS CITY MANAGERS CONFERENCE ROOM.

¹ Total Bid Amount Adjusted for JRT Construction due to Mathematical Error on Bid Item 95.

Item: Resolution authorizing the City Manager to enter into a three-year renewal of the existing water Master Services Agreement with Murray, Smith & Associates, Inc.

Date: May 18, 2016

SUBJECT AND SUMMARY:

Consider a resolution authorizing the execution of a three-year renewal of the Master Services Agreement (MSA) with Murray, Smith & Associates, Inc. to provide general consulting services for the municipal water system.

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goal of maintain, operate and expand our **INFRASTRUCTURE** to meet community needs by providing for a safe, reliable and legally-compliant water system for the community which is operated in a fiscally sound and efficient manner.

CALL TO ACTION SCHEDULE:

The current MSA with Murray, Smith & Associates, Inc. expires on May 20, 2016. Authorization of a renewal must occur prior to the expiration of the current agreement. Call to action schedule: May 18, 2016.

BACKGROUND:

The current three-year renewable MSA with Murray, Smith & Associates, Inc. providing general consulting services for the municipal water system will expire on May 20, 2016. The original anticipated scope of services included:

- Water distribution system master planning and maintenance of the water system model
- Upgrades/modifications to various pump stations
- Water Treatment Plant (WTP) retrofit/upgrade/expansion
- Potential new reservoir siting
- Various permitting/compliance issues related to water quality

Murray, Smith & Associates, Inc. has successfully completed several negotiated task orders including:

- Construction services and support for the replacement of Reservoir 3
- Construction services and support for Starlite pump station improvements
- Procurement assistance and installation documents for the WTP emergency generator

ITEM: 3.d. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE-YEAR RENEWAL OF THE EXISTING WATER MASTER SERVICES AGREEMENT WITH MURRAY, SMITH & ASSOCIATES, INC.

Staff Report (continued):

- Completion of the WTP Facilities Plan Update
- Procurement assistance and installation documents for Laurelridge pump station improvements
- WTP pilot testing of high rate filtration and ballasted flocculation
- Emergency operations plan update
- Water distribution system plan – in progress
- Procurement assistance with the emergency water treatment trailer – in progress

Staff is pleased with the work completed by Murray, Smith & Associates, Inc. In anticipation of expiration of the MSA, the Public Works Department has negotiated a potential three-year renewal of the agreement.

In conjunction with the extension of the agreement, the terms of the original agreement will be modified to reflect legal revisions which have occurred since the approval of the original agreement.

COST IMPLICATION:

The MSA does not have a direct cost. Individual task orders will be negotiated, specifying scope of work and an appropriate fee. Individual task orders will be approved in accordance with current purchasing policy guidelines.

ALTERNATIVES:

1. Council can authorize the City Manager to enter into a three-year renewal of the existing MSA with Murray, Smith and Associates, Inc.
 2. Staff could be directed to pursue a different length of time renewal.
 3. Council could decide not to enter into a MSA.
 4. Staff could be directed to pursue another consulting firm.
-

RECOMMENDED ACTION:

It is recommended that Council approve the resolution authorizing the City Manager to enter into a three-year renewal of the water Master Services Agreement with Murray, Smith & Associates, Inc.

POTENTIAL MOTION:

I move to adopt the resolution authorizing the City Manager to enter into a three-year renewal of the existing water Master Services Agreement with Murray, Smith & Associates, Inc.

RESOLUTION NO.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS
AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE-YEAR RENEWAL
OF THE EXISTING WATER MASTER SERVICES AGREEMENT WITH MURRAY,
SMITH & ASSOCIATES, INC.**

WHEREAS:

1. A Master Services Agreement is an efficient method for procuring the engineering services needed for analysis, study, planning, development of project designs and construction administration of capital projects for the City's infrastructure systems for Professional Engineering and Permitting Services; and
2. The current three-year renewable Water Master Services Agreement will expire on May 20, 2016; and
3. The City has been satisfied with the work performed by Murray, Smith & Associates, Inc. to date; and
4. A three-year renewal with Murray, Smith & Associates, Inc. would serve the City's needs for Water System Professional Engineering and Permitting Services.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass that the City Manager is authorized to enter into a three-year renewal of the existing Master Services Agreement with Murray, Smith & Associates, Inc. as set forth in Exhibit 'A', which is attached to and incorporated herein, for professional engineering support of the Municipal Water System.

EFFECTIVE DATE of this Resolution shall be immediate upon the passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 18th day of May, 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of May, 2016.

Darin Fowler, Mayor

ATTEST:

Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to form Mark Bartholomew, City Attorney





2016 SCHEDULE OF CHARGES

Personnel:

Labor will be invoiced by staff classification at the following hourly rates, which are valid from January 1, 2016 to December 31, 2016. After this period, the rates are subject to adjustment.

Principal Engineer VI	\$224.00
Principal Engineer V	216.00
Principal Engineer IV	208.00
Principal Engineer III	199.00
Principal Engineer II	191.00
Principal Engineer I	184.00
Professional Engineer IX	176.00
Professional Engineer VIII	167.00
Professional Engineer VII	159.00
Professional Engineer VI	151.00
Professional Engineer V	142.00
Professional Engineer IV	134.00
Engineering Designer IV	134.00
Professional Engineer III	126.00
Engineering Designer III	126.00
Engineering Designer II	116.00
Engineering Designer I	106.00
Technician IV	129.00
Technician III	115.00
Technician II	100.00
Technician I	85.00
Administrative III	91.00
Administrative II	85.00
Administrative I	74.00

Project Expenses:

Expenses incurred in-house that are directly attributable to the project will be invoiced at actual cost.

These expenses include the following:

CADD Hardware/Software	\$18.00/hour
Modeling and GIS Hardware/Software	\$10.00/hour
Mileage	Current IRS Rate
Postage and Delivery Services	At Cost
Printing and Reproduction	At Cost
Travel, Lodging and Subsistence	At Cost

Outside Services:

Outside technical, professional and other services will be invoiced at actual cost plus 10 percent to cover administration and overhead.

Item: Resolution authorizing the City Manager to enter into a cooperative purchasing agreement with the Houston-Galveston Area Council.

Date: May 18, 2016

SUBJECT AND SUMMARY:

This resolution would approve and allow the City to participate in a Cooperative Purchasing Agreement with the Houston-Galveston Area Council (HGAC).

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by ensuring using cost effective purchasing policies.

CALL TO ACTION SCHEDULE:

Action should be taken by the end of May 2016 in order to use this contract for a necessary purchase of equipment in the Public Works Streets division. Call to action schedule: May 18, 2016.

BACKGROUND:

One of the goals of the equipment replacement fund's activities is to use "State Bids" or cooperative purchasing contracts when there is a need to purchase new equipment (typically as a replacement for old equipment). This saves staff time from having to go through a formal Request for Proposal (RFP) bidding process and usually results in a substantial discount to the purchase price of the vehicle or equipment.

The City participates in multiple cooperative purchasing contracts with national or regional agencies around the country. Sometimes a new cooperative purchasing contract allows administrative approval, but this particular agreement requires the approval of the governing body (City Council). Oregon law allows the use of cooperative purchasing agreements in other states as long as their bidding/procurement policies are substantially the same as requirements in Oregon.

The Public Works Streets division needs to replace a piece of equipment, a Crafcro Super Shot 125 streets crack sealing machine. The old equipment is a 1998 model and is in need of replacement. The new equipment, if purchased through this cooperative purchasing contract, will cost a total of about \$41,000; this is a savings of close to \$3,000 compared to the regular manufacturer's cost without using the cooperative contract.

ITEM: 3.e. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT WITH THE HOUSTON-GALVESTON AREA COUNCIL.

Staff Report (continued):

COST IMPLICATION:

There is no cost specific to entering into the agreement. The contract will only be used if it's determined that a cooperative purchase would provide a discount to the price of equipment or supplies compared to other procurement alternatives.

ALTERNATIVES:

An alternative to a cooperative purchasing contract would be for the City to go through its own independent RFP process for any equipment that costs more than \$25,000.

RECOMMENDED ACTION:

It is recommended the Council approve the resolution to allow the City Manager to enter into the cooperative purchasing agreement.

POTENTIAL MOTION:

I move to approve the resolution authorizing the City Manager to enter into the cooperative purchasing agreement with the HGAC.

RESOLUTION NO.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS
AUTHORIZING THE CITY MANAGER TO ENTER INTO A COOPERATIVE
PURCHASING CONTRACT WITH THE HOUSTON-GALVESTON AREA COUNCIL.**

WHEREAS:

1. The City's Purchasing Policy requires a RFP process or a cooperative purchasing contract for all non-exempt purchases of supplies, equipment, or services that have a cost greater than \$25,000; and
2. The Houston-Galveston Area Council offers a cooperative purchasing contract and has awarded a bid that would currently allow the City to purchase needed crack sealing equipment at a discount to the normal equipment price.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass that the City Manager is authorized to enter into a cooperative purchasing agreement with the Houston-Galveston Area Council as noted in the agreement attached Exhibit 'A'.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 18th day of May, 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this _____ day of May, 2016 to be effective on the date indicated as adopted by the City Council.

Darin Fowler, Mayor

ATTEST:

Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney



EXHIBIT A



INTERLOCAL CONTRACT
FOR COOPERATIVE PURCHASING

ILC

No.: _____

Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * The City of Grants Pass, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * 101 NW A Street, Grants Pass, Oregon 97526

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * _____ (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * 7/1/2015 and ends * 6/30/2016. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:

*** City of Grants Pass**

Name of End User (*local government, agency, or non-profit corporation*)

*** 101 NW A Street**

Mailing Address

*** Grants Pass**

OR

97526

City

State

ZIP Code

***By:**

Signature of chief elected or appointed official

*** Aaron Cubic / City Manager**

Typed Name & Title of Signatory

Date

Houston-Galveston Area Council

3555 Timmons Lane, Suite 120, Houston, TX 77027

By: _____

Executive Director

Attest: _____

Manager

Date: _____

**Denotes required fields*

rev. 12/15

Item: Motion acknowledging the receipt of the
monthly and quarterly financial reports for
quarter ended March 2016.

Date: May 18, 2016

SUBJECT AND SUMMARY:

Monthly and quarterly financial reports are prepared and acknowledged by Council to convey information about the City's budget and current financial condition.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by ensuring financial records and system are effective and that Council has the opportunity to access the City's financial information.

CALL TO ACTION SCHEDULE:

N/A

BACKGROUND:

A summary monthly report and a more detailed quarterly report are prepared to convey information about the City's budget, the current financial condition, and seasonal or unique financial transactions throughout the year for the various funds of the City.

COST IMPLICATION:

None.

RECOMMENDED ACTION:

It is recommended the Council acknowledge the receipt of the monthly and quarterly financial reports for March 2016.

POTENTIAL MOTION:

I move to acknowledge the monthly and quarterly financial reports.

ITEM: 3.f. MOTION ACKNOWLEDGING RECEIPT OF THE MONTHLY AND
QUARTERLY FINANCIAL REPORTS FOR THE QUARTER ENDED
MARCH 2016.

CITY OF GRANTS PASS
MONTHLY & QUARTERLY FINANCIAL REPORT
March 2016
Discussion & Analysis



As March marks the end of a quarter, attached in this month's financial report package are the City's monthly and quarterly reports as follows:

Quarterly Reports:

- Monthly Financial Report for March 2016 (by % of prorated budget) – also shows beginning and ending budgetary fund balances
- Expanded Year-To-Date Revenue Summary by Program/Activity (by % of annual budget)
- Expanded Year-To-Date Expenditure Summary by Program/Activity (by % of annual budget)
- Quarterly Capital Fund and Capital Project Report
- Investment Summary
- Budget Variances – Revenue and Expenditure Reports: For both expenditures and revenues, these reports list all major categories that varied from the prorated budget by more than \$15,000 and 15% as of the end of the quarter.

In reviewing the monthly reports, since this is a prorated budget variance report any variances significantly different from 100% would imply either seasonality or true variances. The quarterly reports are budget variance reports by the percentage of the annual budget. Therefore in reviewing the quarterly reports any budget variances significantly different from 75% would imply seasonal considerations or true variances.

Changes to the format of the monthly financial reports: This fiscal year, the monthly financial report summaries were changed slightly to break out "transfers" from the main revenue and expenditure summary lines. This allows a more clear view of actual operational revenues and expenditures compared to budget in a short easier to read format that covers all funds of the City. Transfers between operating funds and capital project funds need to be legally recorded as budgetary revenues and expenditures for each fund, but are only processed once or twice throughout the fiscal year. This year most budgeted capital project transfers were processed right away early in the fiscal year so that capital project managers have the most accurate and up to date project balance reports.

Revenues

The majority of the general fund revenues are either seasonal or come in on a quarterly basis right after the end of each quarter. Many types of franchise taxes and revenue sharing amounts are typically posted a month or a quarter in arrears except at fiscal year-end, and most of the property tax revenue comes in during November and December.

Property taxes are by far the largest revenue source for the General Fund, and provide the bulk of the funding dedicated to the Public Safety divisions. The 2015 assessment report from Josephine County showed a change to assessed values for the Fiscal Year ending June 30, 2016 very close to the amount budgeted for this fiscal year. The total assessed value increase for the current fiscal year was 6.6% versus the budgeted increase of 6.2%, which means the main revenue source for Public Safety divisions is on track this year. Approximately 1.0% of the increase was due to new construction, about 3.7% of the increase was due to the annexation approved by voters in November of 2014, while the remainder of the increase (or about 1.9%) was due to an increase in assessed values on existing properties.

The timing of the annexation approval helped balance the City's need to budget for 3 additional police officers this year and three dispatch related positions in Public Safety Support. The annexation also eliminated many service and annexation fee agreements for Public Safety and other City services, so the net increase to Public Safety revenues is less than the 3.7% increase to assessed values as a result of the annexation. Overall, the budget for Public Safety in total is still well balanced similar to previous years with the continued need to use a modest amount of other discretionary General Fund revenues to keep the current level of service in Public Safety operations.

Revenues in the Building Division are a key indicator of the level of property development happening in the City. And the first three quarters of fiscal 2016 showed an extremely strong amount of activity in building compared to budget. As of March, the Building Division had already achieved 175.5% of its total revenue budget for the full fiscal year. This pace may not keep up for the rest of the year, but there is a significant amount of work still in the pipeline. Activity in the first half of the fiscal year was also partially spurred on by a temporary rollback in transportation and parks system development charges which ended on June 30, 2015. Planning revenues and many utility SDC revenues are also trending well above budget so far this fiscal year. SDC revenues can be found in the expanded quarterly revenue report under the category of "charges for services" revenues in those capital project funds.

All of the utility fee service charge revenues are on track to meet budget with the exception of the Water Utility. The Water Utility is trending slightly under budget, partially due to an aggressive revenue target for FY'16. While Water revenues for the operating fund look to come in a few percentage points under budget, the expenditures for the Water operating fund are also on track to be a similar percentage under budget and the net performance for the Water operations fund should be right on track this year.

For many internal service funds, revenue for month/year for many funds will be close to the prorated budget amounts or 75% of annual amounts for this quarter due to charging out for services at even increments throughout the year. Standard monthly charges happen throughout the year for the Administrative Services Fund, the Garage and Equipment Replacement Funds, the Information Technology Fund, the Community Development Management Fund, and the Property Management Fund. The Engineering Fund has a mix of fixed charges and variable charges based on capital project activity and development activity; the Workers Compensation Insurance Fund and Health Insurance Fund assess charges regularly throughout the year based on the payroll cycle, while the General Insurance Fund charges out annual premiums once per year.

Transient room taxes also continue to show increases year over year and increases from the same quarters in previous years. This is a great indicator of how many visitors are coming into Grants Pass and the revenues from local hotels and other businesses that benefit from Tourism in the area.

Expenditures

To date, all areas are on track with the prorated year-to-date budget to come in at or below budget for this fiscal year. While there will be an even closer review in the final quarter of the fiscal year, there are not any known areas at this time for consideration of a budget adjustment this year. The budget is legally appropriated by each division in most cases and not by line item or expenditure type, giving budget managers the flexibility to meet some of the unexpected operational needs throughout the year by spending less in one expenditure category and more in another category if needed. As an example, due to higher levels of commercial and residential development activity this year, certain PCD or Public Works divisions might have slightly higher than budgeted expenditures related to reviewing/permitting or installing new services this year.

It's also important to remember when looking at the expanded quarterly expenditure report that capital project funds only budget for "capital outlay" line item expenditures, but as projects move forward the expenditures are posted in a variety of expenditure categories such as supplies or contractual services. Looking at the total expenditures versus budget in the capital project funds is a better way of reviewing expenditure activities for this type of fund. In the capital project detail quarterly reports towards the end of this package there is a slight difference (of about \$6k) between the total individual project expenditure amounts and the total capital project fund expenditure amounts. We are aware of the difference and are working with the City's new software vendor to reconcile the report balance differences. Additional budget exception comments can be found at the very end of this financial statement package on the exception report.

Budget Adjustments and Other Fiscal Activity for FY'16

As of March 2016, there have not yet been any budget adjustments for FY'16.

We hope this discussion and analysis provided some insight into the City financial activities. Should you have additional comments or questions please feel free to contact the Finance Department.

Jay Meredith, CPA
Finance/Fleet Director
phone: 541-450-6021



City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

CITY OF GRANTS PASS
MONTHLY FINANCIAL REPORT
March 31, 2016
unaudited Budget to Actuals

ANNUAL BUDGET	MARCH BUDGET	MARCH ACTUAL ***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL ***	% OF YEAR- TO-DATE BUDGET
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General Fund:

Revenues

Beginning Balance	\$	10,899,226				\$	10,899,226	\$	12,620,673			
Property Tax	\$	16,494,350	\$	1,374,529	\$	616,978	45%	\$	12,370,763	\$	15,900,298	129%
Franchise & Other Taxes	\$	3,350,944	\$	279,245	\$	35,713	13%	\$	2,513,208	\$	1,874,619	75%
Licenses & Permits	\$	290,960	\$	24,247	\$	48,365	199%	\$	218,220	\$	532,874	244%
Inter-Governmental & Grants	\$	1,660,303	\$	138,359	\$	122,635	89%	\$	1,245,227	\$	1,043,897	84%
Fees & Charges for Service	\$	1,723,514	\$	143,626	\$	183,934	128%	\$	1,292,636	\$	1,575,945	122%
Interest Income (misc)	\$	72,750	\$	6,063	\$	16,680	275%	\$	54,563	\$	74,751	137%
Other Revenue	\$	174,225	\$	14,518.75	\$	4,797	33%	\$	130,669	\$	35,845	27%
Transfers	\$	1,041,900	\$	86,825	\$	-	0%	\$	781,425	\$	917,883	117%
TOTAL RESOURCES	\$	35,708,172	\$	2,067,412	\$	1,029,102	50%	\$	29,505,936	\$	34,576,785	117%

Expenditures

Council and General Operations	\$ 1,684,568	\$ 140,381	\$ 21,378	15%	\$ 1,263,426	\$ 1,000,086	79%
Public Safety	\$ 19,139,953	\$ 1,594,996	\$ 1,333,908	84%	\$ 14,354,965	\$ 12,686,938	88%
Parks & Recreation	\$ 2,101,657	\$ 175,138	\$ 144,529	83%	\$ 1,576,243	\$ 1,322,557	84%
Community Development	\$ 1,359,473	\$ 113,289	\$ 104,336	92%	\$ 1,019,605	\$ 946,464	93%
Economic Dev/Tourism/Downtown Dev.	\$ 985,518	\$ 82,127	\$ 84,425	103%	\$ 739,139	\$ 682,613	92%
Transfers out	\$ 2,185,500	\$ 182,125		0%	\$ 1,639,125	\$ 1,800,000	110%
Contingency & Ending Balance (Budgetary)	\$ 7,884,388				\$ 7,884,388	\$ 15,090,861	
Ending Balance Building (Budgetary Basis)	\$ 367,115				\$ 367,115	\$ 1,047,266	
TOTAL REQUIREMENTS	\$ 35,708,172	\$ 2,288,056	\$ 1,688,576	74%	\$ 28,844,005	\$ 34,576,785	

Fund Balance End of Period GAAP Basis (Includes Interfund Loans Out \$1,460,000) \$ 17,598,127

Transient Room Tax:

BUDGETARY BALANCE							
	\$	-	\$	0%	\$	-	\$
Beginning Balance	\$	-					
Revenues	\$	1,254,500	\$	104,542	\$	940,875	\$ 1,164,362 124%
Expenditures	\$	10,900	\$	908	\$	8,175	\$ 9,025 110%
Transfers out	\$	1,193,600	\$	99,467	\$	895,200	\$ 1,046,705 117%
Ending Balance/Contingency (Budgetary)	\$	50,000				50,000	\$ 108,632 Budgetary Balance**

CITY OF GRANTS PASS
MONTHLY FINANCIAL REPORT
March 31, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	MARCH BUDGET	MARCH ACTUAL***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL***	% OF YEAR- TO-DATE BUDGET
Street Utility:							
Beginning Balance	\$ 662,426				\$ 662,426	\$ 1,360,714	
Revenues	\$ 3,048,500	\$ 254,042	\$ 226,618	89%	\$ 2,286,375	\$ 2,140,829	94%
Transfers in	\$ 385,500	\$ 32,125	\$ -	0%	\$ 289,125	\$ -	0%
Expenditures	\$ 2,337,793	\$ 194,816	\$ 163,749	84%	\$ 1,753,345	\$ 1,558,536	89%
Transfers out	\$ 1,310,000	\$ 109,167	\$ 7,182	7%	\$ 982,500	\$ 1,281,166	130%
Ending Balance/Contingency (Budgetary)	\$ 448,633				\$ 448,633	\$ 661,841	Budgetary Balance**
CD Block Grant / HUD:							
Beginning Balance	\$ 1,137,317				\$ 1,137,317	\$ 1,142,715	
Revenues	\$ 373,415	\$ 31,118	\$ 795	3%	\$ 280,061	\$ 28,777	10%
Expenditures	\$ 660,000	\$ 55,000	\$ 26,497	48%	\$ 495,000	\$ 34,926	7%
Transfers out	\$ 211,000	\$ 17,583	\$ -	0%	\$ 158,250	\$ 174,000	110%
Ending Balance/Contingency (Budgetary)	\$ 639,732				\$ 639,732	\$ 962,566	Budgetary Balance**
Debt Service, Gen Obligation and Bancroft:							
Beginning Balance	\$ 152,880				\$ 152,880	\$ 171,245	
Revenues	\$ 1,758,200	\$ 146,517	\$ 42,035	29%	\$ 1,318,650	\$ 1,086,773	82%
Expenditures	\$ 1,269,600	\$ 105,800	\$ 2,406	2%	\$ 952,200	\$ 97,377	10%
Transfers out	\$ 500,000	\$ 41,667	\$ -	0%	\$ 375,000	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 141,480				\$ 141,480	\$ 1,160,641	Budgetary Balance**
Transportation Capital Projects:							
Beginning Balance	\$ 6,409,451				\$ 6,409,451	\$ 5,545,798	
Revenues	\$ 3,966,750	\$ 1,978,375	\$ 51,355	3%	\$ 17,805,375	\$ 304,854	2%
Transfers in	\$ 2,109,000	\$ 175,750	\$ 33,679	19%	\$ 1,581,750	\$ 2,074,663	131%
Expenditures	\$ 12,385,201	\$ 1,032,100	\$ 95,849	9%	\$ 9,288,901	\$ 2,811,335	30%
Transfers out	\$ 90,000	\$ 7,500	\$ -	0%	\$ 67,500	\$ 90,000	133%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 5,023,980	Budgetary Balance**

CITY OF GRANTS PASS
MONTHLY FINANCIAL REPORT
March 31, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	MARCH BUDGET	MARCH ACTUAL***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL***	% OF YEAR- TO-DATE BUDGET
Solid Waste and Capital Projects:							
Beginning Balance	\$ 1,513,671				\$ 1,513,671	\$ 1,528,777	
Revenues	\$ 645,240	\$ 53,770	\$ 33,870	63%	\$ 483,930	\$ 334,805	69%
Transfers in	\$ 5,000	\$ 417	\$ -	0%	\$ 3,750	\$ 5,000	133%
Expenditures	\$ 1,916,858	\$ 159,738	\$ 49,510	31%	\$ 1,437,644	\$ 389,465	27%
Transfers out	\$ 29,000	\$ 2,417	\$ -	0%	\$ 21,750	\$ 29,000	133%
Ending Balance/Contingency (Budgetary)	\$ 218,053				\$ 218,053	\$ 1,450,117	Budgetary Balance**
Storm Drain and Capital Projects:							
Beginning Balance	\$ 261,810				\$ 261,810	\$ 311,393	
Revenues	\$ 25,500	\$ 2,125	\$ 11,377	535%	\$ 19,125	\$ 96,032	502%
Transfers in	\$ 120,000	\$ 10,000	\$ -	0%	\$ 90,000	\$ 120,000	133%
Expenditures	\$ 407,310	\$ 33,943	\$ 4,334	13%	\$ 305,483	\$ 197,991	65%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 329,434	Budgetary Balance**
Lands and Buildings Capital Projects:							
Beginning Balance	\$ 3,537,696				\$ 3,537,696	\$ 4,155,599	
Revenues	\$ 5,011,036	\$ 2,505,518	\$ 24,224	1%	\$ 22,549,662	\$ 123,275	1%
Transfers in	\$ 2,492,700	\$ 207,725	\$ -	0%	\$ 1,869,525	\$ 1,369,821	73%
Expenditures	\$ 11,041,432	\$ 920,119	\$ 86,766	9%	\$ 8,281,074	\$ 884,969	11%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 4,763,726	Budgetary Balance**
Wastewater Fund:							
Beginning Balance	\$ 1,738,431				\$ 1,738,431	\$ 2,639,000	
Revenues	\$ 6,093,000	\$ 507,750	\$ 496,596	98%	\$ 4,569,750	\$ 4,703,459	103%
Expenditures	\$ 4,857,085	\$ 404,757	\$ 279,733	69%	\$ 3,642,814	\$ 2,593,110	71%
Transfers out	\$ 1,719,000	\$ 143,250	\$ -	0%	\$ 1,289,250	\$ 1,719,000	133%
Ending Balance/Contingency (Budgetary)	\$ 1,255,346				\$ 1,255,346	\$ 3,030,349	Budgetary Balance**
Wastewater Capital Projects:							
Beginning Balance	\$ 4,024,896				\$ 4,024,896	\$ 5,578,009	
Revenues	\$ 200,000	\$ 16,667	\$ 41,204	247%	\$ 150,000	\$ 790,763	527%
Transfers in	\$ 1,874,000	\$ 156,167	\$ -	0%	\$ 1,405,500	\$ 1,874,000	133%
Expenditures	\$ 6,098,896	\$ 508,241	\$ 54,702	11%	\$ 4,574,172	\$ 1,101,347	24%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 7,141,425	Budgetary Balance**

CITY OF GRANTS PASS
MONTHLY FINANCIAL REPORT

March 31, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	MARCH BUDGET	MARCH ACTUAL ***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL ***	% OF YEAR- TO-DATE BUDGET
Water Fund:							
Beginning Balance	\$ 2,136,390				\$ 2,136,390	\$ 3,426,315	
Revenues	\$ 6,734,650	\$ 561,221	\$ 391,552	70%	\$ 5,050,988	\$ 4,833,780	96%
Expenditures	\$ 4,307,537	\$ 358,961	\$ 217,586	61%	\$ 3,230,653	\$ 2,920,025	90%
Transfers out	\$ 3,413,000	\$ 284,417	\$ -	0%	\$ 2,559,750	\$ 3,413,000	133%
Ending Balance/Contingency (Budgetary)	\$ 1,150,503				\$ 1,150,503	\$ 1,927,070	Budgetary Balance**
Water Capital Projects:							
Beginning Balance	\$ 3,473,468				\$ 3,473,468	\$ 4,587,394	
Revenues	\$ 167,000	\$ 13,917	\$ 70,114	504%	\$ 125,250	\$ 608,736	486%
Transfers in	\$ 3,413,000	\$ 284,417	\$ -	0%	\$ 2,559,750	\$ 3,413,000	133%
Expenditures	\$ 7,053,468	\$ 587,789	\$ 171,219	29%	\$ 5,290,101	\$ 997,271	19%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 7,611,859	Budgetary Balance**
Vehicle Maintenance							
Beginning Balance	\$ 368,691				\$ 368,691	\$ 531,926	
Revenues	\$ 1,332,022	\$ 111,002	\$ 59,974	54%	\$ 999,017	\$ 545,228	55%
Expenditures	\$ 1,011,073	\$ 84,256	\$ 63,809	76%	\$ 758,305	\$ 634,795	84%
Transfers out	\$ 600,000	\$ 50,000	\$ -	0%	\$ 450,000	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 89,640				\$ 89,640	\$ 442,359	Budgetary Balance**
Vehicle & Equipment Replacement							
Beginning Balance	\$ 3,248,463				\$ 3,248,463	\$ 3,783,170	
Revenues	\$ 591,820	\$ 49,318	\$ 50,263	102%	\$ 443,865	\$ 446,193	101%
Expenditures	\$ 1,454,200	\$ 121,183	\$ 312	0%	\$ 1,090,650	\$ 551,925	51%
Ending Balance/Contingency (Budgetary)	\$ 2,386,083				\$ 2,386,083	\$ 3,677,438	Budgetary Balance**
Information Technology:							
Beginning Balance	\$ 132,564				\$ 132,564	\$ 201,152	
Revenues	\$ 718,028	\$ 59,836	\$ 59,848	100%	\$ 538,521	\$ 538,119	100%
Expenditures	\$ 828,835	\$ 69,070	\$ 53,125	77%	\$ 621,626	\$ 558,012	90%
Ending Balance/Contingency (Budgetary)	\$ 21,757				\$ 21,757	\$ 181,259	Budgetary Balance**

CITY OF GRANTS PASS
MONTHLY FINANCIAL REPORT

March 31, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	MARCH BUDGET	MARCH ACTUAL***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL***	% OF YEAR- TO-DATE BUDGET
Property Management:							
Beginning Balance	\$ 248,164				\$ 248,164	\$ 354,755	
Revenues	\$ 704,080	\$ 58,673	\$ 62,230	106%	\$ 528,060	\$ 524,354	99%
Expenditures	\$ 729,670	\$ 60,806	\$ 46,582	77%	\$ 547,253	\$ 427,500	78%
Transfers out	\$ 40,000	\$ 3,333	\$ -	0%	\$ 30,000	\$ 40,000	133%
Ending Balance/Contingency (Budgetary)	\$ 182,574				\$ 182,574	\$ 411,609	Budgetary Balance**
Engineering:							
Beginning Balance	\$ 286,558				\$ 286,558	\$ 539,389	
Revenues	\$ 838,750	\$ 69,896	\$ 120,600	173%	\$ 629,063	\$ 830,523	132%
Expenditures	\$ 944,039	\$ 78,670	\$ 77,868	99%	\$ 708,029	\$ 654,842	92%
Ending Balance/Contingency (Budgetary)	\$ 181,269				\$ 181,269	\$ 715,070	Budgetary Balance**
Community Dev. Management:							
Beginning Balance	\$ 141,325				\$ 141,325	\$ 270,158	
Revenues	\$ 1,024,124	\$ 85,344	\$ 87,833	103%	\$ 768,093	\$ 789,102	103%
Expenditures	\$ 1,041,786	\$ 86,816	\$ 71,297	82%	\$ 781,340	\$ 697,181	89%
Ending Balance/Contingency (Budgetary)	\$ 123,663				\$ 123,663	\$ 362,079	Budgetary Balance**
Insurance Funds & PERS Reserve Funds:							
Beginning Balance	\$ 4,191,418				\$ 4,191,418	\$ 3,897,230	
Revenues	\$ 1,088,955	\$ 90,746	\$ 57,529	63%	\$ 816,716	\$ 1,085,929	133%
Expenditures	\$ 1,121,379	\$ 93,448	\$ 22,698	24%	\$ 841,034	\$ 762,433	91%
Ending Balance/Contingency (Budgetary)	\$ 4,158,994				\$ 4,158,994	\$ 4,220,726	Budgetary Balance**
Administrative Services Fund:							
Beginning Balance	\$ 770,508				\$ 770,508	\$ 1,395,712	
Revenues	\$ 3,535,417	\$ 294,618	\$ 291,522	99%	\$ 2,651,563	\$ 2,657,839	100%
Expenditures	\$ 3,638,466	\$ 303,206	\$ 259,643	86%	\$ 2,728,850	\$ 2,325,659	85%
Transfers out	\$ 150,000	\$ 12,500	\$ -	0%	\$ 112,500	\$ 150,000	133%
Ending Balance/Contingency (Budgetary)	\$ 517,459				\$ 517,459	\$ 1,577,892	Budgetary Balance**

CITY OF GRANTS PASS
MONTHLY FINANCIAL REPORT
March 31, 2016

unaudited Budget to Actuals

ANNUAL BUDGET		MARCH BUDGET		MARCH ACTUAL***		% OF MONTH BUDGET		YEAR-TO-DATE BUDGET		YEAR-TO-DATE ACTUAL***		% OF YEAR-TO-DATE BUDGET	
Beginning Balance		\$ 2,049,312						\$ 2,049,312		\$ 2,132,854			
Revenues		\$ 293,000		\$ 24,417		\$ 27,449		\$ 219,750		\$ 221,329		\$ 101%	
Expenditures		\$ 458,700		\$ 38,225		\$ 10,225		\$ 344,025		\$ 127,805		\$ 37%	
Ending Balance/Contingency (Budgetary)		\$ 1,883,612						\$ 1,883,612		\$ 2,226,378		Budgetary Balance**	

* Budget revenues exclude beginning balances. Budget expenditures exclude contingencies and ending balances.

** Budgetary Balance refers to total fund balance excluding capital assets, long-term debt, and interfund loans.

*** Actual columns represents the expenditures and revenues received in the month for the current fiscal year. Depending on the program these results may run approximately 1/2 month behind given the fiscal year-end accruals that will be recorded at the end of each fiscal year. For the months of August-May month-to-date results are fairly representative of a typical month (barring seasonality issues and a handful of revenue items received in August). At fiscal year-end, any revenues due at June 30th received by August 31st in Governmental Funds will be recognized as revenue in the prior fiscal year. In this same manner, all expenditures due at June 30th (which are generally paid by July 31st) are also recorded to the prior fiscal year. Thus the July and August report may not reflect a typical month and the June report will have higher than average revenues and expenditures.

Investments:

			Average Yield	
Oregon State LGIP	\$	45,130,702	0.75%	
Bank Savings & Money Market	\$	214,537	0.10%	
Federal Government Bonds	\$	11,000,011	1.24%	
Bank Time Deposits	\$	8,251,003	1.09%	
TOTAL	\$	64,596,253	0.88%	Overall Average

Debt Outstanding:

Public Safety General Obl. Bonds	\$	3,805,000
City Wastewater Utility and RSSSD - 2009 Refunding Bonds	\$	3,700,000
City Water General Obl. Bonds	\$	3,490,000
Total Non-Bonded Debt	\$	-
TOTAL	\$	10,995,000
Bonded Debt % of Legal Limit (est.)		4.11%

FOR 2016 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND							
02 GENERAL OPERATIONS							
31 TAXES	-3,350,944	-3,350,944	-1,874,619.52	-35,713.43	.00	-1,476,324.48	55.9%
32 LICENSES AND PERMITS	-6,940	-6,940	-9,440.00	-265.00	.00	2,500.00	136.0%
33 INTERGOVERNMENTAL RE	-925,919	-925,919	-559,511.69	-71,948.06	.00	-366,407.31	60.4%
34 CHARGES FOR SERVICES	-1,346,044	-1,346,044	-1,034,781.08	-107,489.36	.00	-311,262.92	76.9%
36 INTEREST	-70,500	-70,500	-70,256.43	-14,876.62	.00	-243.57	99.7%
49 OTHER REVENUE	-5,000	-5,000	-9,899.90	-349.30	.00	4,899.90	198.0%
TOTAL GENERAL OPERATIONS	-5,705,347	-5,705,347	-3,558,508.62	-230,641.77	.00	-2,146,838.38	62.4%
14 PS-FIRE RESCUE DIVISION							
31 TAXES	-5,215,904	-5,215,904	-4,970,622.59	-192,273.36	.00	-245,281.41	95.3%
32 LICENSES AND PERMITS	0	0	-1,140.00	.00	.00	1,140.00	100.0%
33 INTERGOVERNMENTAL RE	-86,404	-86,404	-16,104.95	.00	.00	-70,299.05	18.6%
34 CHARGES FOR SERVICES	-300	-300	-1,020.00	.00	.00	720.00	340.0%
49 OTHER REVENUE	-150	-150	-10.00	.00	.00	-140.00	6.7%
TOTAL PS-FIRE RESCUE DIVISION	-5,302,758	-5,302,758	-4,988,897.54	-192,273.36	.00	-313,860.46	94.1%
15 PS-POLICE DIVISION							
31 TAXES	-8,508,452	-8,508,452	-8,252,622.21	-320,779.14	.00	-255,829.79	97.0%
33 INTERGOVERNMENTAL RE	-94,500	-94,500	-72,048.23	-5,000.00	.00	-22,451.77	76.2%
34 CHARGES FOR SERVICES	-40,150	-40,150	-134,812.88	-21,784.66	.00	94,662.88	335.8%
35 FINES & FORFEITURES	-131,000	-131,000	-115,950.30	-16,339.77	.00	-15,049.70	88.5%
49 OTHER REVENUE	-143,800	-143,800	-7,379.60	-454.55	.00	-136,420.40	5.1%
50 TRANSFERS	-214,700	-214,700	-191,820.73	.00	.00	-22,879.27	89.3%
TOTAL PS-POLICE DIVISION	-9,132,602	-9,132,602	-8,774,633.95	-364,358.12	.00	-357,968.05	96.1%
16 PS-SUPPORT DIVISION							

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City of Grants Pass
YEAR-TO-DATE

REVENUES AS OF MARCH 31, 2016

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FOR 2016 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31 TAXES	-2,725,494	-2,725,494	-2,634,213.57	-102,260.93	.00	-91,280.43	96.7%
33 INTERGOVERNMENTAL RE	-549,880	-549,880	-392,632.35	-45,686.61	.00	-157,247.65	71.4%
TOTAL PS-SUPPORT DIVISION	-3,275,374	-3,275,374	-3,026,845.92	-147,947.54	.00	-248,528.08	92.4%
18 CRISIS SUPPORT							
31 TAXES	-44,500	-44,500	-42,839.39	-1,664.65	.00	-1,660.61	96.3%
TOTAL CRISIS SUPPORT	-44,500	-44,500	-42,839.39	-1,664.65	.00	-1,660.61	96.3%
21 BUILDING AND SAFETY							
32 LICENSES AND PERMITS	-261,360	-261,360	-507,250.48	-41,380.01	.00	245,890.48	194.1%
34 CHARGES FOR SERVICES	-127,980	-127,980	-175,425.47	-11,123.10	.00	47,445.47	137.1%
36 INTEREST	-2,250	-2,250	-4,493.28	-1,802.88	.00	2,243.28	199.7%
TOTAL BUILDING AND SAFETY	-391,590	-391,590	-687,169.23	-54,305.99	.00	295,579.23	175.5%
22 PLANNING							
32 LICENSES AND PERMITS	-9,500	-9,500	-5,754.00	.00	.00	-3,746.00	60.6%
34 CHARGES FOR SERVICES	-68,040	-68,040	-104,318.08	-25,517.46	.00	36,278.08	153.3%
49 OTHER REVENUE	-300	-300	-400.00	.00	.00	100.00	133.3%
TOTAL PLANNING	-77,840	-77,840	-110,472.08	-25,517.46	.00	32,632.08	141.9%
35 ECONOMIC DEVELOPMENT							
50 TRANSFERS	-144,200	-144,200	-127,115.54	.00	.00	-17,084.46	88.2%
TOTAL ECONOMIC DEVELOPMENT	-144,200	-144,200	-127,115.54	.00	.00	-17,084.46	88.2%
36 TOURISM PROMOTION SERVICE							

FOR 2016 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34 CHARGES FOR SERVICES	0	0	600.00	.00	.00	-600.00	100.0%
50 TRANSFERS	-358,100	-358,100	-314,011.41	.00	.00	-44,088.59	87.7%
TOTAL TOURISM PROMOTION SERVICE	-358,100	-358,100	-313,411.41	.00	.00	-44,688.59	87.5%
37 DOWNTOWN DEVELOPMENT							
32 LICENSES AND PERMITS	-13,160	-13,160	-9,290.00	-6,720.00	.00	-3,870.00	70.6%
35 FINES & FORFEITURES	-10,000	-10,000	-10,237.00	-1,679.00	.00	237.00	102.4%
49 OTHER REVENUE	-2,250	-2,250	-5,748.74	.00	.00	3,498.74	255.5%
50 TRANSFERS	-139,200	-139,200	-122,115.54	.00	.00	-17,084.46	87.7%
TOTAL DOWNTOWN DEVELOPMENT	-164,610	-164,610	-147,391.28	-8,399.00	.00	-17,218.72	89.5%
41 PARKS MAINTENANCE SERVICE							
33 INTERGOVERNMENTAL RE	-3,600	-3,600	-3,600.00	.00	.00	.00	100.0%
49 OTHER REVENUE	-22,125	-22,125	-12,273.25	-3,971.71	.00	-9,851.75	55.5%
50 TRANSFERS	-185,700	-185,700	-162,820.73	.00	.00	-22,879.27	87.7%
TOTAL PARKS MAINTENANCE SERVICE	-211,425	-211,425	-178,693.98	-3,971.71	.00	-32,731.02	84.5%
42 RECREATION SERVICES							
49 OTHER REVENUE	-600	-600	-133.00	-21.00	.00	-467.00	22.2%
TOTAL RECREATION SERVICES	-600	-600	-133.00	-21.00	.00	-467.00	22.2%
TOTAL GENERAL FUND	-24,808,946	-24,808,946	-21,956,111.94	-1,029,100.60	.00	-2,852,834.06	88.5%
220 TRANSIENT ROOM TAX FUND							
32 TRANSIENT ROOM TAX							
31 TAXES	-1,254,500	-1,254,500	-1,163,417.55	.00	.00	-91,082.45	92.7%

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tcanady YEAR-TO-DATE REVENUES AS OF MARCH 31, 2016

FOR 2016 09

220	TRANSIENT ROOM TAX FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
36	INTEREST	0	0	-944.10	-91.72	.00	944.10	100.0%
	TOTAL TRANSIENT ROOM TAX	-1,254,500	-1,254,500	-1,164,361.65	-91.72	.00	-90,138.35	92.8%
	TOTAL TRANSIENT ROOM TAX FUND	-1,254,500	-1,254,500	-1,164,361.65	-91.72	.00	-90,138.35	92.8%
230	STREET UTILITY							
19	STREET LIGHTS							
50	TRANSFERS	-385,500	-385,500	.00	.00	.00	-385,500.00	.0%
	TOTAL STREET LIGHTS	-385,500	-385,500	.00	.00	.00	-385,500.00	.0%
31	STREET & DRAINAGE MAINT							
36	INTEREST	0	0	-2.05	.00	.00	2.05	100.0%
49	OTHER REVENUE	0	0	-581.14	-48.42	.00	581.14	100.0%
	TOTAL STREET & DRAINAGE MAINT	0	0	-583.19	-48.42	.00	583.19	100.0%
38	GENERAL OPERATIONS-STREET							
32	LICENSES AND PERMITS	-10,000	-10,000	-9,541.64	-2,132.50	.00	-458.36	95.4%
33	INTERGOVERNMENTAL RE	-2,095,600	-2,095,600	-1,423,318.71	-143,630.19	.00	-672,281.29	67.9%
34	CHARGES FOR SERVICES	-935,400	-935,400	-701,070.38	-80,412.08	.00	-234,329.62	74.9%
36	INTEREST	-3,500	-3,500	-2,347.24	-394.68	.00	-1,152.76	67.1%
49	OTHER REVENUE	-4,000	-4,000	-3,968.27	.00	.00	-31.73	99.2%
	TOTAL GENERAL OPERATIONS-STREET	-3,048,500	-3,048,500	-2,140,246.24	-226,569.45	.00	-908,253.76	70.2%
	TOTAL STREET UTILITY	-3,434,000	-3,434,000	-2,140,829.43	-226,617.87	.00	-1,293,170.57	62.3%
251	CDB GRANT HUD FUND							
26	CDB GRANT-HUD							

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tcanady YEAR-TO-DATE REVENUES AS OF MARCH 31, 2016

FOR 2016 09

251	CDB GRANT HUD FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33	INTERGOVERNMENTAL RE	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
36	INTEREST	-2,300	-2,300	-4,043.53	-2.19	.00	1,743.53	175.8%
49	OTHER REVENUE	-11,250	-11,250	-14,501.91	.00	.00	3,251.91	128.9%
	TOTAL CDB GRANT-HUD	-263,550	-263,550	-18,545.44	-2.19	.00	-245,004.56	7.0%
	TOTAL CDB GRANT HUD FUND	-263,550	-263,550	-18,545.44	-2.19	.00	-245,004.56	7.0%
252	CDBG GRANT-STATE FUND							
27	CDBG GRANT-STATE							
33	INTERGOVERNMENTAL RE	-50,000	-50,000	-2,299.00	.00	.00	-47,701.00	4.6%
36	INTEREST	-180	-180	-111.52	.00	.00	-68.48	62.0%
	TOTAL CDBG GRANT-STATE	-50,180	-50,180	-2,410.52	.00	.00	-47,769.48	4.8%
	TOTAL CDBG GRANT-STATE FUND	-50,180	-50,180	-2,410.52	.00	.00	-47,769.48	4.8%
262	HOUSING/URBAN DEVELOPMENT FUND							
28	INDUSTRIAL& DOWNTOWN LOAN							
33	INTERGOVERNMENTAL RE	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%
36	INTEREST	-5,535	-5,535	-5,521.21	-793.14	.00	-13.79	99.8%
49	OTHER REVENUE	-4,150	-4,150	-2,300.14	.00	.00	-1,849.86	55.4%
	TOTAL INDUSTRIAL& DOWNTOWN LOAN	-59,685	-59,685	-7,821.35	-793.14	.00	-51,863.65	13.1%
	TOTAL HOUSING/URBAN DEVELOPMENT F	-59,685	-59,685	-7,821.35	-793.14	.00	-51,863.65	13.1%
410	DEBT SERVICE/GEN OBLIG BOND FU							
98	DEBT SERVICE/GEN OBLIG BD							

FOR 2016 09

410	DEBT SERVICE/GEN OBLIG BOND FU	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31	TAXES	-1,096,700	-1,096,700	-1,047,456.78	-40,654.23	.00	-49,243.22	95.5%
36	INTEREST	-1,500	-1,500	-2,718.33	-853.43	.00	1,218.33	181.2%
	TOTAL DEBT SERVICE/GEN OBLIG BD	-1,098,200	-1,098,200	-1,050,175.11	-41,507.66	.00	-48,024.89	95.6%
	TOTAL DEBT SERVICE/GEN OBLIG BOND	-1,098,200	-1,098,200	-1,050,175.11	-41,507.66	.00	-48,024.89	95.6%
490	DEBT SERVICE/BANCROFT BOND FUN							
95	DEBT SERVICE/BANCROFT							
36	INTEREST	0	0	-338.39	-67.96	.00	338.39	100.0%
37	SPECIAL ASSMT FINANC	-160,000	-160,000	-36,259.72	-458.69	.00	-123,740.28	22.7%
39	OTHER FINANCING SOUR	-500,000	-500,000	.00	.00	.00	-500,000.00	.0%
	TOTAL DEBT SERVICE/BANCROFT	-660,000	-660,000	-36,598.11	-526.65	.00	-623,401.89	5.5%
	TOTAL DEBT SERVICE/BANCROFT BOND	-660,000	-660,000	-36,598.11	-526.65	.00	-623,401.89	5.5%
612	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
33	INTERGOVERNMENTAL RE	-3,106,750	-3,106,750	-68,368.00	-34,184.00	.00	-3,038,382.00	2.2%
36	INTEREST	0	0	-31,129.15	-4,568.53	.00	31,129.15	100.0%
49	OTHER REVENUE	-300,000	-300,000	-83,398.02	-251.64	.00	-216,601.98	27.8%
50	TRANSFERS	-1,999,000	-1,999,000	-2,288,497.20	-26,497.20	.00	289,497.20	114.5%
	TOTAL TRANSPORTATION PROJECTS	-5,405,750	-5,405,750	-2,471,392.37	-65,501.37	.00	-2,934,357.63	45.7%
	TOTAL TRANSPORTATION CAPITAL PROJ	-5,405,750	-5,405,750	-2,471,392.37	-65,501.37	.00	-2,934,357.63	45.7%
613	ALTERNATIVE TRANSPORTATION PRO							
49	TRANSPORTATION PROJECTS							

FOR 2016 09

613	ALTERNATIVE TRANSPORTATION PRO	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
36 INTEREST		0	0	-759.06	-146.42	.00	759.06	100.0%
50 TRANSFERS		-10,000	-10,000	18,834.07	-7,181.51	.00	-28,834.07	-188.3%
TOTAL TRANSPORTATION PROJECTS		-10,000	-10,000	18,075.01	-7,327.93	.00	-28,075.01	-180.8%
TOTAL ALTERNATIVE TRANSPORTATION		-10,000	-10,000	18,075.01	-7,327.93	.00	-28,075.01	-180.8%
614	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
34 CHARGES FOR SERVICES		-150,000	-150,000	-113,635.07	-12,595.11	.00	-36,364.93	75.8%
36 INTEREST		0	0	-12,373.73	-80.53	.00	12,373.73	100.0%
50 TRANSFERS		200,000	200,000	200,000.00	.00	.00	.00	100.0%
TOTAL TRANSPORTATION PROJECTS		50,000	50,000	73,991.20	-12,675.64	.00	-23,991.20	148.0%
TOTAL TRANSPORTATION CAPITAL PROJ		50,000	50,000	73,991.20	-12,675.64	.00	-23,991.20	148.0%
619	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
36 INTEREST		0	0	-190.65	470.09	.00	190.65	100.0%
49 OTHER REVENUE		-400,000	-400,000	.00	.00	.00	-400,000.00	.0%
50 TRANSFERS		-300,000	-300,000	.00	.00	.00	-300,000.00	.0%
TOTAL TRANSPORTATION PROJECTS		-700,000	-700,000	-190.65	470.09	.00	-699,809.35	.0%
TOTAL TRANSPORTATION CAPITAL PROJ		-700,000	-700,000	-190.65	470.09	.00	-699,809.35	.0%
630	SOLID WASTE OPERATIONS							
81	SOLID WASTE OPERATIONS							

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tcanady
City of Grants Pass
YEAR-TO-DATE
REVENUES AS OF MARCH 31, 2016

FOR 2016 09

630	SOLID WASTE OPERATIONS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
32	LICENSES AND PERMITS	-2,500	-2,500	.00	.00	.00	-2,500.00	.0%
33	INTERGOVERNMENTAL RE	-15,000	-15,000	-11,250.00	-3,750.00	.00	-3,750.00	75.0%
36	INTEREST	-650	-650	-840.47	-128.80	.00	190.47	129.3%
49	OTHER REVENUE	-27,200	-27,200	-21,373.66	-1,750.00	.00	-5,826.34	78.6%
50	TRANSFERS	-5,000	-5,000	-5,000.00	.00	.00	.00	100.0%
	TOTAL SOLID WASTE OPERATIONS	-50,350	-50,350	-38,464.13	-5,628.80	.00	-11,885.87	76.4%
	TOTAL SOLID WASTE OPERATIONS	-50,350	-50,350	-38,464.13	-5,628.80	.00	-11,885.87	76.4%
633	LANDFILL/POST CLOSURE OP							
83	LANDFILL/POST CLOSURE OP							
34	CHARGES FOR SERVICES	-155,890	-155,890	-80,396.31	.00	.00	-75,493.69	51.6%
	TOTAL LANDFILL/POST CLOSURE OP	-155,890	-155,890	-80,396.31	.00	.00	-75,493.69	51.6%
	TOTAL LANDFILL/POST CLOSURE OP	-155,890	-155,890	-80,396.31	.00	.00	-75,493.69	51.6%
635	SOLID WASTE/ENVIRON. FEES							
81	SOLID WASTE OPERATIONS							
34	CHARGES FOR SERVICES	-281,000	-281,000	-210,021.55	-25,579.00	.00	-70,978.45	74.7%
	TOTAL SOLID WASTE OPERATIONS	-281,000	-281,000	-210,021.55	-25,579.00	.00	-70,978.45	74.7%
	TOTAL SOLID WASTE/ENVIRON. FEES	-281,000	-281,000	-210,021.55	-25,579.00	.00	-70,978.45	74.7%
638	SOLID WASTE CAPITAL PROJECTS F							
89	SOLID WASTE CONSTRUCTION							
36	INTEREST	-13,000	-13,000	-10,922.83	-2,659.48	.00	-2,077.17	84.0%

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638	SOLID WASTE CAPITAL PROJECTS F	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
49	OTHER REVENUE	-150,000	-150,000	.00	.00	.00	-150,000.00	.0%
	TOTAL SOLID WASTE CONSTRUCTION	-163,000	-163,000	-10,922.83	-2,659.48	.00	-152,077.17	6.7%
	TOTAL SOLID WASTE CAPITAL PROJECT	-163,000	-163,000	-10,922.83	-2,659.48	.00	-152,077.17	6.7%
642	STORM WATER & OPEN SPACE FUND							
29	STORM DRAIN SDCs							
34	CHARGES FOR SERVICES	-25,000	-25,000	-92,960.73	-11,105.04	.00	67,960.73	371.8%
36	INTEREST	-500	-500	-1,386.86	-138.15	.00	886.86	277.4%
50	TRANSFERS	5,000	5,000	5,000.00	.00	.00	.00	100.0%
	TOTAL STORM DRAIN SDCs	-20,500	-20,500	-89,347.59	-11,243.19	.00	68,847.59	435.8%
	TOTAL STORM WATER & OPEN SPACE FU	-20,500	-20,500	-89,347.59	-11,243.19	.00	68,847.59	435.8%
648	STORM DRAIN & OPEN SPACE CAPIT							
29	STORM DRAIN SDCs							
36	INTEREST	0	0	-1,559.83	-133.89	.00	1,559.83	100.0%
49	OTHER REVENUE	0	0	-124.64	.00	.00	124.64	100.0%
50	TRANSFERS	-125,000	-125,000	-125,000.00	.00	.00	.00	100.0%
	TOTAL STORM DRAIN SDCs	-125,000	-125,000	-126,684.47	-133.89	.00	1,684.47	101.3%
	TOTAL STORM DRAIN & OPEN SPACE CA	-125,000	-125,000	-126,684.47	-133.89	.00	1,684.47	101.3%
691	GENERAL LANDS & BUILDINGS CAPI							
59	LANDS AND BLDGS PROJECTS							
33	INTERGOVERNMENTAL RE	-300,000	-300,000	.00	.00	.00	-300,000.00	.0%

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691 GENERAL LANDS & BUILDINGS CAPI

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34 CHARGES FOR SERVICES	-17,000	-17,000	.00	.00	.00	-17,000.00	.0%
36 INTEREST	-43,693	-43,693	-24,953.29	-3,937.27	.00	-18,739.71	57.1%
39 OTHER FINANCING SOUR	-3,000,000	-3,000,000	.00	.00	.00	-3,000,000.00	.0%
49 OTHER REVENUE	-1,574,343	-1,574,343	-58,225.20	-10,470.00	.00	-1,516,117.80	3.7%
50 TRANSFERS	-2,517,179	-2,517,179	-1,417,179.00	.00	.00	-1,100,000.00	56.3%
TOTAL LANDS AND BLDGS PROJECTS	-7,452,215	-7,452,215	-1,500,357.49	-14,407.27	.00	-5,951,857.51	20.1%
TOTAL GENERAL LANDS & BUILDINGS C	-7,452,215	-7,452,215	-1,500,357.49	-14,407.27	.00	-5,951,857.51	20.1%

692 LANDS & BLDGS PARK LAND SDC

59 LANDS AND BLDGS PROJECTS

34 CHARGES FOR SERVICES	-40,000	-40,000	-21,393.83	-5,386.41	.00	-18,606.17	53.5%
36 INTEREST	0	0	-1,095.37	-23.68	.00	1,095.37	100.0%
50 TRANSFERS	1,200	1,200	1,200.00	.00	.00	.00	100.0%
TOTAL LANDS AND BLDGS PROJECTS	-38,800	-38,800	-21,289.20	-5,410.09	.00	-17,510.80	54.9%
TOTAL LANDS & BLDGS PARK LAND SDC	-38,800	-38,800	-21,289.20	-5,410.09	.00	-17,510.80	54.9%

693 LANDS & BLDG PARKS RM TAX

59 LANDS AND BLDGS PROJECTS

36 INTEREST	-1,000	-1,000	-276.72	-68.15	.00	-723.28	27.7%
50 TRANSFERS	23,279	23,279	46,158.27	.00	.00	-22,879.27	198.3%
TOTAL LANDS AND BLDGS PROJECTS	22,279	22,279	45,881.55	-68.15	.00	-23,602.55	205.9%
TOTAL LANDS & BLDG PARKS RM TAX	22,279	22,279	45,881.55	-68.15	.00	-23,602.55	205.9%

694 PARKS DEVELOPMENT SDC

59 LANDS AND BLDGS PROJECTS

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694	PARKS DEVELOPMENT SDC	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34	CHARGES FOR SERVICES	-35,000	-35,000	-16,992.95	-4,320.76	.00	-18,007.05	48.6%
36	INTEREST	0	0	-337.48	-17.69	.00	337.48	100.0%
	TOTAL LANDS AND BLDGS PROJECTS	-35,000	-35,000	-17,330.43	-4,338.45	.00	-17,669.57	49.5%
	TOTAL PARKS DEVELOPMENT SDC	-35,000	-35,000	-17,330.43	-4,338.45	.00	-17,669.57	49.5%
720	WASTEWATER							
71	WASTEWATER COLLECTION							
49	OTHER REVENUE	0	0	-20.00	.00	.00	20.00	100.0%
	TOTAL WASTEWATER COLLECTION	0	0	-20.00	.00	.00	20.00	100.0%
72	WASTEWATER TREATMENT							
34	CHARGES FOR SERVICES	-11,900	-11,900	-3,887.14	.00	.00	-8,012.86	32.7%
49	OTHER REVENUE	0	0	-3,202.26	-2,602.98	.00	3,202.26	100.0%
	TOTAL WASTEWATER TREATMENT	-11,900	-11,900	-7,089.40	-2,602.98	.00	-4,810.60	59.6%
76	WASTEWATER-GEN PROGRAM OP							
34	CHARGES FOR SERVICES	-6,027,600	-6,027,600	-4,658,854.79	-491,103.81	.00	-1,368,745.21	77.3%
36	INTEREST	-11,500	-11,500	-8,383.81	-2,808.81	.00	-3,116.19	72.9%
37	SPECIAL ASSMT FINANC	0	0	-3,622.14	-80.19	.00	3,622.14	100.0%
49	OTHER REVENUE	-42,000	-42,000	-25,488.90	.00	.00	-16,511.10	60.7%
	TOTAL WASTEWATER-GEN PROGRAM OP	-6,081,100	-6,081,100	-4,696,349.64	-493,992.81	.00	-1,384,750.36	77.2%
	TOTAL WASTEWATER	-6,093,000	-6,093,000	-4,703,459.04	-496,595.79	.00	-1,389,540.96	77.2%
722	SEWER SDC							
79	WASTEWATER PROJECTS							

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722	SEWER SDC	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34	CHARGES FOR SERVICES	-200,000	-200,000	-543,510.08	-35,120.42	.00	343,510.08	271.8%
36	INTEREST	0	0	-5,587.93	-626.90	.00	5,587.93	100.0%
50	TRANSFERS	200,000	200,000	200,000.00	.00	.00	.00	100.0%
	TOTAL WASTEWATER PROJECTS	0	0	-349,098.01	-35,747.32	.00	349,098.01	100.0%
	TOTAL SEWER SDC	0	0	-349,098.01	-35,747.32	.00	349,098.01	100.0%
725	SEWER ADVANCED FINANCING							
79	WASTEWATER PROJECTS							
36	INTEREST	0	0	-147.11	-.65	.00	147.11	100.0%
	TOTAL WASTEWATER PROJECTS	0	0	-147.11	-.65	.00	147.11	100.0%
	TOTAL SEWER ADVANCED FINANCING	0	0	-147.11	-.65	.00	147.11	100.0%
728	WASTEWATER PROJECTS							
79	WASTEWATER PROJECTS							
33	INTERGOVERNMENTAL RE	0	0	-206,995.00	.00	.00	206,995.00	100.0%
34	CHARGES FOR SERVICES	0	0	-906.53	-48.40	.00	906.53	100.0%
36	INTEREST	0	0	-33,615.31	-5,407.52	.00	33,615.31	100.0%
50	TRANSFERS	-2,074,000	-2,074,000	-2,074,000.00	.00	.00	.00	100.0%
	TOTAL WASTEWATER PROJECTS	-2,074,000	-2,074,000	-2,315,516.84	-5,455.92	.00	241,516.84	111.6%
	TOTAL WASTEWATER PROJECTS	-2,074,000	-2,074,000	-2,315,516.84	-5,455.92	.00	241,516.84	111.6%
750	WATER OPERATIONS FUNDS							
61	WATER TREATMENT							

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750	WATER OPERATIONS FUNDS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
49	OTHER REVENUE	0	0	-200.00	.00	.00	200.00	100.0%
	TOTAL WATER TREATMENT	0	0	-200.00	.00	.00	200.00	100.0%
62	WATER DISTRIBUTION							
34	CHARGES FOR SERVICES	-103,000	-103,000	-98,071.00	-7,774.00	.00	-4,929.00	95.2%
49	OTHER REVENUE	-24,000	-24,000	-29,847.61	-2,463.44	.00	5,847.61	124.4%
	TOTAL WATER DISTRIBUTION	-127,000	-127,000	-127,918.61	-10,237.44	.00	918.61	100.7%
66	WATER-GENERAL PROGRAM OPS							
34	CHARGES FOR SERVICES	-6,582,750	-6,582,750	-4,690,271.80	-379,355.83	.00	-1,892,478.20	71.3%
36	INTEREST	-12,000	-12,000	-4,482.51	-960.65	.00	-7,517.49	37.4%
49	OTHER REVENUE	-12,900	-12,900	-10,906.83	-997.77	.00	-1,993.17	84.5%
	TOTAL WATER-GENERAL PROGRAM OPS	-6,607,650	-6,607,650	-4,705,661.14	-381,314.25	.00	-1,901,988.86	71.2%
	TOTAL WATER OPERATIONS FUNDS	-6,734,650	-6,734,650	-4,833,779.75	-391,551.69	.00	-1,900,870.25	71.8%
752	WATER SDC FUND							
69	WATER PROJECTS							
34	CHARGES FOR SERVICES	-150,000	-150,000	-516,316.08	-63,626.03	.00	366,316.08	344.2%
36	INTEREST	-4,000	-4,000	-5,292.96	-610.40	.00	1,292.96	132.3%
50	TRANSFERS	200,000	200,000	200,000.00	.00	.00	.00	100.0%
	TOTAL WATER PROJECTS	46,000	46,000	-321,609.04	-64,236.43	.00	367,609.04	-699.2%
	TOTAL WATER SDC FUND	46,000	46,000	-321,609.04	-64,236.43	.00	367,609.04	-699.2%
755	WATER ADVANCED FINANCING FUND							
69	WATER PROJECTS							

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755	WATER ADVANCED FINANCING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
36	INTEREST	0	0	-862.68	-45.08	.00	862.68	100.0%
49	OTHER REVENUE	-3,000	-3,000	-49,600.01	.00	.00	46,600.01	1653.3%
50	TRANSFERS	3,000	3,000	3,000.00	.00	.00	.00	100.0%
	TOTAL WATER PROJECTS	0	0	-47,462.69	-45.08	.00	47,462.69	100.0%
	TOTAL WATER ADVANCED FINANCING FU	0	0	-47,462.69	-45.08	.00	47,462.69	100.0%
758	WATER CAPITAL PROJECTS FUND							
69	WATER PROJECTS							
36	INTEREST	-10,000	-10,000	-36,665.36	-5,833.91	.00	26,665.36	366.7%
50	TRANSFERS	-3,616,000	-3,616,000	-3,616,000.00	.00	.00	.00	100.0%
	TOTAL WATER PROJECTS	-3,626,000	-3,626,000	-3,652,665.36	-5,833.91	.00	26,665.36	100.7%
	TOTAL WATER CAPITAL PROJECTS FUND	-3,626,000	-3,626,000	-3,652,665.36	-5,833.91	.00	26,665.36	100.7%
811	GARAGE OPERATIONS FUND							
54	GARAGE OPERATIONS							
34	CHARGES FOR SERVICES	-715,522	-715,522	-536,640.75	-59,626.75	.00	-178,881.25	75.0%
36	INTEREST	-1,500	-1,500	-2,450.96	-347.29	.00	950.96	163.4%
39	OTHER FINANCING SOUR	-600,000	-600,000	.00	.00	.00	-600,000.00	0%
49	OTHER REVENUE	-15,000	-15,000	-6,135.85	.00	.00	-8,864.15	40.9%
	TOTAL GARAGE OPERATIONS	-1,332,022	-1,332,022	-545,227.56	-59,974.04	.00	-786,794.44	40.9%
	TOTAL GARAGE OPERATIONS FUND	-1,332,022	-1,332,022	-545,227.56	-59,974.04	.00	-786,794.44	40.9%
812	EQUIPMENT REPLACEMENT FUND							
55	EQUIPMENT REPLACEMENT							

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812	EQUIPMENT REPLACEMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34	CHARGES FOR SERVICES	-561,820	-561,820	-424,746.00	-47,194.00	.00	-137,074.00	75.6%
36	INTEREST	-20,000	-20,000	-19,893.40	-3,068.61	.00	-106.60	99.5%
49	OTHER REVENUE	-10,000	-10,000	-1,554.20	.00	.00	-8,445.80	15.5%
	TOTAL EQUIPMENT REPLACEMENT	-591,820	-591,820	-446,193.60	-50,262.61	.00	-145,626.40	75.4%
	TOTAL EQUIPMENT REPLACEMENT FUND	-591,820	-591,820	-446,193.60	-50,262.61	.00	-145,626.40	75.4%
813	INFORMATION TECHNOLOGY FUND							
56	INFORMATION TECHNOLOGY							
34	CHARGES FOR SERVICES	-716,128	-716,128	-537,111.00	-59,679.00	.00	-179,017.00	75.0%
36	INTEREST	-1,900	-1,900	-1,009.39	-170.58	.00	-890.61	53.1%
	TOTAL INFORMATION TECHNOLOGY	-718,028	-718,028	-538,120.39	-59,849.58	.00	-179,907.61	74.9%
	TOTAL INFORMATION TECHNOLOGY FUND	-718,028	-718,028	-538,120.39	-59,849.58	.00	-179,907.61	74.9%
831	PROPERTY SERVICES FUND							
51	PROPERTY MANAGEMENT							
34	CHARGES FOR SERVICES	-647,248	-647,248	-486,369.00	-54,041.00	.00	-160,879.00	75.1%
36	INTEREST	0	0	-2,037.55	-359.88	.00	2,037.55	100.0%
49	OTHER REVENUE	-56,832	-56,832	-35,947.15	-7,828.29	.00	-20,884.85	63.3%
	TOTAL PROPERTY MANAGEMENT	-704,080	-704,080	-524,353.70	-62,229.17	.00	-179,726.30	74.5%
	TOTAL PROPERTY SERVICES FUND	-704,080	-704,080	-524,353.70	-62,229.17	.00	-179,726.30	74.5%
832	ENGINEERING FUND							
23	ENGINEERING							

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832	ENGINEERING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34	CHARGES FOR SERVICES	-837,250	-837,250	-827,532.13	-120,072.14	.00	-9,717.87	98.8%
36	INTEREST	-1,500	-1,500	-2,990.97	-528.47	.00	1,490.97	199.4%
	TOTAL ENGINEERING	-838,750	-838,750	-830,523.10	-120,600.61	.00	-8,226.90	99.0%
	TOTAL ENGINEERING FUND	-838,750	-838,750	-830,523.10	-120,600.61	.00	-8,226.90	99.0%
833	PARKS & COMMUNITY DEVELOPMENT							
24	PARKS & CD MGMT SERVICES							
34	CHARGES FOR SERVICES	-1,022,024	-1,022,024	-784,433.62	-87,520.76	.00	-237,590.38	76.8%
36	INTEREST	-2,100	-2,100	-1,691.40	-311.38	.00	-408.60	80.5%
49	OTHER REVENUE	0	0	-2,976.62	.00	.00	2,976.62	100.0%
	TOTAL PARKS & CD MGMT SERVICES	-1,024,124	-1,024,124	-789,101.64	-87,832.14	.00	-235,022.36	77.1%
	TOTAL PARKS & COMMUNITY DEVELOPME	-1,024,124	-1,024,124	-789,101.64	-87,832.14	.00	-235,022.36	77.1%
861	WORKERS COMP INSURANCE							
11	WORKERS COMP INSURANCE							
34	CHARGES FOR SERVICES	-302,000	-302,000	-204,935.83	-20,716.42	.00	-97,064.17	67.9%
36	INTEREST	-6,200	-6,200	-2,160.18	-365.12	.00	-4,039.82	34.8%
49	OTHER REVENUE	0	0	-13,129.82	.00	.00	13,129.82	100.0%
	TOTAL WORKERS COMP INSURANCE	-308,200	-308,200	-220,225.83	-21,081.54	.00	-87,974.17	71.5%
	TOTAL WORKERS COMP INSURANCE	-308,200	-308,200	-220,225.83	-21,081.54	.00	-87,974.17	71.5%
862	GENERAL INSURANCE FUND							
12	GENERAL INSURANCE							

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862	GENERAL INSURANCE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34	CHARGES FOR SERVICES	-389,834	-389,834	-389,834.00	.00	.00	.00	100.0%
36	INTEREST	-2,000	-2,000	-1,428.20	-382.86	.00	-571.80	71.4%
	TOTAL GENERAL INSURANCE	-391,834	-391,834	-391,262.20	-382.86	.00	-571.80	99.9%
	TOTAL GENERAL INSURANCE FUND	-391,834	-391,834	-391,262.20	-382.86	.00	-571.80	99.9%
863	HEALTH INSURANCE FUND							
13	BENEFITS ADMINISTRATION							
34	CHARGES FOR SERVICES	-373,921	-373,921	-457,792.54	-33,196.97	.00	83,871.54	122.4%
36	INTEREST	-15,000	-15,000	-16,597.96	-2,868.42	.00	1,597.96	110.7%
49	OTHER REVENUE	0	0	-50.27	.00	.00	50.27	100.0%
	TOTAL BENEFITS ADMINISTRATION	-388,921	-388,921	-474,440.77	-36,065.39	.00	85,519.77	122.0%
	TOTAL HEALTH INSURANCE FUND	-388,921	-388,921	-474,440.77	-36,065.39	.00	85,519.77	122.0%
890	ADMINISTRATIVE SERVICES FUND							
04	HUMAN RESOURCES							
49	OTHER REVENUE	-3,000	-3,000	-2,145.00	-420.00	.00	-855.00	71.5%
	TOTAL HUMAN RESOURCES	-3,000	-3,000	-2,145.00	-420.00	.00	-855.00	71.5%
05	MANAGEMENT SERVICES							
49	OTHER REVENUE	0	0	-43.25	.00	.00	43.25	100.0%
	TOTAL MANAGEMENT SERVICES	0	0	-43.25	.00	.00	43.25	100.0%
07	FINANCE							

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34 CHARGES FOR SERVICES	-697,951	-697,951	-529,883.17	-58,263.26	.00	-168,067.83	75.9%
49 OTHER REVENUE	0	0	-70.50	.00	.00	70.50	100.0%
TOTAL FINANCE	-697,951	-697,951	-529,953.67	-58,263.26	.00	-167,997.33	75.9%
08 GENERAL PROGRAM OPERATION							
34 CHARGES FOR SERVICES	-2,826,466	-2,826,466	-2,117,723.00	-231,425.00	.00	-708,743.00	74.9%
36 INTEREST	-8,000	-8,000	-7,974.15	-1,412.18	.00	-25.85	99.7%
TOTAL GENERAL PROGRAM OPERATION	-2,834,466	-2,834,466	-2,125,697.15	-232,837.18	.00	-708,768.85	75.0%
TOTAL ADMINISTRATIVE SERVICES FUN	-3,535,417	-3,535,417	-2,657,839.07	-291,520.44	.00	-877,577.93	75.2%
910 AGENCY FUND							
96 TRUST							
36 INTEREST	-22,000	-22,000	-14,130.78	3,642.06	.00	-7,869.22	64.2%
TOTAL TRUST	-22,000	-22,000	-14,130.78	3,642.06	.00	-7,869.22	64.2%
TOTAL AGENCY FUND	-22,000	-22,000	-14,130.78	3,642.06	.00	-7,869.22	64.2%
970 JO CO-CITY GP SOLID AGENCY							
97 JO CO-CITY GP SOLID AGENCY							
33 INTERGOVERNMENTAL RE	-281,000	-281,000	-210,021.55	-25,579.00	.00	-70,978.45	74.7%
36 INTEREST	-12,000	-12,000	-11,307.80	-1,870.25	.00	-692.20	94.2%
TOTAL JO CO-CITY GP SOLID AGENCY	-293,000	-293,000	-221,329.35	-27,449.25	.00	-71,670.65	75.5%
TOTAL JO CO-CITY GP SOLID AGENCY	-293,000	-293,000	-221,329.35	-27,449.25	.00	-71,670.65	75.5%
GRAND TOTAL	-74,624,133	-74,624,133	-54,681,788.64	-3,266,215.36	.00	-19,942,344.36	73.3%

** END OF REPORT - Generated by Tammy Canady **

FOR 2016 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND							
01 MAYOR AND COUNCIL							
62 OPERATING SUPPLIES	25,400	25,400	9,785.04	1,295.37	.00	15,614.96	38.5%
63 CONTRACTUAL SERVICES	193,000	193,000	122,704.10	2,061.18	.00	70,295.90	63.6%
64 CHARGES FOR SERVICES	45,928	45,928	34,443.00	3,827.00	.00	11,485.00	75.0%
67 INDIRECT CHARGES	27,000	27,000	20,250.00	2,250.00	.00	6,750.00	75.0%
TOTAL MAYOR AND COUNCIL	291,328	291,328	187,182.14	9,433.55	.00	104,145.86	64.3%
02 GENERAL OPERATIONS							
63 CONTRACTUAL SERVICES	1,250,200	1,250,200	705,620.55	24.00	.00	544,579.45	56.4%
64 CHARGES FOR SERVICES	143,040	143,040	107,282.97	11,920.33	.00	35,757.03	75.0%
78 TRANSFERS	2,155,500	2,155,500	1,770,000.00	.00	.00	385,500.00	82.1%
TOTAL GENERAL OPERATIONS	3,548,740	3,548,740	2,582,903.52	11,944.33	.00	965,836.48	72.8%
14 PS-FIRE RESCUE DIVISION							
61 PERSONNEL SERVICES	4,362,677	4,362,677	3,064,415.74	335,942.69	.00	1,298,261.26	70.2%
62 OPERATING SUPPLIES	203,596	203,596	71,318.86	7,183.65	.00	132,277.14	35.0%
63 CONTRACTUAL SERVICES	700,419	700,419	464,931.26	44,003.75	.00	235,487.74	66.4%
64 CHARGES FOR SERVICES	18,750	18,750	14,067.00	1,563.00	.00	4,683.00	75.0%
65 CAPITAL OUTLAY	20,000	20,000	12,194.07	940.00	.00	7,805.93	61.0%
67 INDIRECT CHARGES	530,550	530,550	397,917.00	44,213.00	.00	132,633.00	75.0%
TOTAL PS-FIRE RESCUE DIVISION	5,835,992	5,835,992	4,024,843.93	433,846.09	.00	1,811,148.07	69.0%
15 PS-POLICE DIVISION							
61 PERSONNEL SERVICES	7,553,814	7,553,814	4,915,079.81	534,897.02	.00	2,638,734.19	65.1%
62 OPERATING SUPPLIES	238,315	238,315	120,257.22	22,980.49	23,538.00	94,519.78	60.3%
63 CONTRACTUAL SERVICES	1,066,153	1,066,153	701,930.08	49,838.30	504.87	363,718.05	65.9%

FOR 2016 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
64 CHARGES FOR SERVICES	22,839	22,839	17,136.00	1,904.00	.00	5,703.00	75.0%
65 CAPITAL OUTLAY	18,000	18,000	.00	.00	.00	18,000.00	.0%
67 INDIRECT CHARGES	889,910	889,910	667,440.00	74,160.00	.00	222,470.00	75.0%
TOTAL PS-POLICE DIVISION	9,789,031	9,789,031	6,421,843.11	683,779.81	24,042.87	3,343,145.02	65.8%
16 PS-SUPPORT DIVISION							
61 PERSONNEL SERVICES	2,797,179	2,797,179	1,677,519.85	178,941.18	.00	1,119,659.15	60.0%
62 OPERATING SUPPLIES	34,100	34,100	14,514.95	8,209.26	.00	19,585.05	42.6%
63 CONTRACTUAL SERVICES	205,658	205,658	157,974.15	3,841.00	171.10	47,512.75	76.9%
67 INDIRECT CHARGES	303,493	303,493	227,619.00	25,291.00	.00	75,874.00	75.0%
TOTAL PS-SUPPORT DIVISION	3,340,430	3,340,430	2,077,627.95	216,282.44	171.10	1,262,630.95	62.2%
18 CRISIS SUPPORT							
63 CONTRACTUAL SERVICES	44,500	44,500	32,623.59	.00	10,874.53	1,001.88	97.7%
TOTAL CRISIS SUPPORT	44,500	44,500	32,623.59	.00	10,874.53	1,001.88	97.7%
20 PS-SOBERING CENTER							
63 CONTRACTUAL SERVICES	130,000	130,000	130,000.00	.00	.00	.00	100.0%
TOTAL PS-SOBERING CENTER	130,000	130,000	130,000.00	.00	.00	.00	100.0%
21 BUILDING AND SAFETY							
61 PERSONNEL SERVICES	243,709	243,709	170,768.37	18,028.32	.00	72,940.63	70.1%
62 OPERATING SUPPLIES	6,700	6,700	517.91	98.02	.00	6,182.09	7.7%
63 CONTRACTUAL SERVICES	83,171	83,171	68,366.56	8,136.99	.00	14,804.44	82.2%
64 CHARGES FOR SERVICES	148,686	148,686	111,519.00	12,391.00	.00	37,167.00	75.0%
67 INDIRECT CHARGES	47,996	47,996	36,000.00	4,000.00	.00	11,996.00	75.0%
TOTAL BUILDING AND SAFETY	530,262	530,262	387,171.84	42,654.33	.00	143,090.16	73.0%
22 PLANNING							

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FOR 2016 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	418,659	418,659	272,970.01	30,609.89	.00	145,688.99	65.2%
62 OPERATING SUPPLIES	9,650	9,650	2,368.53	429.54	.00	7,281.47	24.5%
63 CONTRACTUAL SERVICES	75,980	75,980	40,254.82	3,564.97	.00	35,725.18	53.0%
64 CHARGES FOR SERVICES	249,532	249,532	187,152.03	20,794.67	.00	62,379.97	75.0%
67 INDIRECT CHARGES	75,390	75,390	56,547.00	6,283.00	.00	18,843.00	75.0%
78 TRANSFERS	5,000	5,000	5,000.00	.00	.00	.00	100.0%
TOTAL PLANNING	834,211	834,211	564,292.39	61,682.07	.00	269,918.61	67.6%
35 ECONOMIC DEVELOPMENT							
61 PERSONNEL SERVICES	93,862	93,862	32,015.55	5,958.29	.00	61,846.45	34.1%
62 OPERATING SUPPLIES	63,200	63,200	49,483.56	24.98	.00	-283.56	241.8%
63 CONTRACTUAL SERVICES	63,329	63,329	49,288.55	-7,531.64	.00	14,040.45	77.8%
64 CHARGES FOR SERVICES	4,378	4,378	3,285.00	365.00	.00	1,093.00	75.0%
67 INDIRECT CHARGES	15,000	15,000	11,250.00	1,250.00	.00	3,750.00	75.0%
TOTAL ECONOMIC DEVELOPMENT	176,769	176,769	96,322.66	66.63	.00	80,446.34	54.5%
36 TOURISM PROMOTION SERVICE							
61 PERSONNEL SERVICES	8,611	8,611	5,026.48	629.45	.00	3,584.52	58.4%
63 CONTRACTUAL SERVICES	325,094	325,094	242,174.09	50,109.62	57,004.71	25,915.20	92.0%
64 CHARGES FOR SERVICES	22,870	22,870	17,154.00	1,906.00	.00	5,716.00	75.0%
67 INDIRECT CHARGES	35,660	35,660	26,748.00	2,972.00	.00	8,912.00	75.0%
78 TRANSFERS	25,000	25,000	25,000.00	.00	.00	.00	100.0%
TOTAL TOURISM PROMOTION SERVICE	417,235	417,235	316,102.57	55,617.07	57,004.71	44,127.72	89.4%
37 DOWNTOWN DEVELOPMENT							
61 PERSONNEL SERVICES	167,264	167,264	121,001.79	11,075.49	.00	46,262.21	72.3%
62 OPERATING SUPPLIES	19,900	19,900	9,864.48	1,153.90	.00	10,035.52	49.6%
63 CONTRACTUAL SERVICES	182,170	182,170	128,933.75	13,579.39	15,501.29	37,734.96	79.3%
64 CHARGES FOR SERVICES	9,320	9,320	6,992.00	777.00	.00	2,328.00	75.0%
67 INDIRECT CHARGES	37,860	37,860	28,395.00	3,155.00	.00	9,465.00	75.0%
TOTAL DOWNTOWN DEVELOPMENT	416,514	416,514	295,187.02	28,740.78	15,501.29	105,825.69	74.6%

FOR 2016 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
41 PARKS MAINTENANCE SERVICE							
61 PERSONNEL SERVICES	582,811	582,811	391,503.75	40,625.54	.00	191,307.25	67.2%
62 OPERATING SUPPLIES	111,050	111,050	49,739.85	13,921.99	.00	61,310.15	44.8%
63 CONTRACTUAL SERVICES	792,557	792,557	465,820.52	45,886.10	.00	326,736.48	58.8%
64 CHARGES FOR SERVICES	168,981	168,981	126,730.00	14,081.00	.00	42,251.00	75.0%
65 CAPITAL OUTLAY	0	0	7,971.98	.00	.00	-7,971.98	100.0%
67 INDIRECT CHARGES	165,540	165,540	124,155.00	13,795.00	.00	41,385.00	75.0%
TOTAL PARKS MAINTENANCE SERVICE	1,820,939	1,820,939	1,165,921.10	128,309.63	.00	655,017.90	64.0%
42 RECREATION SERVICES							
61 PERSONNEL SERVICES	18,059	18,059	12,829.14	1,411.89	.00	5,229.86	71.0%
63 CONTRACTUAL SERVICES	123,177	123,177	78,466.08	9,723.41	.00	44,710.92	63.7%
67 INDIRECT CHARGES	14,064	14,064	10,548.00	1,172.00	.00	3,516.00	75.0%
TOTAL RECREATION SERVICES	155,300	155,300	101,843.22	12,307.30	.00	53,456.78	65.6%
43 AQUATIC SERVICES							
61 PERSONNEL SERVICES	31,226	31,226	18,049.00	1,741.12	.00	13,177.00	57.8%
62 OPERATING SUPPLIES	26,200	26,200	7,975.36	23.17	.00	18,224.64	30.4%
63 CONTRACTUAL SERVICES	47,591	47,591	18,724.28	1,198.15	.00	28,866.72	39.3%
65 CAPITAL OUTLAY	9,000	9,000	1,494.00	.00	.00	7,506.00	16.6%
67 INDIRECT CHARGES	11,401	11,401	8,550.00	950.00	.00	2,851.00	75.0%
TOTAL AQUATIC SERVICES	125,418	125,418	54,792.64	3,912.44	.00	70,625.36	43.7%
TOTAL GENERAL FUND	27,456,669	27,456,669	18,438,657.68	1,688,576.47	107,594.50	8,910,416.82	67.5%
220 TRANSIENT ROOM TAX FUND							
32 TRANSIENT ROOM TAX							

FOR 2016 09

220	TRANSIENT ROOM TAX FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
63	CONTRACTUAL SERVICES	3,400	3,400	3,400.00	.00	.00	.00	100.0%
64	CHARGES FOR SERVICES	7,500	7,500	5,625.00	625.00	.00	1,875.00	75.0%
78	TRANSFERS	1,193,600	1,193,600	1,046,704.68	.00	.00	146,895.32	87.7%
	TOTAL TRANSIENT ROOM TAX	1,204,500	1,204,500	1,055,729.68	625.00	.00	148,770.32	87.6%
	TOTAL TRANSIENT ROOM TAX FUND	1,204,500	1,204,500	1,055,729.68	625.00	.00	148,770.32	87.6%
230	STREET UTILITY							
19	STREET LIGHTS							
63	CONTRACTUAL SERVICES	385,500	385,500	206,073.88	25,560.62	.00	179,426.12	53.5%
	TOTAL STREET LIGHTS	385,500	385,500	206,073.88	25,560.62	.00	179,426.12	53.5%
31	STREET & DRAINAGE MAINT							
61	PERSONNEL SERVICES	723,501	723,501	475,206.61	50,524.96	.00	248,294.39	65.7%
62	OPERATING SUPPLIES	74,462	74,462	79,984.16	6,211.79	.00	-5,522.16	107.4%
63	CONTRACTUAL SERVICES	553,106	553,106	348,561.37	33,921.65	3,118.08	201,426.55	63.6%
	TOTAL STREET & DRAINAGE MAINT	1,351,069	1,351,069	903,752.14	90,658.40	3,118.08	444,198.78	67.1%
33	CUSTOMER SERVICE-STREETS							
63	CONTRACTUAL SERVICES	39,732	39,732	28,004.87	822.44	4,455.00	7,272.13	81.7%
64	CHARGES FOR SERVICES	140,134	140,134	105,102.00	11,678.00	.00	35,032.00	75.0%
	TOTAL CUSTOMER SERVICE-STREETS	179,866	179,866	133,106.87	12,500.44	4,455.00	42,304.13	76.5%
38	GENERAL OPERATIONS-STREET							
63	CONTRACTUAL SERVICES	1,000	1,000	330.75	.00	.00	669.25	33.1%
64	CHARGES FOR SERVICES	243,058	243,058	182,297.97	20,255.33	.00	60,760.03	75.0%

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FOR 2016 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
67 INDIRECT CHARGES	177,300	177,300	132,975.00	14,775.00	.00	44,325.00	75.0%
78 TRANSFERS	1,310,000	1,310,000	1,281,165.93	7,181.51	.00	28,834.07	97.8%
TOTAL GENERAL OPERATIONS-STREET	1,731,358	1,731,358	1,596,769.65	42,211.84	.00	134,588.35	92.2%
TOTAL STREET UTILITY	3,647,793	3,647,793	2,839,702.54	170,931.30	7,573.08	800,517.38	78.1%
251 CDB GRANT HUD FUND							
26 CDB GRANT-HUD							
63 CONTRACTUAL SERVICES	260,000	260,000	6,128.57	.00	.00	253,871.43	2.4%
78 TRANSFERS	169,000	169,000	169,000.00	.00	.00	.00	100.0%
TOTAL CDB GRANT-HUD	429,000	429,000	175,128.57	.00	.00	253,871.43	40.8%
TOTAL CDB GRANT HUD FUND	429,000	429,000	175,128.57	.00	.00	253,871.43	40.8%
252 CDBG GRANT-STATE FUND							
27 CDBG GRANT-STATE							
63 CONTRACTUAL SERVICES	50,000	50,000	2,300.00	.00	.00	47,700.00	4.6%
78 TRANSFERS	37,000	37,000	26,497.20	26,497.20	.00	10,502.80	71.6%
TOTAL CDBG GRANT-STATE	87,000	87,000	28,797.20	26,497.20	.00	58,202.80	33.1%
TOTAL CDBG GRANT-STATE FUND	87,000	87,000	28,797.20	26,497.20	.00	58,202.80	33.1%
262 HOUSING/URBAN DEVELOPMENT FUND							
28 INDUSTRIAL& DOWNTOWN LOAN							
63 CONTRACTUAL SERVICES	350,000	350,000	.00	.00	.00	350,000.00	.0%
78 TRANSFERS	5,000	5,000	5,000.00	.00	.00	.00	100.0%
TOTAL INDUSTRIAL& DOWNTOWN LOAN	355,000	355,000	5,000.00	.00	.00	350,000.00	1.4%

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City of Grants Pass
YEAR-TO-DATE

EXPENDITURES AS OF MARCH 31, 2016

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FOR 2016 09

262	HOUSING/URBAN DEVELOPMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL HOUSING/URBAN DEVELOPMENT F	355,000	355,000	5,000.00	.00	.00	350,000.00	1.4%
	410 DEBT SERVICE/GEN OBLIG BOND FU							
	98 DEBT SERVICE/GEN OBLIG BD							
	76 DEBT SERVICE	1,101,600	1,101,600	85,800.00	.00	.00	1,015,800.00	7.8%
	TOTAL DEBT SERVICE/GEN OBLIG BD	1,101,600	1,101,600	85,800.00	.00	.00	1,015,800.00	7.8%
	TOTAL DEBT SERVICE/GEN OBLIG BOND	1,101,600	1,101,600	85,800.00	.00	.00	1,015,800.00	7.8%
	490 DEBT SERVICE/BANCROFT BOND FUN							
	95 DEBT SERVICE/BANCROFT							
	63 CONTRACTUAL SERVICES	8,000	8,000	4,077.00	1,572.00	.00	3,923.00	51.0%
	64 CHARGES FOR SERVICES	10,000	10,000	7,499.97	833.33	.00	2,500.03	75.0%
	76 DEBT SERVICE	150,000	150,000	.00	.00	.00	150,000.00	.0%
	78 TRANSFERS	500,000	500,000	.00	.00	.00	500,000.00	.0%
	TOTAL DEBT SERVICE/BANCROFT	668,000	668,000	11,576.97	2,405.33	.00	656,423.03	1.7%
	TOTAL DEBT SERVICE/BANCROFT BOND	668,000	668,000	11,576.97	2,405.33	.00	656,423.03	1.7%
	612 TRANSPORTATION CAPITAL PROJECT							
	49 TRANSPORTATION PROJECTS							
	61 PERSONNEL SERVICES	0	0	13,221.34	2,216.48	.00	-13,221.34	100.0%
	62 OPERATING SUPPLIES	0	0	74.88	.00	.00	-74.88	100.0%
	63 CONTRACTUAL SERVICES	0	0	170,101.85	3,242.47	.00	-170,101.85	100.0%
	64 CHARGES FOR SERVICES	0	0	286,229.80	54,002.21	.00	-286,229.80	100.0%
	65 CAPITAL OUTLAY	9,218,639	9,218,639	829,570.98	33,426.92	362,592.51	8,026,475.51	12.9%
	67 INDIRECT CHARGES	0	0	25,828.00	2,670.00	.00	-25,828.00	100.0%

FOR 2016 09

612	TRANSPORTATION CAPITAL PROJECT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
78	TRANSFERS	90,000	90,000	90,000.00	.00	.00	.00	100.0%
	TOTAL TRANSPORTATION PROJECTS	9,308,639	9,308,639	1,415,026.85	95,558.08	362,592.51	7,531,019.64	19.1%
	TOTAL TRANSPORTATION CAPITAL PROJ	9,308,639	9,308,639	1,415,026.85	95,558.08	362,592.51	7,531,019.64	19.1%
613	ALTERNATIVE TRANSPORTATION PRO							
49	TRANSPORTATION PROJECTS							
64	CHARGES FOR SERVICES	0	0	385.12	88.65	.00	-385.12	100.0%
65	CAPITAL OUTLAY	130,795	130,795	.00	.00	.00	130,795.00	.0%
67	INDIRECT CHARGES	0	0	75.00	2.00	.00	-75.00	100.0%
	TOTAL TRANSPORTATION PROJECTS	130,795	130,795	460.12	90.65	.00	130,334.88	.4%
	TOTAL ALTERNATIVE TRANSPORTATION	130,795	130,795	460.12	90.65	.00	130,334.88	.4%
614	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
65	CAPITAL OUTLAY	101,257	101,257	.00	.00	.00	101,257.00	.0%
	TOTAL TRANSPORTATION PROJECTS	101,257	101,257	.00	.00	.00	101,257.00	.0%
	TOTAL TRANSPORTATION CAPITAL PROJ	101,257	101,257	.00	.00	.00	101,257.00	.0%
619	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
61	PERSONNEL SERVICES	32,183	32,183	3,260.82	43.72	.00	28,922.18	10.1%
62	OPERATING SUPPLIES	0	0	300.00	150.00	.00	-300.00	100.0%
63	CONTRACTUAL SERVICES	289	289	34,711.53	.00	.00	-34,422.53	*****%

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City of Grants Pass
YEAR-TO-DATE

EXPENDITURES AS OF MARCH 31, 2016

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FOR 2016 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
64 CHARGES FOR SERVICES	0	0	52,660.05	1.00	.00	-52,660.05	100.0%
65 CAPITAL OUTLAY	2,902,038	2,902,038	1,370,405.48	.00	6,482.00	1,525,150.52	47.4%
67 INDIRECT CHARGES	0	0	24,511.00	5.00	.00	-24,511.00	100.0%
TOTAL TRANSPORTATION PROJECTS	2,934,510	2,934,510	1,485,848.88	199.72	6,482.00	1,442,179.12	50.9%
TOTAL TRANSPORTATION CAPITAL PROJ	2,934,510	2,934,510	1,485,848.88	199.72	6,482.00	1,442,179.12	50.9%
630 SOLID WASTE OPERATIONS							
81 SOLID WASTE OPERATIONS							
61 PERSONNEL SERVICES	18,962	18,962	12,884.27	1,367.05	.00	6,077.73	67.9%
62 OPERATING SUPPLIES	420	420	182.57	98.56	.00	237.43	43.5%
63 CONTRACTUAL SERVICES	5,276	5,276	1,334.87	64.03	.00	3,941.13	25.3%
64 CHARGES FOR SERVICES	12,712	12,712	9,609.03	1,067.67	.00	3,102.97	75.6%
67 INDIRECT CHARGES	3,750	3,750	2,817.00	313.00	.00	933.00	75.1%
TOTAL SOLID WASTE OPERATIONS	41,120	41,120	26,827.74	2,910.31	.00	14,292.26	65.2%
TOTAL SOLID WASTE OPERATIONS	41,120	41,120	26,827.74	2,910.31	.00	14,292.26	65.2%
633 LANDFILL/POST CLOSURE OP							
83 LANDFILL/POST CLOSURE OP							
62 OPERATING SUPPLIES	6,000	6,000	2,624.50	.00	.00	3,375.50	43.7%
63 CONTRACTUAL SERVICES	98,090	98,090	97,752.60	17,091.46	.00	337.40	99.7%
64 CHARGES FOR SERVICES	37,600	37,600	3,887.14	.00	.00	33,712.86	10.3%
67 INDIRECT CHARGES	14,200	14,200	10,647.00	1,183.00	.00	3,553.00	75.0%
TOTAL LANDFILL/POST CLOSURE OP	155,890	155,890	114,911.24	18,274.46	.00	40,978.76	73.7%
TOTAL LANDFILL/POST CLOSURE OP	155,890	155,890	114,911.24	18,274.46	.00	40,978.76	73.7%
635 SOLID WASTE/ENVIRON. FEES							
81 SOLID WASTE OPERATIONS							

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635	SOLID WASTE/ENVIRON. FEES	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
63	CONTRACTUAL SERVICES	281,000	281,000	210,021.55	25,579.00	.00	70,978.45	74.7%
	TOTAL SOLID WASTE OPERATIONS	281,000	281,000	210,021.55	25,579.00	.00	70,978.45	74.7%
	TOTAL SOLID WASTE/ENVIRON. FEES	281,000	281,000	210,021.55	25,579.00	.00	70,978.45	74.7%
638	SOLID WASTE CAPITAL PROJECTS F							
89	SOLID WASTE CONSTRUCTION							
61	PERSONNEL SERVICES	0	0	1,219.92	43.72	.00	-1,219.92	100.0%
63	CONTRACTUAL SERVICES	0	0	28,990.96	1,632.37	.00	-28,990.96	100.0%
64	CHARGES FOR SERVICES	0	0	2,761.77	973.27	.00	-2,761.77	100.0%
65	CAPITAL OUTLAY	1,438,848	1,438,848	3,279.19	44.22	.00	1,435,568.81	.2%
67	INDIRECT CHARGES	0	0	1,454.00	54.00	.00	-1,454.00	100.0%
78	TRANSFERS	29,000	29,000	29,000.00	.00	.00	.00	100.0%
	TOTAL SOLID WASTE CONSTRUCTION	1,467,848	1,467,848	66,705.84	2,747.58	.00	1,401,142.16	4.5%
	TOTAL SOLID WASTE CAPITAL PROJECT	1,467,848	1,467,848	66,705.84	2,747.58	.00	1,401,142.16	4.5%
642	STORM WATER & OPEN SPACE FUND							
29	STORM DRAIN SDCs							
65	CAPITAL OUTLAY	78,813	78,813	.00	.00	.00	78,813.00	.0%
	TOTAL STORM DRAIN SDCs	78,813	78,813	.00	.00	.00	78,813.00	.0%
	TOTAL STORM WATER & OPEN SPACE FU	78,813	78,813	.00	.00	.00	78,813.00	.0%
648	STORM DRAIN & OPEN SPACE CAPIT							
29	STORM DRAIN SDCs							

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648	STORM DRAIN & OPEN SPACE CAPIT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61	PERSONNEL SERVICES	0	0	3,464.70	131.17	.00	-3,464.70	100.0%
63	CONTRACTUAL SERVICES	0	0	30,559.63	4,076.25	.00	-30,559.63	100.0%
64	CHARGES FOR SERVICES	0	0	5,927.53	42.00	.00	-5,927.53	100.0%
65	CAPITAL OUTLAY	328,497	328,497	153,997.51	.00	.00	174,499.49	46.9%
67	INDIRECT CHARGES	0	0	4,041.00	85.00	.00	-4,041.00	100.0%
	TOTAL STORM DRAIN SDCs	328,497	328,497	197,990.37	4,334.42	.00	130,506.63	60.3%
	TOTAL STORM DRAIN & OPEN SPACE CA	328,497	328,497	197,990.37	4,334.42	.00	130,506.63	60.3%
691	GENERAL LANDS & BUILDINGS CAPI							
59	LANDS AND BLDGS PROJECTS							
61	PERSONNEL SERVICES	0	0	5,790.57	.00	.00	-5,790.57	100.0%
62	OPERATING SUPPLIES	0	0	83,516.07	.00	5,284.03	-88,800.10	100.0%
63	CONTRACTUAL SERVICES	0	0	458,014.22	63,789.10	.00	-458,014.22	100.0%
64	CHARGES FOR SERVICES	0	0	30,503.01	856.43	.00	-30,503.01	100.0%
65	CAPITAL OUTLAY	9,389,019	9,389,019	289,658.31	20,436.14	22,954.92	9,076,405.77	3.3%
67	INDIRECT CHARGES	0	0	17,487.00	1,684.00	.00	-17,487.00	100.0%
76	DEBT SERVICE	1,460,000	1,460,000	.00	.00	.00	1,460,000.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	10,849,019	10,849,019	884,969.18	86,765.67	28,238.95	9,935,810.87	8.4%
	TOTAL GENERAL LANDS & BUILDINGS C	10,849,019	10,849,019	884,969.18	86,765.67	28,238.95	9,935,810.87	8.4%
692	LANDS & BLDGS PARK LAND SDC							
59	LANDS AND BLDGS PROJECTS							
65	CAPITAL OUTLAY	48,234	48,234	.00	.00	.00	48,234.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	48,234	48,234	.00	.00	.00	48,234.00	.0%
	TOTAL LANDS & BLDGS PARK LAND SDC	48,234	48,234	.00	.00	.00	48,234.00	.0%
693	LANDS & BLDG PARKS RM TAX							
59	LANDS AND BLDGS PROJECTS							

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693	LANDS & BLDG PARKS RM TAX	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65	CAPITAL OUTLAY	108,552	108,552	.00	.00	.00	108,552.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	108,552	108,552	.00	.00	.00	108,552.00	.0%
	TOTAL LANDS & BLDG PARKS RM TAX	108,552	108,552	.00	.00	.00	108,552.00	.0%
694	PARKS DEVELOPMENT SDC							
59	LANDS AND BLDGS PROJECTS							
65	CAPITAL OUTLAY	35,627	35,627	.00	.00	.00	35,627.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	35,627	35,627	.00	.00	.00	35,627.00	.0%
	TOTAL PARKS DEVELOPMENT SDC	35,627	35,627	.00	.00	.00	35,627.00	.0%
720	WASTEWATER							
71	WASTEWATER COLLECTION							
61	PERSONNEL SERVICES	522,997	522,997	348,267.25	36,976.12	.00	174,729.75	66.6%
62	OPERATING SUPPLIES	40,180	40,180	15,660.58	3,619.30	.00	24,519.42	39.0%
63	CONTRACTUAL SERVICES	171,168	171,168	77,817.26	9,729.54	.00	93,350.74	45.5%
64	CHARGES FOR SERVICES	51,636	51,636	38,727.00	4,303.00	.00	12,909.00	75.0%
65	CAPITAL OUTLAY	12,000	12,000	1,174.96	.00	.00	10,825.04	9.8%
	TOTAL WASTEWATER COLLECTION	797,981	797,981	481,647.05	54,627.96	.00	316,333.95	60.4%
72	WASTEWATER TREATMENT							
61	PERSONNEL SERVICES	820,564	820,564	526,670.96	57,015.92	.00	293,893.04	64.2%
62	OPERATING SUPPLIES	347,000	347,000	228,650.79	26,055.61	5,753.47	112,595.74	67.6%
63	CONTRACTUAL SERVICES	1,137,705	1,137,705	692,544.21	76,529.75	15,465.00	429,695.79	62.2%
64	CHARGES FOR SERVICES	2,043	2,043	1,530.00	170.00	.00	513.00	74.9%
65	CAPITAL OUTLAY	1,400	1,400	.00	.00	.00	1,400.00	.0%
	TOTAL WASTEWATER TREATMENT	2,308,712	2,308,712	1,449,395.96	159,771.28	21,218.47	838,097.57	63.7%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
73 JO GRO							
63 CONTRACTUAL SERVICES	0	0	-385.88	.00	.00	385.88	100.0%
TOTAL JO GRO	0	0	-385.88	.00	.00	385.88	100.0%
74 CUSTOMER SERVICE-WASTEWTR							
63 CONTRACTUAL SERVICES	38,363	38,363	17,803.60	498.44	4,590.00	15,969.40	58.4%
64 CHARGES FOR SERVICES	380,626	380,626	285,467.22	31,718.58	.00	95,158.78	75.0%
TOTAL CUSTOMER SERVICE-WASTEWTR	418,989	418,989	303,270.82	32,217.02	4,590.00	111,128.18	73.5%
75 DEBT SERVICE-WASTEWATER							
76 DEBT SERVICE	933,713	933,713	60,279.41	.00	.00	873,433.59	6.5%
TOTAL DEBT SERVICE-WASTEWATER	933,713	933,713	60,279.41	.00	.00	873,433.59	6.5%
76 WASTEWATER-GEN PROGRAM OP							
63 CONTRACTUAL SERVICES	300	300	850.00	.00	.00	-550.00	283.3%
64 CHARGES FOR SERVICES	23,750	23,750	17,820.00	1,980.00	.00	5,930.00	75.0%
67 INDIRECT CHARGES	373,640	373,640	280,233.00	31,137.00	.00	93,407.00	75.0%
78 TRANSFERS	1,719,000	1,719,000	1,719,000.00	.00	.00	.00	100.0%
TOTAL WASTEWATER-GEN PROGRAM OP	2,116,690	2,116,690	2,017,903.00	33,117.00	.00	98,787.00	95.3%
TOTAL WASTEWATER	6,576,085	6,576,085	4,312,110.36	279,733.26	25,808.47	2,238,166.17	66.0%
722 SEWER SDC							
79 WASTEWATER PROJECTS							

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722	SEWER SDC	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65	CAPITAL OUTLAY	265,264	265,264	.00	.00	.00	265,264.00	.0%
	TOTAL WASTEWATER PROJECTS	265,264	265,264	.00	.00	.00	265,264.00	.0%
	TOTAL SEWER SDC	265,264	265,264	.00	.00	.00	265,264.00	.0%
725	SEWER ADVANCED FINANCING							
79	WASTEWATER PROJECTS							
65	CAPITAL OUTLAY	2,903	2,903	.00	.00	.00	2,903.00	.0%
	TOTAL WASTEWATER PROJECTS	2,903	2,903	.00	.00	.00	2,903.00	.0%
	TOTAL SEWER ADVANCED FINANCING	2,903	2,903	.00	.00	.00	2,903.00	.0%
728	WASTEWATER PROJECTS							
79	WASTEWATER PROJECTS							
61	PERSONNEL SERVICES	33,109	33,109	24,761.97	2,423.82	.00	8,347.03	74.8%
62	OPERATING SUPPLIES	0	0	12.48	.00	.00	-12.48	100.0%
63	CONTRACTUAL SERVICES	280	280	254,190.64	44,225.59	.00	-253,910.64	*****%
64	CHARGES FOR SERVICES	0	0	48,455.29	1,615.17	.00	-48,455.29	100.0%
65	CAPITAL OUTLAY	5,797,340	5,797,340	751,857.65	5,392.45	11,978.96	5,033,503.39	13.2%
67	INDIRECT CHARGES	0	0	22,069.00	1,045.00	.00	-22,069.00	100.0%
	TOTAL WASTEWATER PROJECTS	5,830,729	5,830,729	1,101,347.03	54,702.03	11,978.96	4,717,403.01	19.1%
	TOTAL WASTEWATER PROJECTS	5,830,729	5,830,729	1,101,347.03	54,702.03	11,978.96	4,717,403.01	19.1%
750	WATER OPERATIONS FUNDS							
61	WATER TREATMENT							

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750	WATER OPERATIONS FUNDS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61	PERSONNEL SERVICES	741,752	741,752	492,974.56	38,160.18	.00	248,777.44	66.5%
62	OPERATING SUPPLIES	304,150	304,150	198,463.99	879.16	24,932.99	80,753.02	73.4%
63	CONTRACTUAL SERVICES	639,434	639,434	423,913.77	28,945.87	1,632.00	213,888.23	66.6%
64	CHARGES FOR SERVICES	8,044	8,044	6,030.00	670.00	.00	2,014.00	75.0%
65	CAPITAL OUTLAY	5,500	5,500	.00	.00	.00	5,500.00	.0%
	TOTAL WATER TREATMENT	1,698,880	1,698,880	1,121,382.32	68,655.21	26,564.99	550,932.69	67.6%
62	WATER DISTRIBUTION							
61	PERSONNEL SERVICES	795,832	795,832	492,965.71	47,527.97	.00	302,866.29	61.9%
62	OPERATING SUPPLIES	178,977	178,977	58,635.90	11,654.44	.00	120,341.10	32.8%
63	CONTRACTUAL SERVICES	285,696	285,696	163,722.78	15,642.46	.00	121,973.22	57.3%
64	CHARGES FOR SERVICES	40,686	40,686	30,519.00	3,391.00	.00	10,167.00	75.0%
65	CAPITAL OUTLAY	56,000	56,000	66,462.41	11,223.32	10,865.00	-21,327.41	138.1%
	TOTAL WATER DISTRIBUTION	1,357,191	1,357,191	812,305.80	89,439.19	10,865.00	534,020.20	60.7%
64	CUSTOMER SERVICE-WATER							
63	CONTRACTUAL SERVICES	31,044	31,044	19,342.83	890.16	.00	7,246.17	76.7%
64	CHARGES FOR SERVICES	336,317	336,317	252,239.94	28,026.66	.00	84,077.06	75.0%
	TOTAL CUSTOMER SERVICE-WATER	367,361	367,361	271,582.77	28,916.82	4,455.00	91,323.23	75.1%
65	DEBT SERVICE-WATER							
76	DEBT SERVICE	507,170	507,170	437,858.39	.00	.00	69,311.61	86.3%
	TOTAL DEBT SERVICE-WATER	507,170	507,170	437,858.39	.00	.00	69,311.61	86.3%
66	WATER-GENERAL PROGRAM OPS							
63	CONTRACTUAL SERVICES	10,350	10,350	1,945.00	25.00	.00	8,405.00	18.8%
64	CHARGES FOR SERVICES	11,875	11,875	8,910.00	990.00	.00	2,965.00	75.0%
67	INDIRECT CHARGES	354,710	354,710	266,040.00	29,560.00	.00	88,670.00	75.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
78 TRANSFERS	3,413,000	3,413,000	3,413,000.00	.00	.00	.00	100.0%
TOTAL WATER-GENERAL PROGRAM OPS	3,789,935	3,789,935	3,689,895.00	30,575.00	.00	100,040.00	97.4%
TOTAL WATER OPERATIONS FUNDS	7,720,537	7,720,537	6,333,024.28	217,586.22	41,884.99	1,345,627.73	82.6%
752 WATER SDC FUND							
69 WATER PROJECTS							
65 CAPITAL OUTLAY	281,585	281,585	.00	.00	.00	281,585.00	.0%
TOTAL WATER PROJECTS	281,585	281,585	.00	.00	.00	281,585.00	.0%
TOTAL WATER SDC FUND	281,585	281,585	.00	.00	.00	281,585.00	.0%
758 WATER CAPITAL PROJECTS FUND							
69 WATER PROJECTS							
61 PERSONNEL SERVICES	33,299	33,299	21,103.99	2,380.11	.00	12,195.01	63.4%
62 OPERATING SUPPLIES	0	0	37.44	.00	.00	-37.44	100.0%
63 CONTRACTUAL SERVICES	280	280	283,862.96	16,886.81	.00	-283,582.96	*****%
64 CHARGES FOR SERVICES	0	0	109,923.87	34,903.22	.00	-109,923.87	100.0%
65 CAPITAL OUTLAY	6,738,304	6,738,304	562,513.15	113,661.00	19,143.67	6,156,647.18	8.6%
67 INDIRECT CHARGES	0	0	19,830.00	3,388.00	.00	-19,830.00	100.0%
TOTAL WATER PROJECTS	6,771,883	6,771,883	997,271.41	171,219.14	19,143.67	5,755,467.92	15.0%
TOTAL WATER CAPITAL PROJECTS FUND	6,771,883	6,771,883	997,271.41	171,219.14	19,143.67	5,755,467.92	15.0%
811 GARAGE OPERATIONS FUND							
54 GARAGE OPERATIONS							

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811	GARAGE OPERATIONS FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61	PERSONNEL SERVICES	366,721	366,721	227,806.63	26,733.98	.00	138,914.37	62.1%
62	OPERATING SUPPLIES	367,550	367,550	204,338.27	25,810.84	.00	163,211.73	55.6%
63	CONTRACTUAL SERVICES	154,847	154,847	111,183.05	1,101.58	.00	43,663.95	71.8%
64	CHARGES FOR SERVICES	30,155	30,155	22,617.00	2,513.00	.00	7,538.00	75.0%
67	INDIRECT CHARGES	91,800	91,800	68,850.00	7,650.00	.00	22,950.00	75.0%
78	TRANSFERS	600,000	600,000	.00	.00	.00	600,000.00	.0%
	TOTAL GARAGE OPERATIONS	1,611,073	1,611,073	634,794.95	63,809.40	.00	976,278.05	39.4%
	TOTAL GARAGE OPERATIONS FUND	1,611,073	1,611,073	634,794.95	63,809.40	.00	976,278.05	39.4%
812	EQUIPMENT REPLACEMENT FUND							
55	EQUIPMENT REPLACEMENT							
61	PERSONNEL SERVICES	0	0	66.97	.00	.00	-66.97	100.0%
63	CONTRACTUAL SERVICES	600,700	600,700	312.00	312.00	.00	600,388.00	.1%
65	CAPITAL OUTLAY	853,500	853,500	551,546.12	.00	62,009.52	239,944.36	71.9%
	TOTAL EQUIPMENT REPLACEMENT	1,454,200	1,454,200	551,925.09	312.00	62,009.52	840,265.39	42.2%
	TOTAL EQUIPMENT REPLACEMENT FUND	1,454,200	1,454,200	551,925.09	312.00	62,009.52	840,265.39	42.2%
813	INFORMATION TECHNOLOGY FUND							
56	INFORMATION TECHNOLOGY							
61	PERSONNEL SERVICES	600,189	600,189	406,665.95	43,910.67	.00	193,523.05	67.8%
62	OPERATING SUPPLIES	7,000	7,000	3,279.19	1,521.74	.00	3,720.81	46.8%
63	CONTRACTUAL SERVICES	133,994	133,994	82,322.21	387.92	50,950.77	721.02	99.5%
64	CHARGES FOR SERVICES	26,302	26,302	19,728.00	2,192.00	.00	6,574.00	75.0%
67	INDIRECT CHARGES	61,350	61,350	46,017.00	5,113.00	.00	15,333.00	75.0%
	TOTAL INFORMATION TECHNOLOGY	828,835	828,835	558,012.35	53,125.33	50,950.77	219,871.88	73.5%
	TOTAL INFORMATION TECHNOLOGY FUND	828,835	828,835	558,012.35	53,125.33	50,950.77	219,871.88	73.5%
831	PROPERTY SERVICES FUND							
51	PROPERTY MANAGEMENT							

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831	PROPERTY SERVICES FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61	PERSONNEL SERVICES	201,117	201,117	143,631.54	16,744.38	.00	57,485.46	71.4%
62	OPERATING SUPPLIES	32,900	32,900	14,740.48	1,522.57	.00	18,159.52	44.8%
63	CONTRACTUAL SERVICES	341,013	341,013	188,048.65	19,736.21	593.92	152,370.43	55.3%
64	CHARGES FOR SERVICES	15,000	15,000	11,250.00	1,250.00	.00	3,750.00	75.0%
65	CAPITAL OUTLAY	73,300	73,300	20,069.49	1,802.36	.00	53,230.51	27.4%
67	INDIRECT CHARGES	66,340	66,340	49,761.00	5,529.00	.00	16,579.00	75.0%
78	TRANSFERS	40,000	40,000	40,000.00	.00	.00	.00	100.0%
	TOTAL PROPERTY MANAGEMENT	769,670	769,670	467,501.16	46,584.52	593.92	301,574.92	60.8%
	TOTAL PROPERTY SERVICES FUND	769,670	769,670	467,501.16	46,584.52	593.92	301,574.92	60.8%
832	ENGINEERING FUND							
23	ENGINEERING							
61	PERSONNEL SERVICES	545,955	545,955	369,968.81	41,055.61	.00	175,986.19	67.8%
62	OPERATING SUPPLIES	10,850	10,850	8,848.23	566.25	878.29	1,123.48	89.6%
63	CONTRACTUAL SERVICES	174,391	174,391	116,463.84	18,516.65	.00	57,927.16	66.8%
64	CHARGES FOR SERVICES	212,843	212,843	159,561.00	17,729.00	.00	53,282.00	75.0%
	TOTAL ENGINEERING	944,039	944,039	654,841.88	77,867.51	878.29	288,318.83	69.5%
	TOTAL ENGINEERING FUND	944,039	944,039	654,841.88	77,867.51	878.29	288,318.83	69.5%
833	PARKS & COMMUNITY DEVELOPMENT							
24	PARKS & CD MGMT SERVICES							
61	PERSONNEL SERVICES	792,979	792,979	535,550.64	58,172.94	.00	257,428.36	67.5%
62	OPERATING SUPPLIES	27,100	27,100	4,496.31	1,490.75	1,868.31	20,735.38	23.5%
63	CONTRACTUAL SERVICES	143,549	143,549	98,516.93	5,120.69	.00	45,032.07	68.6%
64	CHARGES FOR SERVICES	78,158	78,158	58,617.00	6,513.00	.00	19,541.00	75.0%
	TOTAL PARKS & CD MGMT SERVICES	1,041,786	1,041,786	697,180.88	71,297.38	1,868.31	342,736.81	67.1%
	TOTAL PARKS & COMMUNITY DEVELOPME	1,041,786	1,041,786	697,180.88	71,297.38	1,868.31	342,736.81	67.1%
861	WORKERS COMP INSURANCE							

FOR 2016 09

861	WORKERS COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11	WORKERS COMP INSURANCE							
61	PERSONNEL SERVICES	55,246	55,246	29,375.74	3,863.63	.00	25,870.26	53.2%
62	OPERATING SUPPLIES	6,200	6,200	8,509.50	1,000.00	.00	-2,309.50	137.3%
63	CONTRACTUAL SERVICES	403,860	403,860	229,365.89	13,361.18	2,280.00	172,214.11	57.4%
64	CHARGES FOR SERVICES	538	538	405.00	45.00	.00	133.00	75.3%
	TOTAL WORKERS COMP INSURANCE	465,844	465,844	267,656.13	18,269.81	2,280.00	195,907.87	57.9%
	TOTAL WORKERS COMP INSURANCE	465,844	465,844	267,656.13	18,269.81	2,280.00	195,907.87	57.9%
862	GENERAL INSURANCE FUND							
12	GENERAL INSURANCE							
61	PERSONNEL SERVICES	20,774	20,774	14,137.08	1,551.02	.00	6,636.92	68.1%
62	OPERATING SUPPLIES	0	0	5,586.18	.00	.00	-5,586.18	100.0%
63	CONTRACTUAL SERVICES	588,080	588,080	463,213.27	65.53	.00	124,866.73	78.8%
64	CHARGES FOR SERVICES	684	684	513.00	57.00	.00	171.00	75.0%
	TOTAL GENERAL INSURANCE	609,538	609,538	483,449.53	1,673.55	.00	126,088.47	79.3%
	TOTAL GENERAL INSURANCE FUND	609,538	609,538	483,449.53	1,673.55	.00	126,088.47	79.3%
863	HEALTH INSURANCE FUND							
13	BENEFITS ADMINISTRATION							
61	PERSONNEL SERVICES	31,687	31,687	7,594.50	501.75	.00	24,092.50	24.0%
62	OPERATING SUPPLIES	2,900	2,900	123.38	27.02	.00	2,776.62	4.3%
63	CONTRACTUAL SERVICES	11,410	11,410	3,609.55	2,226.00	.00	7,800.45	31.6%
	TOTAL BENEFITS ADMINISTRATION	45,997	45,997	11,327.43	2,754.77	.00	34,669.57	24.6%
	TOTAL HEALTH INSURANCE FUND	45,997	45,997	11,327.43	2,754.77	.00	34,669.57	24.6%
890	ADMINISTRATIVE SERVICES FUND							
04	HUMAN RESOURCES							

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City of Grants Pass
YEAR-TO-DATE

EXPENDITURES AS OF MARCH 31, 2016

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FOR 2016 09

890	ADMINISTRATIVE SERVICES FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61	PERSONNEL SERVICES	330,776	330,776	238,292.65	24,339.05	.00	92,483.35	72.0%
62	OPERATING SUPPLIES	5,300	5,300	2,831.42	3,329.78	533.00	1,935.58	63.5%
63	CONTRACTUAL SERVICES	155,895	155,895	80,829.05	11,350.67	.00	75,065.95	51.8%
64	CHARGES FOR SERVICES	13,133	13,133	9,846.00	1,094.00	.00	3,287.00	75.0%
	TOTAL HUMAN RESOURCES	505,104	505,104	331,799.12	37,113.50	533.00	172,771.88	65.8%
05	MANAGEMENT SERVICES							
61	PERSONNEL SERVICES	624,985	624,985	408,623.25	44,398.73	.00	216,361.75	65.4%
62	OPERATING SUPPLIES	13,500	13,500	9,094.14	207.43	.00	4,405.86	67.4%
63	CONTRACTUAL SERVICES	33,099	33,099	20,717.52	1,137.56	.00	12,381.48	62.6%
64	CHARGES FOR SERVICES	34,729	34,729	26,046.00	2,894.00	.00	8,683.00	75.0%
	TOTAL MANAGEMENT SERVICES	706,313	706,313	464,480.91	48,637.72	.00	241,832.09	65.8%
06	LEGAL SERVICES							
61	PERSONNEL SERVICES	23,196	23,196	9,910.86	1,194.20	.00	13,285.14	42.7%
62	OPERATING SUPPLIES	2,000	2,000	-13.72	6.11	.00	2,013.72	-7%
63	CONTRACTUAL SERVICES	276,903	276,903	165,232.14	23,542.36	.00	111,670.86	59.7%
64	CHARGES FOR SERVICES	8,172	8,172	6,129.00	681.00	.00	2,043.00	75.0%
	TOTAL LEGAL SERVICES	310,271	310,271	181,258.28	25,423.67	.00	129,012.72	58.4%
07	FINANCE							
61	PERSONNEL SERVICES	1,339,615	1,339,615	893,828.26	98,111.05	.00	445,786.74	66.7%
62	OPERATING SUPPLIES	22,750	22,750	12,790.63	4,561.12	.00	9,959.37	56.2%
63	CONTRACTUAL SERVICES	307,369	307,369	211,166.50	20,226.19	19,932.38	76,270.12	75.2%
64	CHARGES FOR SERVICES	69,080	69,080	43,326.00	4,814.00	.00	25,754.00	62.7%
	TOTAL FINANCE	1,738,814	1,738,814	1,161,111.39	127,712.36	19,932.38	557,770.23	67.9%
08	GENERAL PROGRAM OPERATION							

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City of Grants Pass
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EXPENDITURES AS OF MARCH 31, 2016

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	16,044	16,044	3,135.50	514.00	.00	12,908.50	19.5%
62 OPERATING SUPPLIES	22,100	22,100	16,998.86	2,731.54	.00	5,101.14	76.9%
63 CONTRACTUAL SERVICES	149,700	149,700	54,291.62	5,002.97	.00	95,408.38	36.3%
64 CHARGES FOR SERVICES	78,780	78,780	59,078.97	6,564.33	.00	19,701.03	75.0%
65 CAPITAL OUTLAY	40,000	40,000	.00	.00	.00	40,000.00	.0%
67 INDIRECT CHARGES	71,340	71,340	53,505.00	5,945.00	.00	17,835.00	75.0%
78 TRANSFERS	150,000	150,000	150,000.00	.00	.00	.00	100.0%
TOTAL GENERAL PROGRAM OPERATION	527,964	527,964	337,009.95	20,757.84	.00	190,954.05	63.8%
TOTAL ADMINISTRATIVE SERVICES FUN	3,788,466	3,788,466	2,475,659.65	259,645.09	20,465.38	1,292,340.97	65.9%
910 AGENCY FUND							
96 TRUST							
63 CONTRACTUAL SERVICES	25,000	25,000	.00	.00	.00	25,000.00	.0%
64 CHARGES FOR SERVICES	12,500	12,500	9,375.03	1,041.67	.00	3,124.97	75.0%
TOTAL TRUST	37,500	37,500	9,375.03	1,041.67	.00	28,124.97	25.0%
TOTAL AGENCY FUND	37,500	37,500	9,375.03	1,041.67	.00	28,124.97	25.0%
970 JO CO-CITY GP SOLID AGENCY							
97 JO CO-CITY GP SOLID AGENCY							
62 OPERATING SUPPLIES	800	800	11.15	.00	.00	788.85	1.4%
63 CONTRACTUAL SERVICES	364,000	364,000	76,216.52	8,750.00	.00	287,783.48	20.9%
65 CAPITAL OUTLAY	72,000	72,000	38,301.93	.00	.00	33,698.07	53.2%
67 INDIRECT CHARGES	21,900	21,900	13,275.00	1,475.00	.00	8,625.00	60.6%
TOTAL JO CO-CITY GP SOLID AGENCY	458,700	458,700	127,804.60	10,225.00	.00	330,895.40	27.9%
TOTAL JO CO-CITY GP SOLID AGENCY	458,700	458,700	127,804.60	10,225.00	.00	330,895.40	27.9%
GRAND TOTAL	100,323,997	100,323,997	46,726,436.17	3,455,341.87	750,343.32	52,847,217.51	47.3%

** END OF REPORT - Generated by Tammy Canady **

**CITY OF GRANTS PASS
CAPITAL CONSTRUCTION FUNDS
3/31/2016**

	FUND 612-619	FUND 638	FUND 648	FUND 642	FUND 691	FUND 692-694	FUND 722 / 752	FUND 725 / 755	FUND 729 / 759	FUND 728	FUND 758	TOTALS
	Transportation Capital Projects	Landfill Capital Projects	Storm Drain Capital Projects	Storm Drain Capital Projects	Lands & Buildings Capital Projects	Parks SDC's	Water & Sewer SDC's	Water & Sewer AFD's	Water & Sewer LID's	Sewer Capital Projects	Water Capital Projects	
Budgeted Fund Balance 7/1/2015	\$ 6,409,451	\$ 1,304,848	\$ 203,497	\$ 58,313	\$ 3,396,804	\$ 140,892	\$ 592,849	\$ 2,903	\$ -	\$ 3,756,729	\$ 3,145,883	
Actual Fund Balance 7/1/2015	\$ 5,545,799	\$ 1,343,333	\$ 223,944	\$ 87,449	\$ 4,009,143	\$ 146,457	\$ 861,143	\$ 11,457	\$ -	\$ 5,161,091	\$ 4,131,712	\$ 21,521,528
Revenues 7/1/15 to 3/31/16:												
Development Charges	\$ 113,635			\$ 92,960		\$ 38,387	\$ 1,059,826			\$ 907		\$ 1,305,715
Intergovernmental	\$ 68,368									\$ 206,995		\$ 275,363
Interest	\$ 44,453	\$ 10,923	\$ 1,560	\$ 1,387	\$ 24,953	\$ 1,709	\$ 10,881	\$ 1,009		\$ 33,615	\$ 36,665	\$ 167,155
Other (including property sales)	\$ 83,398		\$ 125		\$ 58,225			\$ 49,600				\$ 191,348
Transfers In:												
General Fund	\$ 675,000		\$ 15,000		\$ 825,000					\$ 155,000	\$ 100,000	\$ 1,770,000
Street Utility/ Transportation	\$ 1,266,166		\$ 105,000									\$ 1,371,166
Bancroft Bond Fund												\$ -
Transient Room Tax												\$ -
Lands & Buildings SDC						\$ 208,979	\$ 162,821					\$ 371,800
Sewer General, AFD, and SDC					\$ 1,200	\$ (210,179)	\$ (200,000)			\$ 1,919,000		\$ (208,979)
Storm Water			\$ 5,000	\$ (5,000)								\$ 1,719,000
Water General, AFD, and SDC	\$ 100,000						\$ (200,000)	\$ (3,000)			\$ 3,516,000	\$ 3,413,000
CDBG/HUD	\$ 28,497				\$ 167,000							\$ 195,497
PCD Management												\$ -
Equip Replacement					\$ 150,000							\$ -
Admin Services					\$ 25,000							\$ -
Tourism					\$ 40,000							\$ -
Property Management												\$ 40,000
Total Revenues	\$ 2,379,517	\$ 10,923	\$ 126,685	\$ 89,347	\$ 1,500,357	\$ (7,262)	\$ 670,707	\$ 47,609	\$ -	\$ 2,315,517	\$ 3,652,665	\$ 10,786,065
Less expenditures 7/1/15 to 3/31/16:												
Direct Project Expenditures	\$ 2,421,648	\$ 62,490	\$ 188,022		\$ 836,978					\$ 1,030,823	\$ 867,517	\$ 5,407,478
Internal Engineering/GIS Charges	\$ 339,275	\$ 2,762	\$ 5,928		\$ 30,503					\$ 48,455	\$ 109,924	\$ 536,847
Indirect Administrative Charges	\$ 50,414	\$ 1,454	\$ 4,041		\$ 17,487					\$ 22,069	\$ 19,830	\$ 115,295
Total Project Expenditures	\$ 2,811,337	\$ 66,706	\$ 197,991	\$ -	\$ 884,968	\$ -	\$ -	\$ -	\$ -	\$ 1,101,347	\$ 997,271	\$ 6,059,620
Transfers Out	\$ 90,000											\$ 90,000
Total Expenditures	\$ 2,901,337	\$ 66,706	\$ 197,991	\$ -	\$ 884,968	\$ -	\$ -	\$ -	\$ -	\$ 1,101,347	\$ 997,271	\$ 6,149,620
Budgetary Fund Balance 3/31/16	\$ 5,023,979	\$ 1,287,550	\$ 152,638	\$ 176,796	\$ 4,624,532	\$ 139,195	\$ 1,531,850	\$ 59,066	\$ -	\$ 6,375,261	\$ 6,787,106	\$ 26,157,973

CITY OF GRANTS PASS
CAPITAL CONSTRUCTION PROJECTS
3/31/2016

Project Number	Description	Project Cost	Mid-year budget	Cost Incurred	
		Estimate @ FY16 Budget	Changes & Notes	to 6/30/2015	7/1-3/31
TR0000	Transportation Proj - Gen'l			\$ (165)	
TR0000-619	Transportation Projects LID			\$ (279)	
TR1050	Storm Drain Repairs	\$ 20,000		\$ 131,348	\$ -
TR4719	Fruitdale Trail	\$ 460,000		\$ 263,775	\$ 2,531
TR4934	Redwood Ave LID-Dowell/Hubbard	\$ 4,600,000		\$ 3,126,686	\$ 1,376,111
TR5022	Master Transportation Plan Updt	\$ 300,000		\$ -	\$ 206
TR5025	ROW Purchases	\$ AS AVAILABLE		\$ 26,443	\$ 12,959
TR5083	Traffic Calming	\$ 72,000		\$ 36,616	\$ 9,859
TR6075	Lincoln Rd Sidewalk:Lower River/G ST	\$ 525,000		\$ 91,263	\$ 24,992
TR6087	Jo Co Transit Operations Grant	\$ 1,466,886		\$ 1,023,283	\$ 76,302
TR6115	Drury Lane Reconstruction	\$ 2,225,000		\$ 1,665,059	\$ 102,950
TR6116	Allen Cr. Rd, ImprV-W HB	\$ 4,641,000		\$ 11,610	\$ 4,478
TR6118	CMAQ Sidewalk Project	\$ 1,950,000		\$ 33,126	\$ 24,905
TR6158	Street Lighting/Signal Improvements	\$ 10,000		\$ 23,529	\$ 287
TR6161	Bike Lane Striping FY'13/FY'14	\$ 75,000		\$ 200,202	\$ 93
TR6162	Safety Crossings G & Bridge	\$ 150,000		\$ 94,753	\$ 1,650
TR6163	Bike Boulevards	\$ 15,000		\$ -	\$ -
TR6165	Gilbert Crk Bridge Repl Savage	\$ 800,000		\$ 101,198	\$ 41,005
TR6201	Overlay/Maintenance FY15/FY16	\$ 1,200,000		\$ 174,011	\$ 287,641
TR6202	Aluminum Storm Pipe ID & Inspection	\$ 30,000		\$ 3,416	\$ -
TR6203	Redwood Ave Ph3:Pansy/Rdwd	\$ 2,200,000		\$ 134,772	\$ 93,230
TR6242	Eastern Avenue Improvements	\$ 400,000		\$ 34,397	\$ 318,177
TR6244	Elmer Nelson Bridge Replacement	\$ 1,000,000		\$ 8,469	\$ 65,455
TR6245	Edgewater/Evergreen Storm Water Eval.	\$ 500,000		\$ 7,786	\$ 3,260
TR6271	Booth & Isham Improvement	\$ 100,000		\$ -	\$ 21,088
TR6295	Terry Lane	\$ 370,000		\$ 15,915	\$ 338,957
TR8413	Sidewalk Infill and Repair Fund	\$ 50,000		\$ 138,920	\$ 7,237
TR9700	Bikeway Projects - General	\$ 100,000		\$ 667,113	\$ 367
				\$ -	\$ -
DO0000	Storm Drain & Open Space			\$ (77)	
DO6071	TMDL Implementation Plan Strtup	\$ 30,000		\$ 70,731	\$ 9,273
DO6113	Storm Wtr Quality N. of Estates Ln.	\$ 245,000		\$ 15,313	\$ 153,643
DO6169	Storm Wtr Master Plan Update	\$ 395,000		\$ 352,849	\$ 35,390
				\$ -	\$ -
WA0000	Water Projects - General			\$ 35,035	\$ (5)
WA4742	Meadow Wood Res. 16	\$ 350,000		\$ 18,456	\$ -
WA5094	Water Distrib.Sys Mstr Pln Updt	\$ 200,000		\$ 109,524	\$ 126,630
WA5096	WTP Structural Repairs	\$ 75,000		\$ 356,181	\$ 52,598
WA6000	MSA Task Order #1	\$ 20,000		\$ 118,045	\$ 18,668
WA6001	Water Main Looping	\$ 20,000		\$ -	\$ -
WA6052	Reservoir 3 Upgrades				\$ 1
WA6058	Water System Security Projects	\$ 10,000		\$ 61,468	\$ 9,818
WA6059	Pump Station Repairs	\$ 25,000		\$ 61,665	\$ 19,566
WA6207	WTP Upgrade	\$ 56,200,000		\$ 254,289	\$ 122,819
WA6248	Purchase of Emergency Water Pump Stations	\$ 200,000		\$ 19,796	\$ 89,850
WA6249	Water Main Relocations	\$ 600,000		\$ 49,977	\$ 437,137
WA6250	Water Rate & SDC Study	\$ 70,000		\$ -	\$ -
WA6251	Purchase Portable Generator for Pump Station	\$ 75,000		\$ -	\$ 32,795
WA6252	ARC Flash Study WA and SE	\$ 100,000		\$ -	\$ -
WA6253	Small Main Replacement FY15	\$ 700,000		\$ 108,834	\$ 74,858
WA6254	Water Emergency Ops Plan Update	\$ 50,000		\$ 30,410	\$ 14,264
				\$ -	\$ -
				\$ -	\$ -
SE0000	Sewer Projects - General			\$ (462)	
SE4964	WRP Phase 2 Expansion	\$ 12,025,000		\$ 548,795	\$ 651,579
SE5080	WRP Structural Repairs	\$ 75,000		\$ 73,389	\$ 1,914
SE5081	Collection Sys. Master Plan	\$ 275,000		\$ 190,432	\$ 88,140
SE6012	Western Av Sewer Replcmt	\$ 2,060,000		\$ 121	\$ -
SE6064	Sewer Main Structural Repairs	\$ 3,700,000		\$ 1,595,645	\$ 33,136
SE6111	Mill Street Sewer Reconstruction	\$ 4,340,000		\$ -	\$ -
SE6112	Sewer Rate Study SE & RS	\$ 70,000		\$ -	\$ -
SE6198	Collection System Maintenance	\$ 75,000		\$ 115,649	\$ 168,660
SE6199	Pump/Lift Station Equipment Imprvmt	\$ 10,000		\$ 5,392	\$ 21,018
SE6200	Spaulding Indust.Park WW Infrastructure	\$ 100,000		\$ 5,392	\$ -
SE6237	General Engineering Services	\$ 20,000		\$ 1,318	\$ 15,082
SE6238	Effluent Mixing Zone Dye Tracer Study	\$ 50,000		\$ -	\$ -
SE6239	WRP Equipment Improvement	\$ 50,000		\$ -	\$ 14,439
SE6240	Webster PS No. 1 Rehab	\$ 750,000		\$ 37,309	\$ 104,892
SE6241	WRP SCADA System Evaluation	\$ 50,000		\$ 7,830	\$ 2,860
				\$ -	\$ -
LA0000	Landfill Projects-General			\$ (51)	
LA2640	Landfill Remediation	\$ 3,043,000		\$ 2,932,480	\$ 40,867
LA4691	Clean-up Program	\$ 30,000		\$ 132,608	\$ 24,730
LA6284	Jo-Gro Building Inspection/Repair	\$ 25,000		\$ 2,867	\$ 1,340
				\$ -	\$ -
				\$ -	\$ -
LB0000	Lands & Bldgs Proj - General			\$ (24)	
LB1000	Debt Repayment Project			\$ 120,000	\$ -
LB4245	Muni Parking Property Acq	UNKNOWN		\$ -	\$ -
LB4261	Tussing Park Development				\$ 5
LB4377	Municipal Bldg Land Fund	UNKNOWN		\$ 168,631	\$ 44,440

CITY OF GRANTS PASS					
CAPITAL CONSTRUCTION PROJECTS					
3/31/2016					
Project Number	Description	Project Cost	Mid-year budget	Cost Incurred	
		Estimate @ FY16 Budget	Changes & Notes	to 6/30/2015	7/1-3/31
LB4382	Indust. Financial Incentive	UNKNOWN		\$ 369,136	\$ -
LB4383	Non-Profit Infra. Incent.	\$ 50,000		\$ 59,785	\$ -
LB4539	Allen Creek Park Prop Purchase	\$ 1,125,000		\$ 614,857	\$ 361
LB4564	City Service Center Shop			\$ -	\$ 24,907
LB4713	Allenwood Park Reserve	\$ 1,245,000		\$ 1,120,255	\$ 36
LB4832	River Rd Reserve Purchase	\$ 3,700,000		\$ 3,666,863	\$ 6,907
LB4911	Ramsey/Nebraska Prop. Sale	\$ 900,000		\$ 8,683	\$ 155
LB4955	Allen Crk Trail: Ramsey>199	\$ 150,000		\$ 56,197	\$ 12,593
LB5067	Tree Refund Program	\$ VARIES		\$ 19,513	\$ 1,309
LB5077	Re-Vegetation Program	\$ VARIES		\$ 19,517	\$ 364
LB6040	Economic Stimulus	\$ 60,000		\$ 30,099	\$ -
LB6041	Food Bank Remed/Development	\$ 1,823,000		\$ 1,929,430	\$ 75
LB6084	Vacant Prop. Safety & Renovation	\$ 115,000		\$ 53,498	\$ 2,805
LB6085	Wetland Resource Inventory/Update	\$ 300,000		\$ 27,055	\$ 18,392
LB6099	Property Acquisition & lot line adj.	\$ 10,000		\$ 18,735	\$ (2,318)
LB6101	H T E Replacement	\$ 1,252,000		\$ 734,201	\$ 201,707
LB6104	Woodson Park Improvements	\$ 30,000		\$ 2,053	\$ -
LB6105	PEG Fund Projects for FY12,FY13	\$ 40,000		\$ 128,640	\$ 370
LB6108	Small Business Transp. SDC Incent.	\$ 227,000		\$ -	\$ -
LB6135	Urban Renewal Analysis	\$ 50,000		\$ -	\$ 17,347
LB6136	Fuels Reduction Plan	\$ 45,000		\$ 9,185	\$ -
LB6138	Downtown Hardscape	\$ 20,000		\$ 13,331	\$ 742
LB6139	City Entryway	\$ 30,000		\$ -	\$ -
LB6141	Emergency Generator in Muni Bldg	\$ 60,000		\$ 9,924	\$ 3,631
LB6142	Remote Emergency Equip	\$ 110,000		\$ 39,909	\$ 60,695
LB6143	School Park Construction	\$ 35,000		\$ 105,531	\$ 18,393
LB6184	Soccer Complex	UNKNOWN		\$ 149,851	\$ 499
LB6185	Aerial Photography	\$ 10,000		\$ 10,199	\$ 11,749
LB6188	Technology lifecycle Management	\$ 50,000		\$ 98,812	\$ 38,651
LB6189	Existing Park & Sports Facility Rehabilitation	\$ 275,000		\$ 107,375	\$ 25,141
LB6190	Riverside Park, River Trail	\$ 130,000		\$ 57,609	\$ 47,720
LB6191	River Access Points in Parks	\$ 60,000		\$ 7,697	\$ 386
LB6193	Weekend parkways-Open Streets	\$ 10,000		\$ 5,140	\$ 5,607
LB6197	Fire Sprinkler & Structural Retrofit Grants	\$ 665,000		\$ 179,185	\$ 91,113
LB6224	Grants Pass Area Brownfield Coalition Community Assessment	\$ 600,000		\$ -	\$ -
LB6225	Fleet Maintenance Facility	\$ 600,000		\$ -	\$ -
LB6227	Reinhart Park Irrigation Conversion	\$ 180,000		\$ -	\$ -
LB6228	Alternative Fueling Facility Design & Implementation Plan	\$ 112,000		\$ -	\$ -
LB6229	Downtown Lighting and Parking Lot Improvements	\$ 310,000		\$ 240,665	\$ (3)
LB6230	Joint Economic Develop. Strategic Plan	\$ 188,500		\$ -	\$ 92,307
LB6232	Loveless Park Improvements	\$ 200,000		\$ 6,547	\$ 1,145
LB6233	DDA and AFD Evaluation and Clean Up	\$ 50,000		\$ 8,584	\$ 3,266
LB6235	E & F Street Landscaping	\$ 25,000		\$ 224	\$ 12,880
LB6236	Spalding Industrial Park Development	\$ 3,500,000		\$ -	\$ -
LB6259	4th/F St Parking Entrance			\$ -	\$ 3
LB6263	Croxton Park Parcel Sale	\$ 13,000		\$ -	\$ 2,370
LB6272	Dark Fiber Connection	\$ 80,000		\$ -	\$ 79,629
LB6273	Redwood Empire Sign Restoration	\$ 25,000		\$ -	\$ 845
LB6274	Public Safety Property Research	\$ 15,000		\$ -	\$ 4,032
LB6275	Service Provider Public/Private Partnership	\$ 150,000		\$ -	\$ -
LB6276	Historic District Expansion	\$ 20,000		\$ -	\$ 11,406
LB6277	Downtown Accent Lighting	\$ 10,000		\$ -	\$ 7,970
LB6278	Portable Goals @ Reinhart & Gilbert Crk Parks	\$ 15,000		\$ -	\$ -
LB6279	North I-5 Exit Visual Improvements	\$ 50,000		\$ -	\$ -
LB6280	Trails Rehab FY'16-FY'17	\$ 50,000		\$ -	\$ 4,446
LB6281	Fruitdale Park Restroom	\$ 150,000		\$ -	\$ 10,262
LB6282	City Rebranding	\$ 80,000		\$ -	\$ -
LB6309	Criminal Justice Sales Tax Analysis	\$ -		\$ -	\$ 21,639
LB8580	Izaak Walton Bldg Replacement	UNKNOWN		\$ 43,544	
LB8870	Reinhart Volunteer Park	UNKNOWN		\$ 3,140,915	
				\$ -	
				\$ -	
				\$ -	
	TOTALS	\$ 128,373,386		\$ 28,706,252	\$ 6,065,681

Quarterly Investment Report as of March 31, 2016

Total Cash/Investment Balance at Quarter End \$ 64,596,253

		% of Cash Balance	Investment Policy Limit	% Available (Over)
<u>Maximum Maturities</u>				
Total Investments Maturing in				
OVER 36 months	\$ -	0%	0%	0%
OVER 360 days	\$ 12,051,596	19%	30%	11%
OVER 180 days	\$ 14,103,105	22%	55%	33%
OVER 1 day	\$ 19,251,014	30%	85%	55%
<u>Per Issuer Limits</u>				
US Agencies				
TOTAL FHLB Holdings	\$ 1,000,782	2%	25%	23%
TOTAL FFCB Holdings	\$ 1,000,214	2%	25%	23%
TOTAL FHLMC Holdings	\$ 4,998,504	8%	25%	17%
TOTAL FNMA Holdings	\$ 4,000,511	6%	25%	19%
Banking Institutions				
Umpqua Bank (excluding CDARS)	\$ 2,233,536	3%	35%	32%
Bank of the Cascades	\$ 45,586	0%	35%	35%
Washington Federal (excluding CDARS)	\$ 1,033,377	2%	35%	33%
Other				
Banker's Acceptance	\$ -	0%	10%	10%
A1/P1 Rated Commercial Paper	\$ -	0%	10%	10%
Repurchase Agreements	\$ -	0%	10%	10%
TOTAL LGIP Accounts	\$ 45,130,702	70%	75%	5%
<u>Per Investment Type Limits</u>				
US Treasury Obligations	\$ -	0%	85%	85%
US Agency	\$ 11,000,011	17%	75%	58%
Certificate of Deposit	\$ 8,251,003	13%	50%	37%
Bank Deposits: Savings & Money Market	\$ 214,537	0%	no limit	no limit
Banker's Acceptance	\$ -	0%	25%	25%
A1 / P1 Rated Commercial Paper	\$ -	0%	25%	25%
Repurchase Agreement	\$ -	0%	25%	25%
TOTAL LGIP Accounts	\$ 45,130,702	70%	75%	5%
<u>Performance Standards & Benchmarks</u>				
	QTR Average	January 2016	February 2016	March 2016
Average Yield for City Investments	0.82%	0.77%	0.80%	0.88%
LGIP Rate	0.69%	0.65%	0.69%	0.75%
3 Month T-Bill	0.29%	0.26%	0.31%	0.30%
The general objectives of the City's investment policy, in order of priority, are: Safety, Liquidity, and Yield.				
It is the goal of the City to maintain throughout the accounting cycle a yield that is not more than 50 basis points (1/2 percent) lower than the LGIP, and is not less than 25 basis points (1/4 percent) higher than that of the 91-Day US Treasury Bill.				

Budget Variance Report Fiscal 2016 Revenue through March 31, 2016

Department	Activity	Budget	YTD	% of Prorated Budget	Variance Explanation
BENEFITS ADMINISTRATION	CHARGES FOR SERVICES	280,440.76	457,792.54	163%	PERS reserve revenues - timing difference between PERS collections through payroll and PERS payments made to the State retirement system.
BUILDING AND SAFETY	CHARGES FOR SERVICES	95,985.00	175,425.47	183%	Development activity above conservative estimates
BUILDING AND SAFETY	LICENSES AND PERMITS	196,020.00	507,250.48	259%	Development activity above conservative estimates
CDB GRANT-HUD	INTERGOVERNMENTAL RE	187,500.01	-	0%	Normal lag in the receipt of grant proceeds which are generally on a reimbursable arrangement.
CDBG GRANT-STATE	INTERGOVERNMENTAL RE	37,499.99	2,299.00	6%	Normal lag in the receipt of grant proceeds which are generally on a reimbursable arrangement.
DEBT SERVICE/BANCROFT	OTHER FINANCING SOUR	374,999.99	-	0%	Potential bond or internal borrowing proceeds (borrowing placeholder)
DEBT SERVICE/BANCROFT	SPECIAL ASSMT FINANC	120,000.01	36,259.72	30%	Semi-annual AFD/LID loan billing invoices are sent in Nov/May which triggers most of budgetary revenue.
DEBT SERVICE/GEN OBLIG BD	TAXES	822,524.99	1,047,456.78	127%	Normal part of accrual/cyclical variation. Majority of property tax receipts occur in November and December each year.
ENGINEERING	CHARGES FOR SERVICES	627,937.51	827,532.13	132%	Development activity above conservative estimates and capital projects assigned to Engineering above conservative estimates.
GARAGE OPERATIONS	OTHER FINANCING SOUR	450,000.00	-	0%	Borrowing placeholder pending outcome of implementing Fleet audit recommendations (facility upgrades).
GENERAL INSURANCE	CHARGES FOR SERVICES	292,375.55	389,834.00	133%	Annual payments are made in December for the year.
GENERAL OPERATIONS	TAXES	2,513,207.98	1,874,619.52	75%	Normal part of accrual/cyclical variation. Franchise tax receipts received in Jul/Aug are booked back to prior year creating a lag in receipts.
GENERAL OPERATIONS	INTERGOVERNMENTAL RE	694,439.24	559,511.69	81%	Normal lag in the receipt of grant proceeds which are generally on a reimbursable arrangement.
GENERAL OPERATIONS	INTEREST	52,875.00	70,256.43	133%	Interest on cash balances trending above budgeted expectations
INDUSTRIAL & DOWNTOWN LOAN	INTERGOVERNMENTAL RE	37,499.99	-	0%	Normal lag in the receipt of grant proceeds which are generally on a reimbursable arrangement.
LANDFILL/POST CLOSURE OP	CHARGES FOR SERVICES	116,917.51	80,396.31	69%	Normal lag in billing to AIG for incurred expenditures
LANDS AND BLDGS PROJECTS	OTHER FINANCING SOUR	2,250,000.00	-	0%	Placeholder for potential state industrial development loan
LANDS AND BLDGS PROJECTS	INTERGOVERNMENTAL RE	225,000.00	-	0%	Normal lag in the receipt of grant proceeds which are generally on a reimbursable arrangement.
LANDS AND BLDGS PROJECTS	OTHER REVENUE	1,180,757.25	58,225.20	5%	Lack of activity in land sale or contributions
LANDS AND BLDGS PROJECTS	CHARGES FOR SERVICES	68,999.99	38,386.78	56%	This is the result of the temporary Parks SDC rebate which carried over for all projects permitted as of June 2015.
PLANNING	CHARGES FOR SERVICES	51,030.00	104,318.08	204%	Development activity above conservative estimates
PS-FIRE RESCUE DIVISION	INTERGOVERNMENTAL RE	64,803.01	16,104.95	25%	Normal lag in the receipt of grant proceeds which are generally on a reimbursable arrangement.
PS-FIRE RESCUE DIVISION	TAXES	3,911,927.99	4,970,622.59	127%	Normal part of accrual/cyclical variation. Majority of property tax receipts occur in November and December each year.

Budget Variance Report Fiscal 2016 Revenue through March 31, 2016

Department	Activity	Budget	YTD	% of Prorated Budget	Variance Explanation
PS-POLICE DIVISION	OTHER REVENUE	107,849.98	7,379.60	7%	This is mainly Forfeiture funds. Timing of these funds varies from year to year.
PS-POLICE DIVISION	FINES & FORFEITURES	98,249.99	115,950.30	118%	Distribution from courts higher than estimated
PS-POLICE DIVISION	TAXES	6,381,338.99	8,252,622.21	129%	Normal part of accrual/cyclical variation. Majority of property tax receipts occur in November and December each year.
PS-POLICE DIVISION	CHARGES FOR SERVICES	30,112.51	134,812.88	448%	Normal seasonality. Most S&A billings & payments are received in Nov/Dec.
PS-SUPPORT DIVISION	TAXES	2,044,120.50	2,634,213.57	129%	Normal part of accrual/cyclical variation. Majority of property tax receipts occur in November and December each year.
SOLID WASTE CONSTRUCTION	OTHER REVENUE	112,500.00	-	0%	Potential Bancroft loan payment which occurs at year-end based upon payments received in Bancroft fund during the year.
STORM DRAIN SDCs	CHARGES FOR SERVICES	18,750.01	92,960.73	496%	SDC revenues: Increase in building large commercial structures and other new developments.
TRANSIENT ROOM TAX	TAXES	940,874.99	1,163,417.55	124%	Cyclical norm. Receipts in first two quarters reflect busier summer/fall seasons. Also trending above estimates for year.
TRANSPORTATION PROJECTS	INTERGOVERNMENTAL RE	2,330,062.51	68,368.00	3%	Normal lag in the receipt of grant proceeds which are generally on a reimbursable arrangement.
TRANSPORTATION PROJECTS	OTHER REVENUE	525,000.01	83,398.02	16%	Place holder for new AFD fees.
TRANSPORTATION PROJECTS	INTEREST	-	44,452.59	-	Interest on cash balances trending above budgeted expectations
WASTEWATER PROJECTS	CHARGES FOR SERVICES	149,999.99	544,416.61	363%	In addition to cyclical norm of SDC revenues, development that affects
WASTEWATER PROJECTS	INTEREST	-	39,350.35	-	Sewer SDCs trending higher than budget.
WASTEWATER PROJECTS	INTERGOVERNMENTAL RE	-	206,995.00	-	Interest on cash balances trending above budgeted expectations
WATER DISTRIBUTION	CHARGES FOR SERVICES	77,250.01	98,071.00	127%	Energy trust grant not budgeted
WATER PROJECTS	INTEREST	10,500.02	42,821.00	408%	New service installs above budget estimates due to increased development activity.
WATER PROJECTS	CHARGES FOR SERVICES	112,500.00	516,316.08	459%	Interest on cash balances trending above budgeted expectations
WATER PROJECTS	OTHER REVENUE	2,250.00	49,600.01	2204%	In addition to cyclical norm of SDC revenues, development that affects
WATER PROJECTS	OTHER REVENUE	2,250.00	49,600.01	2204%	Sewer SDCs trending higher than budget.
WATER PROJECTS	OTHER REVENUE	2,250.00	49,600.01	2204%	Water AFD (reimbursement district) assessment revenue higher than budget

Budget Variance Report Fiscal 2016 Expenditure through March 31, 2016

Department	Activity	75% of Budget	YTD Expenditures	% of Prorated Budget	Variance Explanation
AQUATIC SERVICES	CONTRACTUAL SERVICES	35,693.27	18,724.28	52%	Natural gas and sewer under budget
BENEFITS ADMINISTRATION	PERSONNEL SERVICES	23,765.26	7,594.50	32%	Normal cyclical lag (Fitness reimbursement paid in quarterly look book)
CDB GRANT-HUD	CONTRACTUAL SERVICES	195,000.00	6,129.00	3%	Normal seasonal spending compared to previous years in this category
CDBG GRANT-STATE	CONTRACTUAL SERVICES	37,500.00	2,300.00	6%	Normal seasonal spending compared to previous years in this category
DEBT SERVICE-WATER	DEBT SERVICE	380,377.52	437,858.39	115%	Debt service principal payment made each December
ECONOMIC DEVELOPMENT	PERSONNEL SERVICES	70,396.51	32,015.55	45%	Business Advocate position vacant in 1st quarter
EQUIPMENT REPLACEMENT	CONTRACTUAL SERVICES	450,525.00	312.00	0%	Normal seasonal spending compared to previous years in this category
GARAGE OPERATIONS	OPERATING SUPPLIES	275,662.49	204,338.27	74%	Normal seasonal spending compared to previous years in this category and lower fuel prices
GARAGE OPERATIONS	PERSONNEL SERVICES	275,040.73	227,806.63	83%	Delay in filling new mechanic position
GENERAL OPERATIONS (General Fund)	CONTRACTUAL SERVICES	937,650.01	705,620.55	75%	Liability insurance paid in December
GENERAL PROGRAM OPERATION (Admin Fund)	CONTRACTUAL SERVICES	112,275.00	54,291.62	48%	Normal seasonal spending compared to previous years in this category
HUMAN RESOURCES	CONTRACTUAL SERVICES	116,921.25	80,829.05	69%	Normal seasonal spending compared to previous years in this category
INDUSTRIAL & DOWNTOWN LOAN	CONTRACTUAL SERVICES	262,500.00	-	0%	Normal seasonal spending compared to previous years in this category
INFORMATION TECHNOLOGY	CONTRACTUAL SERVICES	100,495.49	82,322.21	82%	Underspend in temporary personnel
JO CO-CITY GP SOLID AGENCY	CONTRACTUAL SERVICES	273,000.01	76,216.52	28%	Normal seasonal spending compared to previous years in this category
JO CO-CITY GP SOLID AGENCY	CAPITAL OUTLAY	54,000.00	38,301.93	71%	Normal seasonal spending compared to previous years in this category
LANDFILL/POST CLOSURE OP	CONTRACTUAL SERVICES	73,567.49	97,752.60	133%	Increase in leachate hauling.
LANDFILL/POST CLOSURE OP	CHARGES FOR SERVICES	28,200.00	3,887.00	14%	Lag in internal billings for post closure services
LEGAL SERVICES	CONTRACTUAL SERVICES	207,677.25	165,232.14	80%	Normal seasonal spending compared to previous years in this category
MAYOR AND COUNCIL	CONTRACTUAL SERVICES	144,749.98	122,704.10	85%	Normal seasonal spending compared to previous years in this category
PARKS & CD MGMT SERVICES	OPERATING SUPPLIES	20,325.04	4,496.31	22%	Supplies purchases in this program vary from year to year
PARKS MAINTENANCE SERVICE	OPERATING SUPPLIES	83,287.49	49,739.85	60%	Normal seasonal spending compared to previous years in this category
PARKS MAINTENANCE SERVICE	CONTRACTUAL SERVICES	594,417.74	465,820.52	78%	Normal seasonal spending compared to previous years in this category
PLANNING	CONTRACTUAL SERVICES	56,985.02	40,254.82	71%	YTD underspend in professional development
PROPERTY MANAGEMENT	CAPITAL OUTLAY	54,974.98	20,069.49	37%	Normal seasonal spending compared to previous years in this category
PROPERTY MANAGEMENT	CONTRACTUAL SERVICES	255,759.78	188,048.65	74%	YTD underspend in rough mowing
PS-FIRE RESCUE DIVISION	OPERATING SUPPLIES	152,697.01	71,318.86	47%	Normal seasonal spending compared to previous years in this category
PS-POLICE DIVISION	OPERATING SUPPLIES	178,736.26	120,257.22	67%	Normal seasonal spending compared to previous years in this category
PS-SOBERING CENTER	CONTRACTUAL SERVICES	97,500.01	130,000.00	133%	Contribution made in lump sum
PS-SUPPORT DIVISION	PERSONNEL SERVICES	2,097,884.34	1,677,519.85	80%	Vacant dispatcher positions during year
STORM DRAIN SDCs	CAPITAL OUTLAY	305,482.50	197,990.37	65%	Varies due to number and timing of active projects
STREET & DRAINAGE MAINT	CONTRACTUAL SERVICES	414,829.55	348,561.37	84%	Placeholder for tree planting and Jo Co Soil & Water not utilized to date this year
STREET & DRAINAGE MAINT	OPERATING SUPPLIES	55,846.49	79,984.16	143%	Normal cyclical spending. Traffic marking and crack sealing supplies purchased at the beginning of the year
STREET LIGHTS	CONTRACTUAL SERVICES	289,125.00	206,073.88	71%	Normal cyclical lag of utility bills

Budget Variance Report Fiscal 2016 Expenditure through March 31, 2016

Department	Activity	75% of Budget	YTD Expenditures	% of Prorated Budget	Variance Explanation
WASTEWATER COLLECTION	CONTRACTUAL SERVICES	128,375.97	77,817.26	61%	Normal seasonal spending compared to previous years in this category
WASTEWATER PROJECTS	CAPITAL OUTLAY	4,574,171.98	1,101,347.03	24%	Varies due to number and timing of active projects
WASTEWATER TREATMENT	CONTRACTUAL SERVICES	853,278.69	692,544.21	81%	Lag in electric bills combined with underspend in leachate hauling
WATER DISTRIBUTION	OPERATING SUPPLIES	134,232.72	58,635.90	44%	Normal seasonal spending compared to previous years in this category
WATER DISTRIBUTION	CONTRACTUAL SERVICES	214,272.00	163,722.78	76%	Underspend in backflow testing and water quality other professional services this year
WATER DISTRIBUTION	PERSONNEL SERVICES	596,874.01	492,965.71	83%	Normal cyclical lag (will have underspend for change in liability treatment)
WATER DISTRIBUTION	CAPITAL OUTLAY	41,999.99	66,462.41	158%	Start of year supply purchases for new water services
WATER PROJECTS	CAPITAL OUTLAY	5,290,100.94	997,271.41	19%	Varies due to number and timing of active projects
WORKERS COMP INSURANCE	CONTRACTUAL SERVICES	302,894.97	229,365.89	76%	Normal seasonal spending compared to previous years in this category

The Council of the City of Grants Pass met in regular session on the above date with Mayor Fowler presiding. The following Councilors were present: Bouteller, DeYoung, Goodwin, Lindsay, Lovelace, Riker and Roler. Also present and representing the City were City Manager Cubic, Assistant City Manager Reeves, Finance Director Meredith, Public Safety Director Landis, Parks & Community Development Director Glover, Distribution & Collection Superintendent Hamblin, City Attorney Mark Bartholomew, and City Recorder Frerk. Absent: Councilor Hannum and Public Works Director Canady.

Mayor Fowler opened the meeting and Councilor DeYoung led the invocation followed by the Pledge of Allegiance.

Swear in Police Officer Daniel Surmi

Proclamation: National Police Week
National Small Business Week

1. PUBLIC COMMENT:

2. CONSENT AGENDA:

- a. Resolution authorizing the City Manager to enter into a contract with Elaine Howard Consulting, LLC to prepare a redevelopment plan and report.

RESOLUTION NO. 16-6417

Councilor DeYoung moved and Councilor Lindsay seconded that Resolution 16-6417 be adopted and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: Hannum. The resolution is adopted.

- b. Resolution authorizing the City Manager to enter into a contract extension for the annual Municipal Auditor Services.

RESOLUTION NO. 16-6418

Councilor DeYoung moved and Councilor Lindsay seconded that Resolution 16-6418 be adopted and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: Hannum. The resolution is adopted.

- c. Motion approving the Finding of Facts for Development Code Text Amendment Self-Storage & Warehouse Article 12 ~ Zoning Districts, Article 14 ~ Certain Uses, & Article 30 ~ Definitions.

Councilor DeYoung moved and Councilor Lindsay seconded to approve the Finding of Facts for Development Code Text Amendment Self-Storage & Warehouse Article 12 ~ Zoning Districts, Article 14 ~ Certain Uses, & Article 30 ~ Definitions and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: Hannum. The motion passed.

- d. Motion approving the minutes of the City Council meeting of April 20, 2016.

Councilor DeYoung moved and Councilor Lindsay seconded to approve the minutes of the City Council meeting of April 20, 2016 and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: Hannum. The motion passed.

3. COUNCIL ACTION

- a. Ordinance amending the Grants Pass Municipal Code by adding Chapter 4.21 Social Gaming.

ORDINANCE NO. 16-5683

The first reading was held at the April 20, 2016 meeting. The second reading passed but was not unanimous, thus was held over to the May 4, 2016 meeting. The second reading by title only was read.

Councilor Lindsay moved that the ordinance be adopted. The motion was seconded by Councilor Goodwin. Mayor Fowler asked if the ordinance should be adopted, signified by roll call vote as follows: Bouteller – yes, DeYoung – no, Goodwin – yes, Hannum – absent, Lindsay – yes, Lovelace – yes, Riker – yes, Roler – no. The ordinance was adopted.

- b. Ordinance amending the City of Grants Pass Municipal Code Chapter 6.02 Traffic Administration.

ORDINANCE NO. 16-5684

Councilor Riker moved that the ordinance be read for the first reading, title only. The motion was seconded by Councilor Lindsay. The vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: Hannum. The motion passed. The ordinance is read.

Councilor Lindsay moved that the ordinance be read by title only, second reading. The motion was seconded by Councilor Lovelace. The vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: Hannum. The motion passed. The ordinance is read.

Councilor Lindsay moved that the ordinance be adopted. The motion was seconded

by Councilor Riker. Mayor Fowler asked if the ordinance should be adopted, signified by roll call vote as follows: Bouteller – yes, DeYoung – yes, Goodwin – yes, Hannum – absent, Lindsay – yes, Lovelace – yes, Riker – yes, Roler – yes. The ordinance was adopted.

4. MATTERS FROM MAYOR, COUNCIL AND STAFF:

a. Committee liaison reports.

Councilor Goodwin resigned as City Councilor effective June 1, 2016.

5. EXECUTIVE SESSION: None

6. ADJOURN:

There being no further business to come before the Council, Mayor Fowler adjourned the meeting at 6:42 p.m.

The ordinances, resolutions and motions contained herein and the accompanying votes have been verified by:

City Recorder

COMMITTEE ON PUBLIC ART
Meeting Minutes – February 9, 2016 at 5:30 pm
Courtyard Conference Room

Committee Members:

Dennis Dreher (Co-chair)
Dennis Hatch (Co-chair)
Al Devine
Cynthia Charat
Cal Kenney
Bee Bantug
Julie Imhof - left early
Jill Smith (absent)
Cara Vincent

City/Staff/Council Liaisons:

Mayor Darin Fowler
Councilor Shonna Bouteller
Susan Seereiter (Business Advocate)

Guests:

1. Introductions

- Mayor welcomed new Council Liaison Shonna Bouteller.

2. Review/Approval of Minutes (from January 2016 meeting)

MOTION/VOTE

Committee Member Julie Imhof moved to approve and Committee Member Al Devine seconded the motion to approve the minutes from January 12, 2016 as amended. The vote resulted as follows: "AYES": Committee Members Devine, Dreher, Hatch, Charat, Kenney, Bantug, Imhof and Vincent. "NAYS": None. Abstain: None. Absent: Jill Smith. The motion passed.

3. Comments: Chairs, Council Liaison and Staff Liaison

- Dennis H. explained that this is a new section on the Agenda and this time will be used if co-chairs, council liaison or staff liaison have something they need to say.

A. Co-Chair (Dennis D.)

- Dennis D., Dennis H., Susan and Al met with the owner of the Napa building at 5th and H streets. He would like to have a mural on his building that fits in with his business model and business colors on the side that faces H Street. He was open to a different concept on the side that faces the Green Lot on I Street.
- While having this meeting, someone noticed the little grassy area in the middle of the Green Lot and thought this might be an ideal place for the gold panner statue. Bee suggested that the City and committee consider the city branding and where is the brand heading? The miner is one visual representation and its association with a mining history. This is something to be considered when deciding where the gold panner statue is located.
- There have been discussions about the area of 5th and H streets being the core of downtown.

- Mayor Fowler mentioned he is hoping for a five-year plan to name a parking lot a year. Dennis D. said that the committee has been assured that parking lots could still be renamed and committee members hoped that CoPA would be consulted on public art pieces in the future.
- Bee suggested that whatever art is placed at the corner of 5th and H should have some association with the branding image.
- Susan said Assistant City Manager David Reeves said the gold panner is not moving. The mayor said unless there is a contract in place, then it is still up for discussion to move it.
- The 5th and H subcommittee could draft a proposal and bring it back to the committee for approval.

MOTION/VOTE

Committee Member Al Devine moved and Committee Member Cal Kenney seconded the motion to ask the City to consider waiting on placing the Gold Panner statue back in the Purple Lot at Fifth and H streets until the committee has had time to evaluate the future use of that lot. The vote resulted as follows: "AYES": Committee Members Devine, Dreher, Hatch, Charat, Kenney, Bantug, Imhof and Vincent. "NAYS": None. Abstain: None. Absent: Jill Smith. The motion passed.

- Susan shared that the owner of the building with the "Owl" mural is going to allow the City to install some lights on top of the building which will reflect onto the mural. What he asked for in return is for the mural to be cleaned and sealed. The City is asking CoPA to suggest something to seal the mural. Two were mentioned: 511 Impregnator and SealPro.
- Cynthia has pictures of the original mural. She will try to find them.
- Someone suggested looking into what other cities are doing to restore murals. Al will get with David Reeves and Susan to suggest what type of sealant can be used on the "Owl" mural.
- CoPA co-chairs gave a presentation to City Council at their Strategic Planning session. Described the two main projects – the catalog and 5th and H. These are two-year goals and they didn't ask for a whole lot of support because the committee doesn't have proposals together.
- Need to get ducks in line and learn how to do the process. Neither of the goals require a lot of financial support. The third goal was a request: Would like the City to commit to one parking lot art piece per year.
- After the last meeting, Julie and Dennis D. attended the Parks Advisory Board meeting regarding the \$500,000 grant for the Riverside Park project.
- Julie has agreed to be a liaison to the Parks Advisory Board and will schedule a meeting with the Active Club.
- Would be useful to have a liaison to Tourism Advisory Committee, Historical Buildings and Sites Committee, Friday Night Live and Art Along the Rogue. It shows members are present and participating, and allows the committee to share ideas on the alley way project and on 5th and H.
- Napa building murals: Six to eight panels on H Street, and eight panels on the Green Lot side. If anybody wants to recommend a mural painter, contact either of the co-chairs. Dennis D. offered to get dimensions of panels so potential artists will know what they are dealing with.
- Considering vintage cars for the mural. Send suggestions via email to Dennis D. and Al. Interested in local artists.

- Dennis D. said Jessalyn Brinkerhoff will throw together some quick sketches and show how these murals are done. She did a Medford mural. Committee may put out a call to artists.
- The owner of the Napa building wants a sculpture at the corner of the parking lot. There is a private well there and he would like to have something on top of it.
- More room is needed for Art Along the Rogue and part of the Napa parking lot could be used.
- Al says a problem with murals is there are very few prime locations. This location is a gold mine.
- The public side is a challenge. Napa will probably pay for the bulk of the private side on H Street. The public side is on I Street.
- It was proposed to Jessalyn to run a workshop and have artists paint under her direction.
- Napa owner would prefer something car-related on the public side, or at least on the panel closest to the front, but he's open to any good idea. He seemed very enthusiastic. The committee's part will be to assist with the process. Help him choose art and write contracts.
- *(Julie had to leave 38 minutes into the meeting for Old Time Radio Players rehearsal.)*
- The mayor shared information from the City Council Strategic Planning session: There are about 85 goals and No. 22 is "Support and development and installation of art pieces in City parking lot each year."
- Discussion about portable mural projects. Art work is scanned and printed out onto vinyl, similar to a Giclee and murals are made out of that. The committee looked over examples. It's durable and the same material is being used for Art in Motion.
- Susan shared that David Reeves said if the committee makes a strong enough proposal to change a lot name the Council may consider that change.

B. Council Liaison (Shonna)

- Shonna shared that it's important to start meshing with Tourism and Branding. Maintain the proper brand for the city. Don't appear disjointed. Be unique and flowing.
- The Branding Steering Committee is finalizing the branding package. It will be presented at the City Council Workshop and to the public on February 22.
- Shonna added that Branding voted on a tagline – "Heart of the Rogue." Not only placing Grants Pass as the hub of the Rogue Valley, but also recognizing the heart of our people and how awesome our citizenry is, with volunteerism, etc.
- Cynthia mentioned they could capitalize ART in HeART.
- The committee is still in logo phase. Still needs to be presented to Council.

4. Subcommittee updates

A. Inventory – (Dennis H.)

- Need to set up a meeting time.
- Cynthia will be a resource for the Inventory subcommittee.
- Need to limit number of members to four on a subcommittee so that there is not a quorum.

B. 5th and H – (Dennis D.)

- Dennis D. said this subcommittee has not yet met, but he thinks they should be working on the Firehouse and follow up on sidewalk mosaics (talk to Bee).
- Sidewalk mosaics were placed as part of the 2011 Ford Foundation Grant as a provision that those continue.
- Dennis D. believes the subcommittee's focus should be on portable murals. Need to propose murals in windows. Should have a presentation ready for local businesses. Dennis D. asked Susan to keep CoPA in mind when visiting local businesses.
- Bee mentioned people from the lumber industry are interested in being involved in public art. They are willing to donate plywood for portable art.
- Al, Bee, Dennis D. and Jill are on this subcommittee.
- When subcommittees are started, they need to get together, pick a chairman and pick a name.

5. Cal Kenney: proposal ideas

- No. 1: Mural of the Month. Sent an email to Daily Courier Editor Kevin Widdison with an idea of publishing a photo of a mural in the newspaper each month for 12 months. Kevin replied that over the years they have published many photos of murals as they were in progress and completed and will continue to do so as this definitely qualifies as news, but he will take a pass on the Mural of the Month in the paper. Cynthia suggested Cal contact Curtis Hayden at the Sneak Preview.
- No. 2: Revive Art Show. Sent an email to Former City Manager Laurel Samson wondering what the feasibility is of reviving the City Employee/Committee Member's Art Show. It was held once a year. Laurel said the committee would need buy-in from the City as it takes time/staff. The event was usually held at the Post Office. Need a staff champion to push it. Joanne (Stumpf?) could give an idea of staff time needed for set up. In addition to City employees' art, there also was a children's section and AllCare provided some cash awards.

MOTION/VOTE

Committee Member Cal Kenney moved and Committee Member Bee Bantug seconded the motion to ask the City to revive the City Employee/Committee Member Art Show that was installed at First Friday Art Night, presently called First Friday Live, once a year in October. The vote resulted as follows: "AYES": Committee Members Devine, Dreher, Hatch, Charat, Kenney, Bantug, Imhof and Vincent. "NAYS": None. Abstain: None. Absent: Jill Smith. The motion passed.

- The mayor said this idea needs to be proposed at an Executive Staff meeting to see which City staff member will be the champion for this event.
- No. 3: Would like to see committee members get involved with the Mayor's Volunteer Recognition Dinner in July.

6. Bee Bantug: LA mural report

- Committee members talked amongst themselves while the computer was set up for the mural presentation.
- Bee shared a slide show of 131 photos from downtown Los Angeles.
- The Alley Project was started by Jason Ostro, owner of Gabba Gallery, which is on a major boulevard in downtown Los Angeles.

- When Jason moved into the neighborhood three years ago, it was filled with garbage and graffiti and they had a problem with transients living in the alleys. The alleys consist of the back doors and fences of private residences.
- Jason went door-to-door to gain permission to use building exteriors as canvases. Everyone was welcoming of the artists. Owners of houses gave artists food and drinks while they worked.
- Cost Jason \$15,000 per alley and he was aided by one developer that was across from the gallery. They bought ladders and high-quality paint.
- The murals are political, spiritual and reflect the thinking of the artist. No restrictions. No theme. No dictation about colors or size. Some are abstract, some are risqué, some are subtle, some are graphic. One wraps around a store and a warehouse. Dumpsters are painted.
- A church approached Jason and asked him to do something about their alley because graffiti was starting to appear. They wanted art, not graffiti. A restaurant also approached him and asked him to paint its wall.
- Bee talked to Jason and he said if the committee wanted to get a project started to inspire local artists, he could do a blitz painting over the weekend with four or five artists. His fee would be \$5,000 to do an alley over a weekend. This would be good to trim down and present to council.

7. Other CoPA business – none

Meeting was adjourned.

Next Meeting: March 12, 2016 at 5:30 p.m. in the Courtyard Conference Room.

These minutes were prepared by Julie Hall.

COMMITTEE ON PUBLIC ART
Meeting Minutes – March 8, 2016 at 5:30 pm
Courtyard Conference Room

Committee Members:

Dennis Dreher (Co-Chair)
Dennis Hatch (Co-Chair)
Jill Smith
Cara Vincent - Absent
Al Devine
Cynthia Charat
Cal Kenney
Bee Bantug
Julie Imhof

City/Staff/Council Liaisons:

Shonna Bouteller (City Council)
David Reeves (Assistant City Manager)
Susan Seereiter (City Business Advocate)

Guests:

Nick Mason
Jules Rogers
Judy Davidson
Claudia Ornelas
Val Ornelas
Elizabeth Hall

1. Introductions

2. Review/Approval of Minutes (from February 9, 2016 meeting)

The Committee agreed to review and approve the minutes from the February meeting at the April meeting. They needed extensive revisions which the committee will discuss and revise via email.

3. Comments: Chairs, Council Liaison and Staff Liaison

- Dave reported that his presentation to City Council to change the name of the Gold Panner parking lot has been favorably received to change the name to "The Owl" parking lot. The old Owl parking lot is now the Brown Bear parking lot. The parking lot in front of the Haul on 5th and H will need to be renamed. Council is asking for suggestions in a wildlife theme.
- Shonna was approached by Rick Chapman about possibly moving the Gold Panner to the baseball field at Reinhart for the Grants Pass Nuggets.

Committee Member Smith moved and Committee Member Devine seconded the motion to endorse moving the Gold Panner Sculpture to Reinhart Park or the City Courtyard.

The vote resulted as follows: "AYES": Committee Members Hatch, Smith, Devine, Bantug, and Imhof. "NAYS": Members Charat, Dreher, and Kenney. Abstain: None.

Absent: Committee Member Vincent. The motion passed.

4. Americans for the Arts Survey – Guest – Hyla Lipson

- Hyla will be moved to the April agenda.

5. Herb Shop Mural – Guests – Judy Davidson, Val and Claudia Ornelas

- Pre-sketches of the proposed design for the Herb Shop mural were shown to the committee. The general idea is to put up a mural of a garden scene with vegetables, herbs, sunflowers, a vineyard, etc.
- Bids have been put out for a fresh coat of paint
- The building owner and business owner already gave their approval.
- If there aren't any public funds or grants available they would be willing to coordinate a "go fund me" campaign. About \$10,000 needed.
- Committee member asked if it was possible to paint faux wood frames around the windows.

Committee Member Imhof moved and Committee Member Devine seconded the motion to consider Val and Judy's proposal for the mural on the Herb Shop and that the committee does what they can to help facilitate maneuvering through the approval process and funding resources. The vote resulted as follows: "AYES": Committee Members Dreher, Hatch, Smith, Devine, Kenney, Bantug, and Imhof. "NAYS": None. Abstain: None. Absent: Committee Member Vincent. The motion passed.

6. Sub-Committee updates

A. Inventory/Catalog

- Cara and Bee are working on a double style format in excel to collect data. Access will give a front end data entry sheet, which will allow for a printed catalog.
- Cynthia is working on an extensive list of available public art.
- Bee is going to reach out to Tommi Drake and Jon Bowen about getting the previously done lists.

B. Downtown Art District Subcommittee

- Minutes of the subcommittee meeting were distributed. Al Devine will serve as Chairman with assistance from Jill Smith.
- Jay Marshall was invited to present options on restoration of the Owl mural (details in the subcommittee minutes). Dennis Dreher presented Jay's findings to Dave Reeves and Susan Seereiter late last week.
- A slide show was presented.

Committee Member Smith moved and Committee Member Charat seconded the motion to recommend that the lot at 5th and H be renamed the Osprey lot. The vote resulted as follows: "AYES": Committee Members Hatch, Smith, Devine, Kenney, and Imhof. "NAYS": None. Abstain: Member Bantug. Absent: Committee Member Vincent and Dreher. The motion passed.

7. Activity Reports

- None.

8. Other CoPA Business

- None.

Next Meeting: April 12, 2016 5:30pm, Courtyard Conference Room

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.

TOURISM ADVISORY COMMITTEE
Meeting Minutes – February 9, 2016 at 4:00 pm
Courtyard Conference Room

Committee Members:

Barbara Hochberg (Chair)
Wynniss Grow (Vice Chair) - Absent
Terry Hopkins
Colene Martin
Robert Hamlyn - Absent
Tamara Bushnell
Doug Bradley
Mary Groves
Tina Gotchall - Absent

City/Staff/Council Liaisons:

Shonna Bouteller (City Council)
David Reeves (Assistant City Manager)
Jon Bowen (Experience Grants Pass)
Susan Seereiter (City Business Advocate)

Guests:

Gwen Jacobson
Germaine Cartmell
Jacob Ormsby

1. INTRODUCTIONS

- A. Darin took a moment to introduce Shonna as the new Council liaison for Tourism. He will continue to attend the Tourism meetings.

2. REVIEW/APPROVAL OF MINUTES (January 12, 2016)

Corrections to minutes:

- Specified that the branding firm that was hired is "Lookout".

MOTION/VOTE

Committee Member Martin moved and Committee Member Groves seconded the motion to approve the minutes from January 12, 2016 as amended. The vote resulted as follows: "AYES": Committee Members Hochberg, Hopkins, Martin, Bushnell, Bradley, and Groves.

"NAYS": None. Abstain: None. Absent: Grow, Hamlyn, and Gotchall. The motion passed.

3. SUMMARY OF CITY COUNCIL PRESENTATION (BARBARA)

- A. Barbara briefly went over the main goals for the Tourism Committee that was presented to City Council.
- Vagrant issues.
 - Make the City of Grants Pass an Event City.

4. TOURISM REPORT

- A. Jon went over the January report.

- B. The branding project has been the primary goal. There were several meetings with the Lookout group and the branding steering committee. The branding phrase that was agreed upon is "Heart of the Rogue". This will be presented to Council on February 22. The logo design is still being worked on. Branding will be revisited and voted on in March by the City Council.
- C. Billboard at Merlin onramp going south is not up yet. Jon is working on getting with them to see what the delay is. The Manzanita rest stop sign went up a few weeks ago.
- D. The quarterly report was given to City Council.
- E. New tourism money is being generated through taxes, we might want to see if some of the money generated can be allocated to special projects when they come up.
- F. Working on new handouts for Welcome Center.
- G. Wayfinding committee is working on wayfinding signs. There are currently 48-52 signs in the City that have current logo with directions. Do to the volume this will likely be a 2-3 phase project. Once branding is complete the style will be incorporated.
- H. First impressions- we were approached by the Chamber about the Ford Foundation working on an economic vitality study. This would have a 5-10 person committee come into the community to give impressions. They would give opinions on local merchants, bathroom facilities, wayfinding signs, etc. We can present the study findings to community.
- I. Did test with rogue allure for equipment designation, however it failed. We were able to speak to someone with Charter in Seattle; he was able to get us the right info on what needed to be ordered. Ordered it about 2 weeks ago.
- J. \$125 per month for ad, all revenue would go towards production.
- K. Art along the rogue – two main featured artists. No theme yet, possible back to the classics?
- L. First Friday went well; there was salsa, a petting zoo, bagpipes.
- M. Working with museum on art study project that will carry over three years. The study goes over our impact of art in city of GP and compares us against other cities.
- N. New welcome center is coming together nicely and has a different feel.
- O. We are applying for the Oregon cultural trust and travel Oregon grant program. There will be some webinars coming up soon. There are four categories to enter in. Projects that fall between 8-1-16 through 7-30-17 qualify and the deadline for entry is 4-22-16. Projects must give a "better life for Oregonians". Preference is given to projects that enhance community. Nature based or outdoor rec. cycling, tourism, culinary, or agri-tourism development. We need to strategize to see which one we would be best suited for. First impressions might be a point of leverage to use in our application.

5. COMMENTS FROM THE PUBLIC

- Jacob Ormsby let the committee know about cityofgrantspass.com. Jacob and his wife have been working on this in their free time. The site has a map with filters to show various attractions and areas in Grants Pass.

6. COMMENTS FROM THE COMMITTEE

- A. Cycle Oregon is coming Sept. 15-16
 - They will not be coming into the City of Grants Pass this year. They will be going out to Indian Mary Park. They are looking for non-profits to support the event. They are

also looking for restaurants and accommodations. They are bringing \$22,000 to give to non-profits as donations.

- There will be another walking survey held by Chamber. Colene requested that the committee thinks about what they would like to know from the merchants. The survey will be held in June.

B. Battle of the Bones

- Mayor Fowler would like to see something similar to this event that is held in Central Point. Beer contest to see local breweries winning awards for their product.

NEXT MEETING: March 8, 2016 at 4:00pm in the Courtyard Conference Room

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.

HISTORICAL BUILDINGS AND SITES COMMISSION

MEETING MINUTES

February 18, 2016 – 6:00 P.M.

City Council Chambers

A. ROLL CALL:

The Historical Buildings and Sites Commission met in regular session on the above date with Chair Ward Warren presiding. Vice Chair Dan McBerty and Commissioners Arden McConnell, Virginia Ford, Shirley Holzinger, and Don Hendricks were present. Also present was City Council Liaison Dennis Roler and representing the City staff was Parks & Community Development (hereafter: PCD) Director Lora Glover, PCD Senior Planner Joe Slaughter, and PCD Planner Justin Gindlesperger.

B. APPROVAL OF MINUTES: January 21, 2016 meeting Pg. 1-2

MOTION/VOTE

Commissioner Warren moved and Commissioner Hendricks seconded the motion to delay the discussion and approval of the minutes until the end of the meeting. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McBerty, and Commissioners McConnell, Holzinger, Ford, and Hendricks. “NAYS”: None. Abstain: None. Absent: None. The motion passed.

C. 15-40200004 – Staff report – Comprehensive, Plan Map and Zone Map Amendment, Historic District Expansion. Pg. 3-10

- Chair Warren stated, at this time I will open the public hearing to consider recommendation from the Historic Building and Sites Commission to the City Council to approve the proposed comprehensive plan and zone map amendment to expand the historic district and the text amendment to identify the historic overlay map in the development code. We will begin the hearing with a staff report followed by a presentation by the applicant, statements by persons in favor of the

application, statements by persons in opposition to the application, and an opportunity for additional comments by the applicant and staff. After that has occurred, the public comment portion will be closed and the matter will be discussed and acted upon by the Commission. Is there anyone present who wishes to challenge the authority of the Commission to consider this matter? Seeing none do any Commissioners wish to abstain from participating in this hearing or declare a potential conflict of interest? Seeing none are there any Commissioners who wish to disclose discussions, contacts, or other ex parte information they have received prior to this meeting regarding this application? Seeing none in this hearing the decision of the Commission will be based on specific criteria which are set forth in the development code. All testimony which apply in this case are noted in the staff report. If you would like a copy of the staff report please let us know and we will try and get you one. It is important to remember if you fail to raise an issue with enough detail to afford the Commission and the parties an opportunity to respond to the issue you'll not be able to appeal to the Land Use Board of Appeals based on that issue. The hearing will now proceed with a report from staff.

- Justin gave the staff report.

I. Items from the Commission

- Commissioner Warren asked for confirmation on two points. It was confirmed that existing buildings in the new proposed guidelines would be grandfathered in and would not need to make changes or improvements to areas that do not currently meet the guidelines put forth by Council and HBSC. It was also confirmed that the new guidelines will streamline the process for citizens within the Historic District by allowing any improvements that fall under the guidelines to be put under administrative review rather than being put forth to the HBSC. The HBSC will review any proposed improvements that fall outside of the guidelines.
- Commissioner McConnell asked if the guidelines would be available to the public. The updated Development Code will be posted online for anyone to view. It was also discussed that a flyer may be put together illustrating the changes to be handed out to potentially interested parties.

II. Items from the Public

- Walter Cauble - owner of the building at 111 SE 6th Street. Mr. Cauble's building houses his law firm as well as spaces that are leased to other companies. He expressed a concern that he doesn't feel that his building fits into a historical setting, as it was a more modern building for the 60's. He is also concerned that if he were to have new tenants they wouldn't be able to use their signs as they wouldn't be grandfathered in, this would be detrimental to bringing new businesses into the City.
- Dennis Dreher – Highland Ranch Rd outside of the City limits. Mr. Dreher is here representing the Committee on Public Art (COPA). He expressed a concern as to whether murals that are currently planned for buildings that are in the proposed guidelines will still be allowed and what the process will be for approvals.
- Ron Martin – 315 SE 7th Street. Mr. Martin made mention that when you go through Grants Pass towards 7th Street from the Redwood Hwy area there are many beautiful buildings and structures that are over the top and fantastic. However they don't match the façade on 6th Street. He expressed that he doesn't believe it is necessary for 7th Street to look like 6th Street and that the City looks alive.
- Debbie Brownell – 6th street between H and I. Ms. Brownell wanted clarification on the issues of signs and paint colors listed within the Historic District Guidelines.
- Rick Chapman – 311 SE 6th street- Mr. Chapman wanted to express his support the plan to expand the Historic District. He did want to know how much control the City/Commission has over signs vs. the building. He believes this might be a selling point for Tourism to use.
- Roy Pondelick – Bluestone Bakery, 412 NW 6th Street. Mr. Pondelick would like to know specifically how he will be affected by the Historic guidelines in increasing his current signage as well as paint colors as he is currently under construction.
- Steve Baksay – Climate City Brewing, 509 G street – Mr. Baksay would like to know how the proposed district was decided on, specifically why it didn't extend to him building on G Street. He would also like to know if there will be infrastructure increases (lighting) to go with the potential expansion.

- Doran O'Donnell – 208 NW 6th Street – Mr. O'Donnell wanted to give his support for the expansion. He believes it will increase tourism.

III. Further Explanation from Staff

- Justin brought up his presentation on the Historic Guidelines. He let it be known that the guidelines say that the predominate wall should be of a neutral tone and that there should be no more than three different color choices per single building. He showed a palate of colors with approximately 150 colors listed. Citizens can propose other colors that are not listed on the pallet but they will need to be reviewed by the HBSC. If the citizen's request is denied they can also appeal the decision to City Council. Current Development Code prohibits pure black, pure white, and unmuted primary colors.
- Any signage, paint colors, lighting that falls within the guidelines can go under administrative review and can be approved in a much shorter timeline. Any exterior changes or improvements that do not fall within the guidelines can be taken to the HBSC for review.
- Anything that has an already existing building permit will be fine to continue with the approved permits. As far as Mr. Pondelick's concerns his building is outside of the proposed guidelines so he will be fine to continue as he has been.
- The guidelines are to protect the City as a whole from having buildings that specifically look out of place among the Historic District.
- To clarify the guidelines apply only to the exterior of the buildings within the Historic District and not the interior.
- To address Mr. Dreher's concerns the murals can be put to the HBSC for review the same as any improvements that fall outside of the guidelines.

IV. Discussion

- Commissioner McConnell wanted to express her gratitude that someone had the forethought to preserve G Street for generations to come. The Historic District encourages people to visit our City and will be good for everyone.
- Commissioner Ford is looking forward to the changes and believes the potential expanded Historic District will be a real asset to the City.

- Commissioner Holzinger brought up the concern sent in by the Daily Courier indicating that they didn't want to be included in the proposed Historic District expansion.
- Commissioner Warren responded to Commissioner Holzinger that he feels it is too bad that the Daily Courier doesn't want to be included because he feels that their building has quite a bit of significance within the City. He also stated that he agrees with some of what Mr. Martin said in regards to 7th Street. The boundary has already been decided on by the Commission, however City Council can choose to amend the boundary. He brought up that per the state a historical building only needs to be 50 years old to fall under consideration. He feels that not all of the buildings within the Historic District need to be historic old buildings. He believes that the Climate City Brewing building is one of the most beautiful and old buildings within the City. He let Mr. Baksay know that the Historic District had a continuous core area and by breaking it up by going down to Climate City that it was not consistent with the shape of the district and making it a walking district. By branching it out to include Climate City it would take people away from the main district area. He suggested that Mr. Baksay look into making the building a Historic Landmark; Justin let them know that the brewery is already on that list.
- City Council will make the final decision on the proposed boundary on March 16th.

MOTION/VOTE

Commissioner Warren moved and Commissioner McConnell seconded the motion to recommend the City Council to approve the proposed comprehensive plan and zone map amendment to expand the historic district and the text amendment to identify the historic overlay map in the development code. The vote resulted as follows: "AYES": Chair Warren, Vice Chair McBerty, and Commissioners McConnell, Holzinger, Ford, and Hendricks. "NAYS": None. Abstain: None. Absent: None. The motion passed.

D. Approve Minutes: January 21, 2016

- The Commission expressed dissatisfaction with the minutes being moved from verbatim to summary. Lora explained that the City lost their minute taker and was forced to move to summary minutes for all committees. There was a specific desire to see the questions that were put to Joe at the last meeting. Lora went over the list and gave answers to the commissioners. The questions and answers will be attached as an exhibit to the minutes for this meeting.

MOTION/VOTE

Commissioner Warren moved and Commissioner McConnell seconded the motion to approve the minutes from January 21, 2016 as presented. The vote resulted as follows: "AYES": Chair Warren, Vice Chair McBerty, and Commissioners McConnell, Holzinger, Ford, and Hendricks. "NAYS": None. Abstain: None. Absent: None. The motion passed.

E. ADJOURMENT:

Chair Warren adjourned the meeting at 7:10 P.M.

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.

**HISTORICAL BUILDINGS AND SITES COMMISSION
MEETING MINUTES**

**March 17, 2016 – 6:00 P.M.
Courtyard Conference Room**

A. ROLL CALL:

The Historical Buildings and Sites Commission met in regular session on the above date with Chair Ward Warren presiding. Vice Chair Dan McBerty and Commissioners Arden McConnell, Virginia Ford, Shirley Holzinger, and Don Hendricks were present. Also present was City Council Liaison Dennis Roler and representing the City staff was Parks & Community Development (hereafter: PCD) Director Lora Glover and PCD Planner Justin Gindlesperger.

B. APPROVAL OF MINUTES: February 18, 2016 meeting Pg. 1-6

MOTION/VOTE

Commissioner Warren moved and Commissioner McConnell seconded the motion to approve the minutes from February 18, 2016 with corrections. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McBerty, and Commissioners McConnell, Holzinger, Ford, and Hendricks. “NAYS”: None. Abstain: None. Absent: None. The motion passed.

C. 15-40200004 – Findings of Fact – Comprehensive Plan Map and Zone Map Amendment, Historic District Expansion. Pg. 7-14

- Chair Warren will sign this as fact.

D. Staff Updates

- There was a discussion on the proposed expansion with the City Council. The original recommendation from HBSC to Council was to adopt the Historic District expansion as proposed. The Council after taking into consideration the comments from the public decided to amend and reduce the size of the proposed district. The Council does not want to reopen this for another public hearing but would like to get direction from the commission and confirm their support on the changes.

E. Proposed Boundary Expansion – Discussion

- Councilor Roler let the commission know that he talked to other councilors and that they tried to keep the integrity of the district and still honor the wishes of as many of the people who wanted to opt out as possible. They didn't sacrifice any of the historic buildings and by reducing the size of the expansion it eliminates five or six of the people who opted out.
- Commissioner Warren said that he doesn't see this revision as being a response to the people who opted out, but rather he sees this as listening to public comments from citizens and property owners at public hearings. The citizens have a point that the Historic District should really be a walking tour and the west side of 7th Street isn't necessarily conducive to a walking area. Another point made was that 7th street doesn't have many historic buildings. Commissioner Warren said that the changes make sense to him when you look at the overall function of the district and the characteristics of the neighborhoods.
- Councilor Roler said that Council really liked the idea of finding a compromise with the business and property owners in the district. The hope was to reach a compromise without having too many opt outs, as planning will need to keep track of each building that needs to be treated differently outside of the Historic District guidelines.
- Justin let it be known that PCD is making an official overlay map, this will make any changes in the future easy to change and explain without development code amendments.
- Commissioner Warren said that the goal was to avoid islands and a patchwork within the district. With this change there will be a connected, continuous core without having islands and a patchwork.
- It was brought up that a lot of traffic goes through 7th street on a daily basis. Commissioner McBerty felt that 7th Street is just as important to have as a part of the Historic District as 6th Street and if possible would really like to keep the original proposed district. Why don't we have RCC and first Christian Church be landmarks instead of going so far down 4th Street?
- Commissioner Warren said that they wanted to be a part of the district as well as the fact that they are the most prominent landmarks on 4th Street and should really be included.

- Commissioner Hendricks said that the main goal was to look at it from the perspective of the property and business owners and try to maintain what we have to preserve what we have and to keep what isn't suitable from coming in. He also viewed it from a Tourism standpoint to have the boundary to work towards a walking map.
- The premise of the expansion and the design guidelines were to preserve the existing district and to give a buffer.
- Commission agreed to recommend the changes to council.

F. Items from Public

- None.

G. Items from Commissioners

- Commissioner Warren said the majority of critics aren't affected by expansion and if this revision happens it will cause several of the critics to be outside of the boundary. He checked with staff and there are 137 properties in the expanded district. If you went from a majority standpoint, as most other cities do, only about 10% of this district would be opting out. Even the biggest critic was a fan of the changes made in the guidelines.
- Future expansions are a possibility as more styles are recognized.
- Will the opt outs be contacted about the changes to try to sway them to reconsider? - No, a notice was put out with the decision but there wasn't a goal towards trying to get the opt outs back in. The Commission is welcome to.
- Arden will work on a rough draft to send letter out to opt outs.

H. Adjournment

Next meeting: April 21, 2016

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.

**HISTORICAL BUILDINGS AND SITES COMMISSION
SPECIAL MEETING MINUTES
March 29, 2016 – 6:00 P.M.
Courtyard Conference Room**

A. ROLL CALL:

The Historical Buildings and Sites Commission met in regular session on the above date with Chair Ward Warren presiding. Vice Chair Dan McBerty and Commissioners Arden McConnell, Virginia Ford, Shirley Holzinger, and Don Hendricks were present. Also present was City Council Liaison Dennis Roler and representing the City staff was Parks & Community Development (hereafter: PCD) Director Lora Glover.

B. Discussion and drafting of a letter regarding the benefits of being located in the Historic District

- There was a letter needed that was a summary of the new guidelines and the potential benefits of being part of the expansion.
- Commissioner Warren drafted a rough draft of the letter.
- One benefit is potential significant state financial benefits for those that qualify. These were put in place to encourage people to enhance their historic properties so they give tax breaks. You have to go by their guidelines but the guidelines are realistic and reasonable.
- There could also be possible City grants in the future – funds have been depleted but there will likely going to be more in the future.
- Councilor Roler brought up ideas in the past and Councilor Riker had some ideas of having identifying plaques that talk about the origins and history of the building. Need to look into funding and such on how to make that happen
- The letter should hopefully correct some of the misinformation and possibly bring some people back in and keep others from leaving.
- Can the Commission get help from the City on mailing? – Yes, Lora would prefer double sided with an arrow directing people to flip the page
- Commissioner McConnell said that she is delighted to see this; we've been beaten to death with lies and misinformation. This needs to go out to everyone.

- The other letter went out to about 150 business owners and 150 building owners. This letter will go out to the same mailing list.
- Commissioner McConnell would like to see Council get the letter, would like to see UAPC get it, anyone who has any “fingers in the pie”.
- Commissioner Ford asked if there were any replies to the original letter? Lora said no replies
- Lora said if you send the draft to her she'll make some formatting revisions. Lora would correct the part that calls the HBSC an advisory board only and would change that to recommending board.
- Lora would like to remove her name and put in the city planning number and name only. Joe, Justin, and Shelley can all answer questions.
- Dennis likes the part about who the Commission is – not bureaucrats but rather citizen volunteers.
- There was a concern that the letter never talks about preservation, restoration, the heart of the city. It feels like we're fighting back at the critics and not talking about the importance of why we're doing this.
- Lora suggested that we use some of the background Justin wrote on the Commission and use it in the letter.
- Add to the intro – “By expanding the historic district the city will be able to further preserve and protect the historic features of our downtown.”
- Included the discussion about the reduced map.
- Everyone is good with keeping the last HBSC recommended district proposal.
- These should go out in the next two days.

Next meeting: April 21, 2016

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.

GRANTS PASS URBAN TREE ADVISORY COMMITTEE
Meeting Minutes – April 11, 2016 at 7:00 PM
Courtyard Conference Room

Committee Members:

Dave Russell (Chair)
James Love (Vice Chair)
Stormy Ballenger - Absent
Dan McBerty
William Reinert
Clifford Ostermeier
Michael Holzinger
Willow Burnett-DePew

City/Staff/Council Liaisons:

Jeff Nelson (City Liaison)
Dan DeYoung (City Council)
Darin Fowler (Mayor)

Guests:

- I. **Business - Continuing**
A. **Approval of Minutes from March 14, 2016.**

MOTION/VOTE

Committee Member Love moved and Committee Member Russell seconded the motion to approve the minutes from the March 14, 2016 meeting as presented. The vote resulted as follows: "AYES": Committee Members Russell, Love, Reinert, Ostermeier, and Holzinger. "NAYS": None. Abstain: McBerty, Burnett-DePew. Absent: Ballenger. The motion passed.

- II. **Business - New**
A. **Volunteer of the Year Discussion – Darin Fowler**

- The Volunteer dinner will be held on July 14th with nominations being accepted until June 1st. Last year's Volunteer of the Year went to Lisa Woodruff from Logan Design. She is a part of Zonta and went to both National Conventions as well as International Conventions. There were less than ten applications for each category last year and the Mayor is hoping for more citizens to be nominated. The forms can be found on the City website.
- The dinner will be held at Reinhart Park at River Vista.

B. **Announcements**

- Jeff and Dave Russell will be absent next meeting.
- City of Ashland brought in an urban tree expert – James Urban. Some of what he talked about wasn't relevant for a smaller community but overall he had good information to share.
- Dan asked if James do custom surveys. Is it possible to hire him to come out and just look at parking lots? It was said that there is a contractor out of Florida who rewrites ordinances; he might be an asset for the Urban Tree Committee's current needs.
- There was a discussion about the need to get the tree canopy ordinance moving forward.
- May 13th is the next recreation guide deadline. The committee would like to see a knowledge corner with timing on when to trim trees, fertilize, etc.

- Back in January Jeff was asked to consider parts of town to plant trees in the right of way inventory. It was suggested to plant a tree on E St by the Human Bean.
- There is an updated tree list but it's not online yet. Didn't take pictures due to the inventory being done in winter. There is not a current timeline on that list.
- It was suggested to add trees to the side streets, however there isn't a current watering plan and those trees often die. It was suggested to look into adding additional trees to the existing watering contract for 2017.
-

C. Event Calendar Review

- Stormy was going to talk to high school students about volunteering.
- Spring tree walk – May 15th – Jim – Lawnridge at 1:00pm
- It was suggested to look at doing the tree walk in April next year. Possibly the 2nd or 3rd Sunday in April or put it with the Arbor Day celebration.
- Look at combining booths with the Tree Committee and the Master Gardener's at growers market?
- Possibly have the Arbor Day celebration at a school?

D. Updates

- None.

E. Arbor Day Review

- The mayor mentioned that he misses seeing kids at Arbor Day.
- He would also like to see the event moved to 1:30-2:00 to avoid conflicts with the Workshop schedule.
- Is there a way to be more involved?
- Possibly have an entire "Tree week", let the schools know and the teachers will plan their curriculum around the celebrations.
- There were four memorial tree ceremonies through-out the morning. The attendees liked the certificate presented to them in the nice frame and one woman who attended the first ceremony at Reinhart sent an email to thank the Committee.

F. Comments

- Member Holzinger is going to email his list of trees to Jeff.

MOTION/VOTE

Committee Member Reinert moved and Committee Member Love seconded the motion to adjourn the meeting. The vote resulted as follows: "AYES": Committee Members Russell, Love, Reinert, Ostermeier, McBerty, Burnett-DePew and Holzinger. "NAYS": None. Abstain: None. Absent: Ballenger. The motion passed.

Next Meeting: May 9, 2016

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.

*Urban Tree Advisory Committee
Meeting Minutes April 11, 2016*



4.a. Appointment to the Historical Buildings and Sites Commission

There are two openings on this Commission. These positions have specific qualifications:

(C) Owner of a business located within the Central Business District of the City of Grants Pass.

(D) Licensed architect / designer or retired licensed architect/designer, or, if no candidate is available who is either a licensed designer or architect, the Mayor and City Council may appoint a representative with similar credentials, with preference given to those candidates with historic preservation experience and training.

One candidate has re-applied and qualifies for either position:

Ward Warren

Select the Board, Commission,
or Committee applying for*

-- Select One --

HBSC

Wait List

☐ Put me
on a
wait list
if there
are no
current
openings

Currently, I am the
Chair of HBSC. ~~HBSC~~
I am applying for
either of the open
positions, business
owner in the Hist. District
or Design experience.

Personal Information

First Name*

WARD

Last Name*

WARREN

Address*

GP 97526

Mailing Address (if different)

Home Phone
Number*

Business
Phone
Number

Years as City
Resident*

36

Email
Address

Occupation and Employer*

Self-employed
Business owner/
Property manager

May we
contact
you at
work?

☒ Yes

☐ No

Educational Background

SOU - BS degree Business - Marketing, Advertising,
Management
1978

☒ Graduated ☐ Some College **Business School**
☐ GED ☒ Bachelor Degree 504
☐ Advanced Degree

Have you ever been convicted of a felony?*

☐ Yes

☒ No

Relevant Job History

Downtown business and property owner. Have owned and renovated several old downtown buildings, most from the 1890-1910 era. Won first-ever (and second) Building Design Renovation Awards from the Chamber of Commerce in the 1990's-2000.

Previous Volunteer/Committee Experience

*Chair-Comm. for the Reconstruction of 6th & 7th Streets
 Chair-Downtown Design Committee
 Chair-Historic Bldg & Sites Commission, City Councilor, TCA President*
 Involvement with City or other government committees, boards, projects, etc.

Community Involvement

As Town Center Association President, started/organized/managed a number of community-oriented promotions that are still in place, benefitting local citizens and businesses and bringing in tourists.

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification*

Check the box and enter your name to verify the above information.

☒ I verify the information in my application.

2/1/16